



Solano County Special Education Local Plan Area

Participants:

Benicia Unified School District
Dixon Unified School District
Fairfield-Suisun Unified School District
Travis Unified School District
Vacaville Unified School District
Solano County Office of Education

Community Advisory Committee (CAC)

Thursday, April 20, 2023

12:00 – 2:00 p.m.

Blue Rock Springs– SCOE

Persons wishing to address any item on the agenda may do so prior to action being taken on the agenda item by filling out a comment request card. Please limit comments to three minutes.

AGENDA

1. Call to Order

2. Approval of Agenda

Action

3. Consent Calendar Items

Action

3.1. Approval of Minutes –March 16, 2023

4. Julie Feliz- What is Matrix?

Presentation

5. Community Input

Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.

6. Reports

6.1. Representative Reports

Information

Benicia USD:

Dixon USD:

Fairfield-Suisun USD:

Travis USD:

Vacaville USD:

Northbay Regional Center:

Solano County Office of Ed:

6.2. Assistant Superintendent’s Report

Information

7. Old Business

7.1. CAC Budget

Information

7.2. Fund Raising Strategy Session/Planning

Discussion

7.3. 2022-23 Presentations

Discussion

7.4. 2022-23 CAC Recognition Ceremony

Discussion

7.5. Legislative Information Day

Information

8. SELPA Business

8.1. Approval of 2023-2024 Meeting Schedule

Action

8.2. Appointment of Chair and Co-Chair

Action

8.3. 2023-24 Solano County SELPA Local Plan

Information

8.3.1. Annual Budget Plan and Annual Service Plan

[Annual Budget Plan](#), [Annual Service Plan](#),
& [Attachments](#)

8.3.2. Section B – Governance and Administration

[Governance and Administration](#)

8.3.3 Local Plan Narrative

[Local Plan Narrative](#)

Adjournment

The next CAC meeting will be held on May 18th, 2023

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access SELPA public meetings, to access written documents being discussed at the meetings, or to otherwise participate at SELPA public meetings, please contact the SELPA office at (707) 399-4460. Notification at least 72 hours prior to the meeting will enable the SELPA to make reasonable arrangements to ensure accessibility to the meeting and to provide any required accommodations, auxiliary aids, or services.

Any writings or documents that are public records and are provided to the SELPA Community Advisory Committee regarding an item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA, during normal business hours. In addition, such writings and documents may be posted on the SELPA's website at www.SolanoCountySELPA.net

**Community Advisory Committee Minutes
March 16, 2023**

Board Members Attending:	FSUSD: Shawn Hnatko, Nicole Smith
BUSD: Erin Biber	SCOE: Clarissa Tuttle (for Ilah Feeney)
NBRC: Absent	DUSD: Absent
TUSD: Kristie Ballard, Cathy Dailey	
VUSD: Monica Hurtado, Kerry Pilley-Purcell	
SELPA: Andrew Ownby, Delaney Chapman-Neevel, Shawna Becker	

ABSENT –Judy Cecil, Yadira Rodriguez, Deborah Simms, Ilah Feeney, Brittany Wallace, Angel Hixson

1. Call to Order –Kerry Pilley-Purcell called the meeting to order at 12:03 p.m.

2. Approval of the Agenda

Move to approve the agenda Motion by Monica Hurtado, seconded by Nicole Smith Final Resolution: Motion Carries Yea: Kristie Ballard, Shawn Hnatko, Kerry Pilley-Purcell, Monica Hurtado, and Nicole Smith
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3. Approval of Minutes of January 19, 2023

Move to approve the minutes. Motion by Kristie Ballard, seconded by Nicole Smith Final Resolution: Motion Carries Yea: Shawn Hnatko, Monica Hurtado, Kerry Pilley-Purcell, Kristie Ballard, and Nicole Smith

4. Tobias Weare’s presentation, Person-Centered Thinking & Person-Centered Planning, was canceled by the presenter’s office on 3/16/2023 due to an emergency.

5. Community Input: No community input was provided.

6. Reports

6.1. Representative Reports

BUSD – Erin Biber- Benicia held a hybrid parent forum introducing the new SELPA advocate Dr. Amber Busay. Benicia is revisiting its Special Education Task Force to look at the continuum in Benicia and see what is working and what is not. They held their first job fair at the end of February.

