

**Community Advisory Committee
Solano County SELPA**

Subject: Agenda

Meeting Date: May 18, 2023

Agenda Item: 2.0. Approval of Agenda

Type: Action

Recommended Action: It is requested that the Community Advisory Committee approve the May 18, 2023, agenda as presented.

Introduction:	Notes:

Protocol:

- Public Comment
- Board Discussion
- Motion
- Second
- Vote



Solano County Special Education Local Plan Area

Participants:

Benicia Unified School District
Dixon Unified School District
Fairfield-Suisun Unified School District
Travis Unified School District
Vacaville Unified School District
Solano County Office of Education

Community Advisory Committee (CAC)

Thursday, May 18, 2023

12:00 – 2:00 p.m.

Blue Rock Springs– SCOE

Persons wishing to address any item on the agenda may do so prior to action being taken on the agenda item by filling out a comment request card. Please limit comments to three minutes.

AGENDA

1. Call to Order

2. Approval of Agenda

Action

3. Consent Calendar Items

Action

3.1. Approval of Minutes –April 20, 2023

4. Presentation- No Presentation for May

Presentation

5. Community Input

Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.

6. Reports

6.1. Representative Reports

Information

Benicia USD:

Dixon USD:

Fairfield-Suisun USD:

Travis USD:

Vacaville USD:

Northbay Regional Center:

Solano County Office of Ed:

6.2. Assistant Superintendent's Report

Information

7. SELPA Business

7.1. Annual CAC 2023-2024 Budget

Information

7.2. Fund Raising

Information



Solano County Special Education Local Plan Area

7.3. 2023-24 Presentations	Discussion
7.4. 2022-23 CAC Recognition Ceremony	Information
7.5. Legislative Information Day	Information
7.6. Direction on June 22, 2023 Meeting	Action
7.7. 2023-24 Solano County SELPA Local Plan	Information
7.7.1. Annual Budget Plan and Annual Service Plan Annual Budget Plan, Annual Service Plan & Attachments	
7.7.2. Section B – Governance and Administration Proposed Section B: Governance and Administration - Solano County Local Plan - Pending Approval from COS	
7.7.3. Local Plan Narrative Proposed Local Plan Narrative- Pending Approval from COS	

8. Adjournment

The next CAC meeting will be held on June 22nd or August 17th, 2023.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access SELPA public meetings, to access written documents being discussed at the meetings, or to otherwise participate at SELPA public meetings, please contact the SELPA office at (707) 399-4460. Notification at least 72 hours prior to the meeting will enable the SELPA to make reasonable arrangements to ensure accessibility to the meeting and to provide any required accommodations, auxiliary aids, or services.

Any writings or documents that are public records and are provided to the SELPA Community Advisory Committee regarding an item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA, during normal business hours. In addition, such writings and documents may be posted on the SELPA's website at www.SolanoCountySELPA.net

**Community Advisory Committee
Solano County SELPA**

Subject: Consent Calendar Items

Meeting Date: May 18, 2023

Agenda Item: 3.0. Consent Calendar Items

Type: Action

Recommended Action: It is requested that the Community Advisory Committee approve all consent calendar items as presented.

<p>Introduction:</p> <p>3.1. April 20, 2023, meeting minutes</p>	<p>Notes:</p> <p>See attached</p>
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Protocol:

- Public Comment
- Board Discussion
- Motion
- Second
- Vote

Community Advisory Committee Minutes
April 20, 2023

Board Members Attending:

Benicia USD: Absent

Dixon USD: Absent

Fairfield-Suisun USD: Stavros Gougoumis, Nicole Smith, Sean Hnatko

Solano COE: Ilah Feeney

Travis USD: Cathy Daily, Kristie Ballard

Vacaville USD: Kerry Pilley-Purcell, Monica Hurtado, Angel Hixson

Northbay Regional Center: Absent

Solano County SELPA: Andrew Ownby, Shawna Becker

ABSENT – Erin Biber, Yadira Rodriguez, Brittany Wallace, Deborah Simms, Delaney Chapman-Neevel

1. **Call to Order** –Co-Chair Cathy Daily called the meeting to order at 12:05 pm.

2. Approval of the Agenda for April 20, 2023

Move to approve the agenda.

Motion by Angel Hixson, second by Nicole Smith

Final Resolution: Motion Carries

Yes: Nicole Smith, Sean Hnatko, Cathy Daily, Kristie Ballard, Monica Hurtado, Angel Hixson, Kerry Pilley-Purcell

3. Approval of Minutes of March 16th, 2023

Move to approve minutes as presented.

