

**Community Advisory Committee  
Solano County SELPA**

**Subject:** Agenda

**Meeting Date:** February 15, 2024

**Agenda Item:** 2.0. Approval of Agenda

**Type:** Action

**Recommended Action:** It is requested that the Community Advisory Committee approve the February 15, 2024, agenda as presented.

<b>Introduction:</b>	<b>Notes:</b>

**Protocol:**

- Public Comment
- Board Discussion
- Motion
- Second
- Vote



## Solano County Special Education Local Plan Area

Participants:

Benicia Unified School District  
Dixon Unified School District  
Fairfield-Suisun Unified School District  
Travis Unified School District  
Vacaville Unified School District  
Solano County Office of Education

### Community Advisory Committee (CAC)

Thursday, February 15, 2024

12:00 – 2:00 p.m.

Blue Rock Springs– SCOE

Persons wishing to address any item on the agenda may do so prior to action being taken on the agenda item by filling out a comment request card. Please limit comments to three minutes

### AGENDA

#### 1. Call to Order

#### 2. Approval of Agenda

**ACTION**

#### 3. Consent Calendar Items

**ACTION**

##### 3.1. Approval of Minutes – January 18, 2024

#### 4. Presentation –Supported Decision Making presented by Hilary Baird from the California State Council on Developmental Disabilities (SCDD)

**PRESENTATION**

#### 5. Community Input

Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.

#### 6. Reports

##### 6.1. Representative Reports

**INFORMATION**

Benicia USD:

Dixon USD:

Fairfield-Suisun USD:

Travis USD:

Vacaville USD:

Solano COE:

Northbay Regional Center:

Independent Child Advocate:

##### 6.2 Assistant Superintendent Report

**INFORMATION**

**7. Old Business**

7.1. CAC Budget

7.2. CAC Recognition Ceremony

**INFORMATION  
INFORMATION**

**8. New Business**

8.1. Legislative Sharing Day 2024

**INFORMATION**

**Adjournment**

The next CAC meeting will be held on March 21, 2024

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access SELPA public meetings, to access written documents being discussed at the meetings, or to otherwise participate at SELPA public meetings, please contact the SELPA office at (707) 399-4460. Notification at least 72 hours prior to the meeting will enable the SELPA to make reasonable arrangements to ensure accessibility to the meeting and to provide any required accommodations, auxiliary aids, or services.

Any writings or documents that are public records and are provided to the SELPA Community Advisory Committee regarding an item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA, during normal business hours. In addition, such writings and documents may be posted on the SELPA's website at [www.SolanoCountySELPA.net](http://www.SolanoCountySELPA.net)

**Community Advisory Committee  
Solano County SELPA**

**Subject:** Consent Calendar Items

**Meeting Date:** February 15, 2024

**Agenda Item:** 3.0. Consent Calendar Items

**Type:** Action

**Recommended Action:** It is requested that the Community Advisory Committee approve all consent calendar items as presented.

<p><b>Introduction:</b></p> <p>3.1. January 18, 2024 meeting minutes</p>	<p><b>Notes:</b></p> <p>See attached</p>
--	--

**Protocol:**

- Public Comment
- Board Discussion
- Motion
- Second
- Vote

**Community Advisory Committee Minutes  
January 18, 2024**

**Board Members Attending:**

Benicia USD: Erin Biber  
Dixon USD: Adrian Coulson  
Fairfield-Suisun USD: Shawn Hnatko, Melissa Guevara  
Solano COE: Ilah Feeney (late arrival)  
Travis USD: Kristie Ballard, Cathy Dailey (late arrival)  
Vacaville USD: Angel Hixson, Kerry Pilley-Purcell (late arrival)  
Northbay Regional Center: Emily Koehler  
Independent Child Advocate: Dr. Amber Busay (late arrival)  
Solano County SELPA: Andrew Ownby, Shawna Becker  
**ABSENT** –Kanani Cherry-Houston, Traci Glissman, Christine Hilsky, Nicole Smith, Brittany Wallace

**1. Call to Order** – Andrew Ownby called the meeting to order at 12:01 p.m.

**2. Approval of the Agenda for January 18, 2024**

Move to approve the agenda.  
Motion by Kristie Ballard, second by Angel Hixson  
Final Resolution: Motion Carries  
Yes: Kristie Ballard, Erin Biber, Adrian Coulson, Melissa Guevara, Angel Hixson, Shawn Hnatko, and Emily Koehler.