DUSD – No Representative

FSUSD – Nicole Smith reported that FSUSD continues to receive referrals for their program with APA. The 12 weeks program currently has 50 students enrolled. They are still evaluating the FCMAT report to follow up with the recommendations. FSUSD held a hybrid parent forum introducing the APA program and the new SELPA advocate Dr. Amber Busay. It went very well. Dr. Busay stated that she has already had some parents reach out to her.

TUSD – Kristie Ballard reported that TUSD is doing interviews for special ed teachers. They have hired a behaviorist and behavior assistant. They will be looking for more assistants. They are also planning for ESY and the Special Olympics Track and Field event on April 25th.

VUSD – Monica Hurtado reported that VUSD is preparing for upcoming CDE monitoring. They are planning for ESY and projections for the 23/34 school year. The new Shelly Dally Center has opened. This site will have both state and special education preschool classes. VUSD students have organized a student-led campaign to raise awareness of the risks of Fentanyl exposure. VUSD will be hosting a job fair on April 1st.

SCOE – Clarissa Tuttle reported that SCOE hosted a job fair on March 4th and was able to interview some strong candidates. Golden Hills hosted CDE reps that visited the court and community school, the adult program, and the JDF program. Evergreen Academy at JDF held a graduation on February 22nd. SCOE has been recruiting from multiple state colleges. The Adult Program will have a talent show at Golden Hills in May.

North Bay Regional Center (NBRC) – Absent- Andrew read an email from Deborah Simms. NBRC will be hosting In-Person Focus Groups, which are listening sessions to help better understand community needs related to cultural competency. The sessions will be held in English, Spanish, and Tagalog at the Solano County Events Center in Fairfield.

7. Old Business

7.1. CAC Budget – Budget information was provided in the packets. No new information. No questions or concerns were reported.

7.2. Fund Raising Strategy Session/Planning – Nicole Smith has set up a Dine and Donate fundraiser with Mary’s Pizza Shack for May 11th in both the Fairfield and Vacaville locations.

7.3. 2022-23 Presentations –In April, Julie Feliz from Matrix Parents will present.

7.4. 2022-23 CAC Recognition Ceremony – Plaques will say “CAC Recognition Award 2023 and the person’s name. Lori Wilson is sending a rep. We are still waiting to hear back from Bill Dodd. Subcommittees were reviewed. Nominations have closed. We have a total of 46 nominees. We are missing pictures for 12, but 5 are new nominees. Clarissa Tuttle raised a question about the capacity of the conference rooms since there are so many nominees and it is open to the public.

7.5 Legislative Information Day- SELPA is looking for a parent and student to go. Registration ends 4/21. We have an appointment with Assemblymember Lori Wilson at 3:30. We are still waiting on Senator Bill Dodd’s office.

8. Local Plan Stakeholder Workgroup- The Local Plan Narrative has been finalized, and the state form was filled in. The state then updated its form, and the information must be re-entered. We will review it at the April meeting, along with the Annual Budget Plan and Annual Service Plan—the service plan reports which services are available at every school in the SELPA.

Meeting adjourned at 12:33 p.m.

Meeting minutes were prepared by Shawna Becker and reviewed by Andrew Ownby.



Our Mission

We empower families of children with special needs to successfully understand and access the systems that serve them.

We want families and youth to become successful advocates/self-advocates and role models.



Who Are We?

- Family services nonprofit organization founded by parents in 1983
- More than 50% of our Board of Directors are parents of children with diverse abilities and needs
- By design, most of the staff at Matrix have children or family members with special needs



We have a deep understanding of what families are experiencing

What We Believe In

- Effective and collaborative communication
- Begin conflict resolution at the lowest level
- Parent involvement in child's education and school reform
- Strong advocacy/self-advocacy skills



We Believe in Parents!