Motion by Nicole Smith, second by Kristie Ballard

Final Resolution: Motion Carries

Yes: Nicole Smith, Sean Hnatko, Cathy Daily, Kristie Ballard, Monica Hurtado, Angel Hixson,
Kerry Pilley-Purcell

4. **Presentation** - What is Matrix? was presented by Ana Acosta and Birgit Switenki.

5. **Community Input:** Dr. Amber Busay, ICA, commented on the number of referrals she has been receiving from districts as the independent child advocate.

6. Reports

6.1. Representative Reports

BUSD – No representative

DUSD – No representative

FSUSD – Stavros Gougoumis reported on parent outreach, the APA pilot program, staffing, and assessments.

TUSD – Kristie Ballard reported on the upcoming Special Olympics and recruitment.

VUSD - Angel Hixson reported on the early preschool learning event and supporting students with behaviors that are not autistic.

SCOE – Ilah Feeney reported on the adult program talent show, graduation, and film camp.

North Bay Regional Center (NBRC) – No representative

6.2 Assistant Superintendents Report- Andrew Ownby gave an update on the California bills and Supreme Court cases affecting special education as well as the new state monitoring requirements.

7. Old Business

7.1. CAC Budget – Budget information was provided in the packets. \$403.20 will be spent on the CAC Awards. \$150 will be spent on cookies for the awards.

7.2. Fund Raising Strategy Session/Planning – Nicole Smith has set up a Dine and Donate fundraiser with Mary's Pizza Shack for May 11th in both the Fairfield and Vacaville locations.

7.3. 2022-23 Presentations – Suggestions were made for next year's presentations.

7.4. 2022-23 CAC Recognition Ceremony – Andrew Ownby and Shawna Becker updated the progress of the CAC recognition ceremony.

7.5 Legislative Information Day- SELPA group has been registered.

8. SELPA Business

8.1 Approval of the 2023-2024 Meeting Schedule.

Move to approve meeting schedule as presented.

Motion by Monica Hurtado, second by Nicole Smith

Final Resolution: Motion Carries

Yes: Nicole Smith, Sean Hnatko, Cathy Daily, Kristie Ballard, Monica Hurtado, Angel Hixson, Kerry Pilley-Purcell

8.2 Appointment of Chair and Co-Chair –

Move to approve Kerry Pilley- Purcell (Chair) and Cathy Daily (Co-Chair)

Motion by Ilah Feeney, second by Nicole Smith

Final Resolution: Motion Carries

Yes: Nicole Smith, Sean Hnatko, Cathy Daily, Kristie Ballard, Monica Hurtado, Angel Hixson, Kerry Pilley-Purcell

8.3 2023-24 Solano County SELPA Local Plan-Andrew Ownby briefly reviewed the draft Annual Budget Plan, Annual Service Plan, Section B: Governance and Administration, and Local Plan Narrative. Andrew requested input from the group in preparation for the final review and potential approval at a public hearing at the May 25, 2023, COS meeting. This opened the 30-day window for CAC to provide comment on the Local Plan.

8.3.1 Annual Budget Plan, Annual Service Plan, and Attachments

8.3.2 Section B: Governance and Administration

8.3.3 Local Plan Narrative

Meeting adjourned at 1:46 p.m.

Meeting minutes were prepared by Shawna Becker and reviewed by Andrew Ownby.

**Community Advisory Committee
Solano County SELPA**

Subject: Presentation

Meeting Date: May 18, 2023

Agenda Item: 4.0 Presentation

Type: Presentation

Introduction:

- No Presentation was scheduled for the May 2023 meeting

**Community Advisory Committee
Solano County SELPA**

Subject: Reports

Meeting Date: May 18, 2023

Agenda Item: 6.1. Representative Reports

Type: Information

Introduction:	Notes:
<ul style="list-style-type: none">• Member districts and Agency representatives will provide an update on their latest developments and activities. • Benicia USD • Dixon USD • Fairfield-Suisun USD • Travis USD • Vacaville USD • Solano COE • Northbay Regional Center • Independent Child Advocate	

**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Activity Reports

Meeting Date: May 18, 2023

Agenda Item: 6.2. Assistant Superintendent's Report

Type: Information

<p>Introduction:</p> <ul style="list-style-type: none">• The Assistant Superintendent will provide a brief update on the Solano County SELPA's activities.	<p>Notes:</p>
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**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: May 18, 2023

Agenda Item: 7.1. Annual CAC 2023-2024 Budget

Type: Information

<p>Introduction:</p> <ul style="list-style-type: none">• The costs of the CAC Award Ceremony have been expensed. The profits from the Mary's Pizza Shack fundraiser have not yet been added.	<p>Notes:</p> <p>See attached</p>
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2023-24 CAC Recognition Budget (Approximation)