**3. Approval of Minutes of December 14, 2023**

Move to approve minutes as presented.  
Motion by Melissa Guevara, second by Kristie Ballard  
Final Resolution: Motion Carries  
Yes: Kristie Ballard, Erin Biber, Adrian Coulson, Melissa Guevara, Angel Hixson, Shawn Hnatko, and Emily Koehler.

**4. Presentation** – Connections California presented by Alyssa DiFilippo from Parents Helping Parents (PHP).

**5. Community Input:** Tobias Weare from the California State Council on Developmental Disabilities (SCDD) presented a flyer asking for individuals who have lived in a community care facility to assist the SCDD in training State Licensing Program Analysts.

**6. Reports**

**6.1. Representative Reports**

**BUSD** – Erin Biber reported that Benicia High is hosting a Special Olympics Basketball event on Saturday, January 20, 2024. They are increasing parent engagement by hosting “Coffee with the Director.” BUSD has also reassembled its Special Education Task Force which they had started a few years ago.

**DUSD** – Andrew Ownby reported that Dixon is currently looking for a new superintendent for next school year. They also had a catastrophic power failure at one of their schools, which will take some time to fix. Right now, the school is running on generators while the district tries to relocate staff and students.

**FSUSD** – Andrew Ownby read an update provided by Nicole Smith. Fairfield-Suisun’s Medi-Cal Collaborative has decided to spend funds to provide professional development opportunities for their staff. FSUSD’s new Special Education Technician was able to have FSUSD CALPADs certified on time with the help of the Vacaville Unified School District and the SELPA. They continue to work closely with parents to solve issues that emerge through the new Special Education Liaison. They are finding creative ways to cover special education caseloads. Many retired special education staff have temporarily come back to help with caseload management. FSUSD is beginning the process of planning for the Extended School Year (ESY).

**TUSD** – Kristie Ballard reported that Travis is also in the beginning planning stages for the Extended School Year. They are also planning the Special Olympics Track & Field event scheduled for April 30, 2024. They are waiting for their board to come to a decision, either in February or March, about moving 6<sup>th</sup> grade from elementary school to middle school.

**VUSD** – Angel Hixson reported Vacaville is closely looking at programming for next year focusing on inclusion opportunities for all students. They will also have a large number of students matriculating from preschool, which will impact staffing.

**SCOE** – Ilah Feeney reported that SCOE is presenting professional development for all their teachers on inclusive practices. The adult program is getting ready for its talent show in April. SCOE has also been planning for graduation.

**North Bay Regional Center (NBRC)** – Emily Koehler reported that there are flyers for the upcoming events for the NBRC on the sign-in table. These include Person-Centered Thinking training for family members who support individuals with disabilities and training for individuals with disabilities. There is also an informational session about who NBRC is and what they do. All of these are available by Zoom.

**Independent Child Advocate** – Dr. Amber Busay reported that she has been in this position for a year now and finds it very rewarding. She currently has 56 active clients. She received 8 new referrals in December but has had an influx of new referrals in January. She is getting ready to open her new office in downtown Fairfield.

**6.2 Assistant Superintendents Report**- Andrew Ownby presented an update on the Solano County SELPA's latest developments. Andrew highlighted legislation related to special education, CDE compliance improvement monitoring, and technical assistance support the SELPA provides its member districts, including professional learning activities.