Matrix Parent Network & Resource Center

Federal Parent Training & Information Center

designated by the *Office of Special Education, US Department of Education*
serving families of children birth through 26 in
Marin, Napa, Sonoma, & Solano

California Family Resource Center

designated by *CA Department of Developmental Services*,
serving families of infants and toddlers in Marin, Sonoma and Solano

California Family Empowerment Center

designated by *CA Department of Education*
serving the underserved in Marin, Napa, Solano and Sonoma Counties



Matrix Service Area

We serve families with children from birth to age 26 in 4 Northern California counties



How We Support Families

- Help parents build advocacy skills
- Answer questions, provide resources and referrals
- Discuss appropriate services and school placement
- Help resolve disputes at the lowest level
- Build effective communication and organization skills
- Guide families through transitions: pre-school, kindergarten, middle school, high school, and beyond
- Provide information that may lead to an increase in academic, behavioral, social, emotional, and functional skills
- Build on families' strengths and maintain cultural awareness



What We Offer

- 1–1 Assistance: helpline, individual consultations, review paperwork, attend meetings (on occasion)
- Attend IEP meetings as appropriate
- Trainings: online plus an e-training library on our website and YouTube channel
- Support groups: in-person (Spanish) & online
- Diverse ability and special education resources, referrals, and information
- Weekly office hours at State Council on Developmental Disabilities (SCDD) in Vallejo and Venetia Valley Family Resource Center in San Rafael



**Services delivered in
English and Spanish**

Matrix Website

- Matrix publications, including eNewsletters
- Links to national and local resources
- Calendar with upcoming trainings and events
- Packets of information and toolkits on special education topics
- Up-to-date changes to special education
- Transition guides (preschool, kindergarten, adulthood)



<https://www.matrixparents.org/>

Helpline

- Parent Advisors answer questions and provide resources, referrals, and information
- Parent Advisors conduct file reviews of school-based reports such as assessments and IEP's (including behavior plans)
- Open Monday through Thursday 9am - 2pm
- Support is available in Spanish and English
- Office is open, but we also offer meetings in person or via zoom

A phone call is just the beginning... (800) 578-2592



Trainings – Sample List



- Transition from Early Start to Preschool
- Transition to Kindergarten
- Effective Parent Advocacy
- IEP Basics: A Quick Guide to the Spec Ed
- IEP Form: One Page at a Time
- ITP Form: One Page at a Time
- Understanding Assessments
- Understanding Goals
- Procedural Safeguards Rights: One Page at a Time
- Procedural Safeguards Remedies: One Page at a Time
- Behavior Intervention Plans: One Page at a Time
- Joint trainings with Disability Rights California

[Recorded Trainings Available on our Website](#)

Support Groups

- L.U.N.A. (Latinos Unidos Niños con Autismo y ADHD) Spanish Support Group via Zoom for Solano, Sonoma, Napa and Marin
- Private Facebook support groups, Spanish and English
- Support Group in Marin – Once a month in Spanish (in person)
- Early Start support group in Spanish (in person)
- Sibshops (in person)

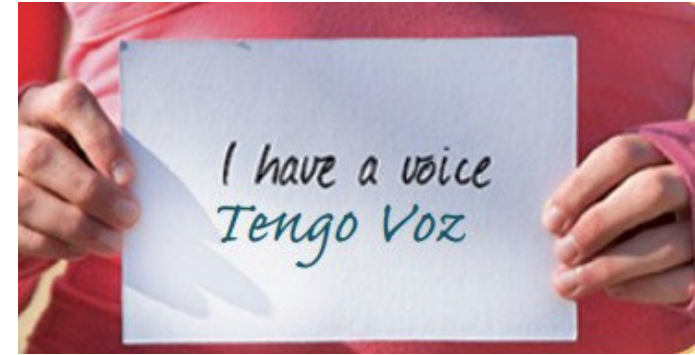


Support groups continue over Zoom!

Coming soon....Sibshops and Office Hours in Solano County

Other Programs

- For Hispanic/Latino Families in Marin, Napa, Solano and Sonoma Counties
 - ▶ Community Navigator Program (CNP): Short-term case management for families underutilizing North Bay Regional Center and Golden Gate Regional Center services.
 - ▶ Service Equity and Access (SAE): Promotes equity and reduces purchase of services disparities. Conducts Project Leadership parent trainings for engagement on systems change. The goal is to increase number of caregivers able to advocate to improve systems they use.



