

**Community Advisory Committee
Solano County SELPA**

Subject: Agenda

Meeting Date: October 19, 2023

Agenda Item: 2.0. Approval of Agenda

Type: Action

Recommended Action: It is requested that the Community Advisory Committee approve the October 19, 2023, agenda as presented.

Introduction:	Notes:
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Protocol:

- Public Comment
- Board Discussion
- Motion
- Second
- Vote



Participants:

Benicia Unified School District
Dixon Unified School District
Fairfield-Suisun Unified School District
Travis Unified School District
Vacaville Unified School District
Solano County Office of Education

**Solano County
Special Education Local Plan Area**

Community Advisory Committee (CAC)

Thursday, October 19, 2023

12:00 – 2:00 p.m.

Blue Rock Springs– SCOE

Persons wishing to address any item on the agenda may do so prior to action being taken on the agenda item by filling out a comment request card. Please limit comments to three minutes

AGENDA

1. Call to Order

2. Approval of Agenda

ACTION

3. Consent Calendar Items

ACTION

3.1. Approval of Minutes – September 21, 2023

4. John Carr, Attorney for Hines & Carr, LLP- Special Needs Trusts

PRESENTATION

5. Community Input

Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.

6. Reports

6.1. Representative Reports

INFORMATION

Benicia USD:

Dixon USD:

Fairfield-Suisun USD:

Travis USD:

Vacaville USD:

Solano COE:

Northbay Regional Center:

Independent Child Advocate:

6.2 Assistant Superintendent Report

INFORMATION

7. Old Business

7.1. CAC Budget

7.2. Fund Raising Strategy Session/Planning

7.3. CAC Recognition Ceremony

**INFORMATION
DISCUSSION
INFORMATION**

8. New Business

8.1. Presentations for 2024

INFO/ DISCUSSION

Adjournment

The next CAC meeting will be held on November 16, 2023

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Any writings or documents that are public records and are provided to the SELPA Community Advisory Committee regarding an item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA, during normal business hours. In addition, such writings and documents may be posted on the SELPA's website at www.SolanoCountySELPA.net

**Community Advisory Committee
Solano County SELPA**

Subject: Consent Calendar Items

Meeting Date: October 19, 2023

Agenda Item: 3.0. Consent Calendar Items

Type: Action

Recommended Action: It is requested that the Community Advisory Committee approve all consent calendar items as presented.

<p>Introduction:</p> <p>3.1. September 21, 2023, meeting minutes</p>	<p>Notes:</p> <p>See attached</p>
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Protocol:

- Public Comment
- Board Discussion
- Motion
- Second
- Vote

**Community Advisory Committee Minutes
September 21, 2023**

Board Members Attending:

Benicia USD: Erin Biber
Dixon USD: Absent
Fairfield-Suisun USD: Nicole Smith, Sean Hnatko
Solano COE: Absent
Travis USD: Kristie Ballard, Cathy Dailey
Vacaville USD: Kerry Pilley-Purcell
Northbay Regional Center: Deborah Simms, Emily Koehler
Independent Child Advocate: Dr. Amber Busay
Solano County SELPA: Andrew Ownby, Shawna Becker
ABSENT – Ilah Feeney, Yadira Rodriguez, Brittany Wallace, Angel Hixson

1. Call to Order –Co-Chair Kerry Pilley-Purcell called the meeting to order at 12:01 p.m.

2. Approval of the Agenda for September 21, 2023

Move to approve the agenda.
Motion by Nicole Smith, second by Kristie Ballard
Final Resolution: Motion Carries
Yes: Erin Biber, Nicole Smith, Sean Hnatko, Cathy Daily, Kristie Ballard, Kerry Pilley-Purcell, Amber Busay, and Deborah Simms.