	Qty. Needed	Cost	Total		7/1/2022	
Awards						
Star Plaque	46	7.55	\$347.30		Proceeds	
Extra Lettering (\$.10 each)	2	0.20	\$0.20		7/1/2022	Carry Over
		Shipping	\$55.00			
Certificates	46	27.09	\$0.00	Donated by SELPA		
Sub-Total Awards			\$402.50			
Canva Slide Show			\$0.00	Donated by Steve Trotter		
Sub -Total Award Slideshow			\$ -			
					Total Proceeds	\$1,917.00
Program Duplication	200.00	62.50	\$ 62.50		Expenses	CAC Award Ceremony \$615.00
Sub-Total Duplication			\$62.50			
Refreshments-Drinks (waters)	200.00	27.00	\$0.00	Donated by SELPA		
Refreshments-Cookies	300.00	150.00	\$ 150.00			
Sub-Total Refreshments			\$150.00			
Total			\$615.00		Balance Remaining	1,302.00

Approx.

**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: May 18, 2023

Agenda Item: 7.2. Fundraising

Type: Information

<p>Introduction:</p> <ul style="list-style-type: none">• Summary of the Mary's Pizza Shack Fundraiser	<p>Notes:</p>
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**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: May 18, 2023

Agenda Item: 7.3. 2023-24 Presentations

Type: Discussion

Introduction:	Notes:
<ul style="list-style-type: none"><li data-bbox="256 821 992 856">• CAC will need presenters for the 2023-24 school year	

2023-2024 Community Advisory Committee (CAC) Meeting Schedule

Date:	Location:	Administrative Liaison:	Agency/Group Presentation:
August 17, 2023	Blue Rock Springs Room	Siobhan Dill – SCOE	Dr. Amber Busay
September 21, 2023	Blue Rock Springs Room	Deanna Brownlee -TUSD	
October 19, 2023	Blue Rock Springs Room	Aumrey Moland – VUSD	
November 16, 2023	Blue Rock Springs Room	Steve Phillips – BUSD	
December 14, 2023	Blue Rock Springs Room	Jennifer Austin – DUSD	
January 18, 2024	Blue Rock Springs Room	Stavros Gougoumis – FSUSD	
February 15, 2024	Blue Rock Springs Room	Steve Phillips – BUSD	
March 21, 2024	Blue Rock Springs Room	Aumrey Moland – VUSD	
April 18, 2024	Blue Rock Springs Room	Siobhan Dill – SCOE	
*Monday, May 6, 2024 Recognition Ceremony	All 3 rooms		
May 16, 2024	Blue Rock Springs Room	Jennifer Austin - DUSD	
June 20, 2024 (If needed)	Blue Rock Springs Room		

**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: May 18, 2023

Agenda Item: 7.4. CAC Recognition Ceremony

Type: Information

Introduction:

- The Recognition Ceremony held May 1st was well attended, if not as many as anticipated.
- A total of **118** attendees signed in.
 - Benicia - 20
 - Dixon - 6
 - Fairfield - 27
 - SCOE - 19
 - Travis - 7
 - Vacaville - 20
 - Guests - 19

**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: May 18, 2023

Agenda Item: 7.5. Legislative Information Day

Type: Information

<p>Introduction:</p> <ul style="list-style-type: none">• The SELPA attended LEG Day on May 3rd. They were able to meet with Assemblymember Lori Wilson and Nina Nguyen, a representative for Senator Dodd.	<p>Notes:</p>
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**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: May 18, 2023

Agenda Item: 7.6. Direction on June 22, 2023 Meeting

Type: Action

Recommended Action: It is requested that the Community Advisory Committee provide direction on the June 22, 2023, meeting.

Introduction:	Notes:
<ul style="list-style-type: none">Historically, the CAC has canceled the June meeting when it has completed the required tasks for the year. With the outcome of today's meeting, the CAC has likely finished all the required activities for the 2022-23 school year, and it is at the discretion of the CAC to maintain or cancel the June 22, 2023. meeting.	

Protocol:

- Public Comment
- Board Discussion
- Motion
- Second
- Vote

**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: May 18, 2023

Agenda Item: 7.7. 2023-24 Solano County SELPA Local Plan

Type: Information

Introduction:	Notes:
<ul style="list-style-type: none">• At the April 20, 2023 CAC meeting, the 30-day comment period opened. The SELPA has received no comments.• A public hearing will take place at the May 25, 2023, COS meeting to receive input regarding the SELPA Annual Budget Plan, Annual Service Plan, and Solano County SELPA Local Plan-Section B: Governance and Administration, pursuant to Education Code 56205 (b)(1)(2).	