Find more information at MatrixParents.org

Other Programs Continued

- For Siblings
 - ▶ Sibshops: For siblings of children with special needs to learn about special needs and feel connected to others sharing their experience in a play-based support group. Serving siblings aged 6-12 years old once a month January to May. Currently, all four counties that we serve are welcome to join. Groups are held in-person in Marin. Potentially bringing in-person groups to Solano county.



Find more information at MatrixParents.org

We believe in...

- Communication, cooperation & collaboration to maintain working relationships.
- Beginning conflict resolution at the lowest level of the conflict resolution ladder.
- Parent involvement in child's education and school reform because you are your child's best advocate.
- Strong advocacy/self-advocacy skills

Information + Skills + Support = EMPOWERMENT

Partnerships

SELPA Community Advisor Committees



Napa County
SELPA



SOLANO COUNTY SELPA

Community Partners



And Many Others!

Thanks for your time! Any questions?





-dine & donate ---,

May 11th 2023

Solano SELPA

Community Advisory Committee

Vacaville & Fairfield Locations

Mary's Pizzo Shock serves homemade pizzas, pastas, sandwiches, salads & soups - perfect for the whole family! Mary's will donate 20% of Take-Out & Delivery orders, all day. Don't have time to stay? Mary's will donate 20% of gift card purchases on the event date.

...
Sorry, no coupons, discounts or Mary's Money will be accepted for payment with this fundraiser. A 20% donation will be given for gift cards purchased on the event date; a 20% donation will be given for purchases made with a gift card, but the same card cannot be used in both transactions. This flyer cannot be distributed at the restaurant or in the vicinity. To participate, please mention the Dine & Donate to the order taker when placing your order or selecting the "Dine & Donate" button under the EXTRAS tab when placing an order on maryspizzashack.com. Valid only for the date and location(s) specified.

**To Order Online, select "Dine & Donate"
in the EXTRAS section at MarysPizzaShack.com**

VACAVILLE

(707) 446-7100 * 505 Davis St.

FAIRFIELD

{707} 422-2700 * 1500 Oliver Rd.



**Solano County
Special Education Local Plan Area**

Participants

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Dixon Unified School District
Fairfield-Suisun Unified School District
Travis Unified School District
Vacaville Unified School District
Solano County Office of Education

*Solano County SELPA
Community Advisory Committee*

*smile
Sparkle
shine*

*2022-23 Annual Recognition
Award Ceremony
Program*

Monday, May 1, 2023, at 3:30 p.m.

*Solano County Office of Education
5100 Business Center Drive
Fairfield, CA 94534*

**WELCOME and
INTRODUCTION of
COMMUNITY
ADVISORY
COMMITTEE**



**Andrew Ownby
Assistant Superintendent
Solano County SELPA**



PRESENTATION OF AWARDS



Special Education Directors

Kim Parrott, DUSD	Stavros Gougoumis, FSUSD
Deanna Brownlee, TUSD	Steve Phillips, BUSD
Aumbrey Moland, VUSD	Siobhan Dill, SCOE

Legislative Members/or their Representatives

Representative for Congressman John Garamendi
Representative for Senator Bill Dodd
Tiffanee Jones District Director
Representative for Assemblymember Lori Wilson

2022/23 CAC Annual Recognition Award Nominees

Benicia USD

Emily Adams
Diane Altman
Patrice Bishop

***Morgan De Lago**

Max Harville
Kate Lionel
Bertha Netro
*Michael Rounds
Megumi Sakamoto
David Sells
Che Soto-Vigil

Solano COE

*Julia Gan
Christian Kovacs
Susan Labreque
Mark Mair
Megan McFarland



Solano County Community

Greg and Joy Andrada
Wheels in Motion-Benicia
Jessica Carpino
Pizza Pirate-Benicia
AJ Emboido
Pure Hair Studios-Benicia
Sam and Jane Larot
Courtyard Salon & Spa-Benicia
Tom Phillippi
Play 4 All Park-Vacaville
Christa Poe
*TEAM group and Special Kind of Chaos
Podcast-Solano County*
Quanda Ellis-Walker
*Challenger Baseball Team and Founder of
AAU Track and Field Team- Travis*