3. Approval of Minutes of August 17, 2023

Move to approve minutes as presented.
Motion by Nicole Smith, second by Amber Busay
Final Resolution: Motion Carries
Yes: Erin Biber, Nicole Smith, Sean Hnatko, Cathy Daily, Kristie Ballard, Kerry Pilley-Purcell, Amber Busay, and Deborah Simms.

4. Presentation – Deborah Simms presented on North Bay Regional Center’s Individual Program Planning.

5. Community Input: None

6. Reports

6.1. Representative Reports

BUSD – Erin Biber reported that Benicia will be kicking off their monthly parent meetings next week. The UC Davis Seed Program will be coming to do a presentation. Their biggest staffing need is paraprofessional support.
DUSD – Andrew Ownby presented Dixon’s report. They have had three students able to leave NPS and return to a Dixon campus. They have also reduced their transportation costs by reducing the number of internal routes. Dixon received a large Medi-Cal reimbursement, which will provide supplemental materials and professional development for staff. They are in the process of hiring their last two positions and will be fully staffed in the next few weeks.
FSUSD – Nicole Smith reported Fairfield-Suisun has open positions that include teachers, three mental health clinicians, a new occupational therapist position, and a new special education parent liaison position. There was a delay in opening their new \$50,000 multisensory room at Cleo Gordon funded with Medi-Cal reimbursement funds. FSUSD’s Functional Academic classes are maxed out.
TUSD – Kristie Ballard reported Travis is still trying to fill teacher positions and are currently using tele-therapists for speech.
VUSD – No Report

SCOE – Absent

North Bay Regional Center (NBRC) – Emily Koehler reported they will be hosting a Trunk or Treat on October 31st from 4-6 p.m.

Independent Child Advocate – Dr. Amber Busay reported that she has changed how parents can contact her. It is done through the website now. This is showing parents that she is there for them and not an employee of SELPA. In August she had 10-15 new families reach out for support. Amber will be presenting her yearly report at the next Council of Superintendents meeting. She provided her website and encouraged others to share her information with parents.

6.2 Assistant Superintendents Report- Andrew Ownby gave an update on the California bills and Supreme Court cases affecting special education.

7. Old Business

7.1. CAC Budget – No new information.

7.2. Fund Raising – Nicole Smith reported that she has been able to set up a fundraiser with Nation’s Giant Hamburgers for October 25th. Flyers will be emailed out and posted to the SELPA website. The Benicia, Fairfield, and Vacaville locations will all be participating. If this is successful, we can try another fundraiser in the spring.

8. New Business

8.1 2023-24 Presentations – CAC still needs presenters for February to May 2024. Nicole Smith will email Shawna Becker the contact information for the October presenter. Shawna Becker will email the State Council on Developmental Disabilities to confirm the presentation on November 16th. December will be the annual CAC Holiday Potluck. Alyssa DiFilippo from Parents Helping Parents will be presenting on Connecting California. Andrew will try reaching out to Solano Community College again. Cathy Dailey suggested looking for a group that does socialization programs for special education students.

Meeting adjourned at 12:52 p.m.

Meeting minutes were prepared by Shawna Becker and reviewed by Andrew Ownby.

**Community Advisory Committee
Solano County SELPA**

Subject: Presentation

Meeting Date: October 19, 2023

Agenda Item: 4.0 Presentation

Type: Presentation

Introduction:

Special Needs Trusts – John Carr, Attorney, Hines & Carr LLP

**Council of Superintendents
Solano County SELPA**

Subject: Community Input

Meeting Date: October 19, 2023

Agenda Item: 5.0. Community Input

Type: Public Comment

<p>Introduction:</p> <p>Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.</p>	<p>Notes:</p>
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Protocol:

Public Comment

**Community Advisory Committee
Solano County SELPA**

Subject: Reports

Meeting Date: October 19, 2023

Agenda Item: 6.1. Representative Reports

Type: Information

Introduction:	Notes:
<ul style="list-style-type: none">• Member districts and Agency representatives will provide an update on their latest developments and activities. • Benicia USD • Dixon USD • Fairfield-Suisun USD • Travis USD • Vacaville USD • Solano COE • Northbay Regional Center • Independent Child Advocate	

**Community Advisory Committee
Solano County SELPA**

Subject: Reports

Meeting Date: October 19, 2023

Agenda Item: 6.2. Assistant Superintendent's Report

Type: Information

Introduction:	Notes:
<ul style="list-style-type: none"><li data-bbox="267 814 1047 886">• The Assistant Superintendent will provide a brief update on the Solano County SELPA's activities.	