Vacaville USD

Anastasia Boomer
Angel Hixson
Aubrey McClintock
Alyssa Medina
Jessica Perez
Angelica Vargas



Dixon USD

Traci Glissman
Sean McGreevey
Laurie Mireles
Kim Parrott



Fairfield-Suisun USD

Janet Ayris
Laura Bowles
Brittney Callaway
Fern Decena
Judith Flores
Shawn Kiely
Amy Weaver



Travis USD

Cheryl Berg
Rachelle Dingcong
Kathryn Harvey
Tessa Searles
Emmanuelle Ybarra



* Multiple nominations

RECEPTION

Refreshments are available throughout reception



AB 1517: Special Education Local Plan Areas - Governance, Accountability, and Transparency

SUMMARY

AB 1517 codifies the technical assistance and support provided to Local Education Agencies (LEAs) by their Special Education Local Plan Areas (SELPA). This bill also requires that beginning on July 1, 2025, the Annual Assurances Support Plan, an additional component of the Local Plan, shall be submitted to the California Department of Education (CDE) to support increased transparency and accountability for SELPAs and their member LEAs.

ISSUE BACKGROUND

For over forty years, SELPAs have collaborated with CDE to offer programs, services, and assistance to students with disabilities (SWDs), their families, and LEAs. Through these efforts, SELPAs have effectively implemented a range of federal and state education reforms.

California's continued investment in and reliance on well-established SELPA regional structures demonstrates the high levels of trust, effectiveness, and quality of the support SELPAs provide.

Under current law, SELPAs are required to develop and implement a comprehensive local plan (LP) containing assurance that it has in effect policies, procedures, and programs governing access to special education and services for all SWD residing within the geographical areas served by each plan.

In order to increase transparency and accountability, California has attempted, since the enactment of AB 1808 in June of 2018, to implement an additional component of the SELPA LP, the Annual Assurances Support Plan

The goal of the Assurances Support plan is "to demonstrate how the special education local plan area and its participating agencies are coordinating for purposes of assuring effective outcomes for pupils with disabilities" (Ed Code Sec. 5611 (c)). However, under current law this important update to the LPs will not take effect until July 1, 2027.

Additionally, many SELPAs, provide assistance to member LEAs when SWDs have been identified as a pupil subgroup needing differentiated assistance pursuant to Section Education Code 52052. However, there is currently no statutory requirement that SELPAs be part of the expert technical assistance team, nor is there a requirement that they be consulted to determine actions needed to support SWD outcomes on the California School Dashboard.

SOLUTION

AB 1517 codifies the technical assistance and support provided by SELPAs in the Statewide System of Support by specifically requiring SELPAs to be a member of the technical assistance team supporting its member LEAs when SWDs have been identified as a pupil subgroup pursuant to Section 52052.

The bill also ensures the timely implementation of the Annual Assurances Support Plan by requiring CDE to update its LP template by 2024 and requiring its inclusion in LPs by July 1, 2025.

AUTHOR'S STATEMENT

“Including SELPAs as part of the technical assistance team for LEAs when students with disabilities are involved ensures all students, regardless of their abilities, have access to a high quality education. This bill will also increase transparency and accountability by requiring the timely implementation of the Annual Assurances Support plan, providing a more comprehensive and effective approach to serving California’s students with disabilities.”

SUPPORT

California SELPA Association (Sponsor)

OPPOSITION

None on file

MORE INFORMATION

Zachary Brown
Ph: (916)-319-2003
Zachary.brown@asm.ca.gov

2023-2024 Community Advisory Committee (CAC) Meeting Schedule

Date:	Location:	Administrative Liaison:	Agency/Group Presentation:
August 17, 2023	Blue Rock Springs Room		
September 21, 2023	Blue Rock Springs Room	DUSD – Kim Parrott	
October 19, 2023	Blue Rock Springs Room	TUSD – Deanna Brownlee	
November 16, 2023	Blue Rock Springs Room	FSUSD – Stavros Gougoumis	
December 14, 2023	Blue Rock Springs Room	BUSD – Julie Corona	
January 18, 2024	Blue Rock Springs Room	SCOE – Siobhan Dill	
February 15, 2024	Blue Rock Springs Room	VUSD – Aumrey Moland	
March 21, 2024	Blue Rock Springs Room	SCOE – Siobhan Dill	
April 18, 2024	Blue Rock Springs Room	FSUSD – Stavros Gougoumis	
* Monday , May 6, 2024 Recognition Ceremony	All 3 rooms		
May 16, 2024	Blue Rock Springs Room	DUSD – Kim Parrott	
June 20, 2024 (If needed)	Blue Rock Springs Room		