**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: October 19, 2023

Agenda Item: 7.1. Annual CAC 2023-2024 Budget

Type: Information

Introduction:	Notes:
See Attached Budget	

2023-24 CAC Recognition Budget (Approximation)

	Qty. Needed	Cost	Total		Proceeds	7/1/2022 Carry Over	
Awards							\$ 1,917.00
Star Plaque	46	7.55	\$347.30				
Extra Lettering (\$.10 each)	2	0.20	\$0.20			5/11/2023 Mary's Pizza Shack Fundraiser	\$207.42
		Shipping	\$55.00				
Certificates	46	27.09	\$0.00	Donated by SELPA			
Sub-Total Awards			\$402.50				
Canva Slide Show			\$0.00	Donated by Steve Trotter			
Sub -Total Award Slideshow			\$ -		Total Proceeds		\$2,124.42
Program Duplication	200.00	62.50	\$ 62.50		Expenses	CAC Award Ceremony	\$615.00
Sub-Total Duplication			\$62.50				
Refreshments-Drinks (waters)	200.00	27.00	\$0.00	Donated by SELPA			
Refreshments-Cookies	300.00	150.00	\$ 150.00				
Sub-Total Refreshments			\$150.00				
Total			\$615.00		Approx.	Balance Remaining	1,509.42

**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: October 19, 2023

Agenda Item: 7.2. Fundraising

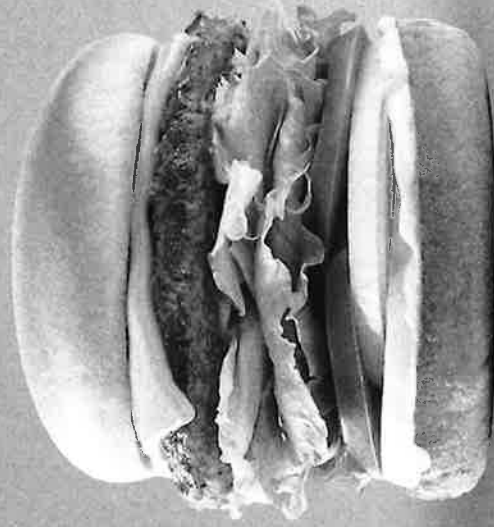
Type: Information

Introduction:	Notes:
Dine & Donate October 25 th - Nation's Giant Hamburgers	

FUNDRAISE AT NATION'S!

Help raise funds for: SELPA Community Advisory Committee

20% of sales will be donated to SELPA Community Advisory Committee



Nation's Giant Hamburgers participating locations:

- 1955 W Texas St, Fairfield Ca, 94533
- 191 Military E, Benicia CA, 94510
- 100 Browns Valley Pkwy, Vacaville Ca, 95688

Wednesday
October 25th, 2023

APP/ONLINE

For online & app orders click on "More" then "Fundraiser" and select quantity "1" on the menu list. This will let us know the order is a part of the fundraiser. Must order directly from Nation's app or Nationsrestaurants.com

IN STORE/TOGO

For dine in, TOGO and phone orders mention this flyer or your group name before ordering.

** Valid on any menu item. Excludes gift certificates and T-shirts. Feel free to share on social media, copy & distribute flyer to school members, family and friends prior to the event. Under no circumstances are fliers to be handed out at the restaurant, parking lot or vicinity.