2022-23 Register of CAC Officers & Voting Members

Name	CAC Position/Yr Nominated	Term Expires	District	Address	Phone	Email / FAX
Erin Biber	Brd Apt'd 8/20	8/22	BUSD	350 East K Street, Benicia, CA 94510	707-315-48769	ebiber@beniciaunified.org
Yadira Rodriguez	Brd Apt'd 11/22	11/24	DUSD			yrodriguez2007@yahoo.com
Nicole Rabbani	Brd Ap'd 9/22	9/24	FSUSD			nicolera@fsusd.org
Shawn Hnatko	Brd Ap'd 10/22	10/24	FSUSD			
Catherine Dailey	Brd Apt'd 9/17 Co- Chair 12/21	8/24 12/23	TUSD		718.8248	catdailey3@gmail.com
Kristie Ballard	Brd Apt'd 11/22	11/24	TUSD			kballard@travisusd.org
Brittany Wallace	Brd Apt'd 11/22	11/24	TUSD			bwallace@travisusd.org
Kerry Pilley-Purcell	10/20 Co-Chair 12/21	10/22 12/23	VUSD	307 Folsom Drive, VV 95687	365-1378	Cdcop03@hotmail.com
Monica Hurtado	Brd Apt'd 9/21	09/23	VUSD	5100 Business Center Drive, Fairfield, CA	399-4460	mhurtado@solanocoe.net
Angel Hixson	Brd Apr'd 2/22	2/24	VUSD	401 Nut Tree Road, VV	453-6172	angelh@vacavilleusd.org
Ilah Feeney	Brd Apt'd 2/22	2/24	SCOE			ifeeney@solanocoe.net
Deborah Simms	Brd Apt'd 11/21	11/23	NBRC	600 Airpark Rd, Napa	256-1186	jessicad@nbrc.net
* Voted by Board as an Alternate Member						

Register of 2022-23 Non-Voting Regular Attendees to CAC Meetings

Name	Position	District	Address	Phone	Email / FAX
Andrew Ownby	Asst. Superintendent	SELPA	SCOE	707.399.4460	aownby@solanocoe.net
Shawna Becker	Project Support Analyst	SELPA	SCOE	707-399-4467	sbecker@solanocoe.net
Delaney Chapman-Neevel	Program Coord.	SELPA	SCOE	707-399-4463	DChapman-Neevel@solanocoe.net

2022-2023 Community Advisory Committee (CAC) Meeting Schedule

Date:	Location:	Administrative Liaison:	Agency/Group Presentation:
September 29, 2022	Blue Rock Springs Room	DUSD – Kim Parrott	City of Vacaville – Therapeutic Programs
October 20, 2022	Blue Rock Springs Room	TUSD – Deanna Brownlee	
November 17, 2022	Blue Rock Springs Room	FSUSD – Stavros Gougoumis	
December 15, 2022	Blue Rock Springs Room	BUSD – Julie Corona	NBRC – Diversity and Equity
January 19, 2023	Blue Rock Springs Room	SCOE – Siobhan Dill	Susan Labrecque on Transition
February 16, 2023	Blue Rock Springs Room	VUSD – Aumrey Moland	Alexis Lynch – Conservatorships
March 16, 2023	Blue Rock Springs Room	SCOE – Siobhan Dill	Tobias Weare – PCP/PCT
April 20, 2023	Blue Rock Springs Room	FSUSD – Stavros Gougoumis	Julie Feliz-What is MATRIX
* Monday , May 1, 2023 Recognition Ceremony	All 3 rooms		
May 18, 2023	Blue Rock Springs Room	DUSD – Kim Parrott	
June 22, 2023 (If needed)	Blue Rock Springs Room		