**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: October 19, 2023

Agenda Item: 7.3. CAC Recognition Ceremony

Type: Information

Introduction:

- The Recognition Ceremony will be held on May 6, 2024.
- The link for nominations is on the SELPA website

**Community Advisory Committee
Solano County SELPA**

Subject: New Business

Meeting Date: October 19, 2023

Agenda Item: 8.1 2023-24 Presentations

Type: Discussion

<p>Introduction:</p> <ul style="list-style-type: none">• CAC still needs presenters for the February-May 2024 meetings.	<p>Notes:</p>
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2023-2024 Community Advisory Committee (CAC) Presentation Schedule

Date:	Agency/Group Presentation:
August 17, 2023	Dr. Amber Busay -Who I Am, and What is an Independent Child Advocate.
September 21, 2023	Deborah Simms NBRC- IPP
October 19, 2023	Special Needs Trusts- Zoom -J.Carr
November 16, 2023	Hilary Baird SCDD - Supported Decision Making
December 14, 2023	CAC Holiday Potluck
January 18, 2024	Alyssa DiFilippo, PHP- Connecting California
February 15, 2024	
March 21, 2024	
April 18, 2024	
*Monday , May 6, 2024 Recognition Ceremony	
May 16, 2024	
June 20, 2024 (If needed)	No Presentation

2023-2024 Register of CAC Officers & Voting Members

District	Name	Board Approved	Term Expires	Parent/ Employee	Address	Phone	Email
BUSD	Erin Biber	Aug-20	Dec-24	Employee	350 East K Street, Benicia, CA 94510	707-315-4876	ebiber@beniciaunified.org
DUSD	Laurie Mireles	Sep-23	25-Sep	Employee			laurie.mireles@dixonusd.org
	Adrian Coulson	23-Sep	25-Sep	Parent			adcoulson@gmail.com
	Christine Hilsky	23-Sep	25-Sep	Parent			hilsky@yahoo.com
FSUSD	Nicole Smith	Sep-22	Sep-24	Employee			nicolesmit@fsusd.org
	Shawn Hnatko	Oct-22	Oct-23	Parent			schnatko@hotmail.com
TUSD	Catherine Dailey	Aug-22	Aug-24	Employee/ Parent		718.8248	catdailey3@gmail.com
	Co-Chair	Apr-23	Apr-25				
	Kristie Ballard	Nov-22	Nov-24	Employee			kballard@travisusd.org
	Brittany Wallace	Nov-22	Nov-24	Employee/ Parent			bwallace@travisusd.org
VUSD	Kerry Pilley-Purcell	Dec-22	Dec-24	Parent	307 Folsom Drive, Vacaville 95687	365.1378	Cdcop03@hotmail.com
	Co-Chair	Apr-23	Apr-25				
	Angel Hixson	Feb-22	Feb-24	Employee/ Parent	401 Nut Tree Road, VV	453-6172	angelh@vacavilleusd.org
SCOE	Ilah Feeney	Feb-22	Feb-24	Employee			ifeeney@solanocoe.net
NBRC	Deborah Simms	Nov-21	Nov-23	Community	600 Airpark Rd, Napa	256.1186	dsimms@nbrc.net
ICA	Amber Busay	Apr-23	Apr-25	Community		707.660.9926	abusay@abbehaviorconsulting.com

Register of 2023-24 Non-Voting Regular Attendees to CAC Meetings

Representing	Name			Position	Address	Phone	Email
SELPA	Andrew Ownby			Assistant Superintendent	5100 Business Center Dr. Fairfield 94534	707.399.4460	aownby@solanocoe.net
SELPA	Shawna Becker			Project Support Analyst	5100 Business Center Dr. Fairfield 94534	707.399.4467	sbecker@solanocoe.net
SELPA	Kanani Cherry-Houston			Program Coordinator	5100 Business Center Dr. Fairfield 94534	707.399.4463	kcherry@solanocoe.net