## **7. Old Business**

**7.1. CAC Budget** –No changes to the budget.

**7.2. CAC Recognition Ceremony** –The ceremony will be held on May 6, 2024. The link for nominations is on the SELPA website. There are two nominations as of this meeting. The deadline for nominations is March 14, 2024.

## **8. New Business**

**8.1 2023-24 Presentations** – All presenter slots for the 2023-24 school year are filled.

Meeting adjourned at 12:56 p.m.

Meeting minutes were prepared by Shawna Becker and reviewed by Andrew Ownby.

# Person Centered Thinking Skills Training for Individuals



A training for individuals with disabilities



Register Today...  
send an email with your  
name and the date you  
want to attend to  
[heather@aliftllc.com](mailto:heather@aliftllc.com)

This **FREE** training is intended to empower individuals with disabilities to implement person centered practices into their daily life. Participants will learn about Home and Community Based Services and how the service system is changing to have a more person-centered focus. They will also learn about Self Advocacy and practice ways to advocate for the services they want. This training will support the North Bay Regional Center's goal to increase person centered thinking in the North Bay area.

Wednesday, January 24<sup>th</sup> from 10:30-11:30 am  
This training will be conducted at Pace Solano  
1955 West Texas Street ~ Suite 190, Fairfield CA

Wednesday, February 7<sup>th</sup> from 10-11am  
This training will be conducted virtually through Zoom.  
We will send the Zoom link upon registration.

To learn more about the trainers visit [www.aliftllc.com](http://www.aliftllc.com)

A project of HCBS funding in partnership with:



North Bay  
Regional Center

# Person Centered Thinking Skills for Families



A training for family members who support individuals with disabilities



Register Today...  
send your session preference, name, and email address to [heather@aliftllc.com](mailto:heather@aliftllc.com)

We will send you more information closer to the training dates!

This **FREE** training is designed to empower family members to implement person centered practices in the lives of the people they support. Participants will have the opportunity to reflect on what it means to shift from a system centered focus to a person-centered focus. It explores the impacts of Home and Community Based Services (HCBS) waiver on individuals and service providers. Participants will gain an understanding of tools and resources that can help them become more person centered in their support and advocacy. This training will help families increase person centered thinking practices in the North Bay.

**Wednesday, January 31<sup>st</sup> from 10-11:30am**

**This training will be conducted virtually through Zoom**

**Wednesday, February 21<sup>st</sup> from 2-3:30pm**

**This training will be conducted virtually through Zoom**

To learn more about the trainers visit [www.aliftllc.com](http://www.aliftllc.com)

A project of HCBS funding in partnership with:



**North Bay  
Regional Center**



# INFO SESSION



North Bay  
Regional Center

North Bay Regional Center (NBRC) is a nonprofit agency that provides services and supports for over 10,000 individuals with developmental disabilities in Napa, Sonoma, and Solano counties.

Regional centers were established throughout California to assist people with developmental disabilities and their families, in identifying and developing programs in their communities to help them lead more independent lives.



**REGISTER NOW**



**You Are Invited!**

 **Date: February 13th, 2024**

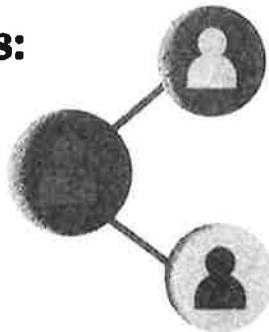
 **Time: 2:00 to 3:00 PM**

 **Zoom Registration Required**

- Community Based Organizations
- School Districts
- Medical Clinics
- Generic Resources
- County Agencies

## Learning Objectives:

- *Regional Center History*
- *NBRC Referrals*
- *Services*
- *Lanterman Act*





Don't miss this chance to learn more about North Bay Regional Center. Informational presentations will be offered on a quarterly basis. Register now to secure your spot!

**Are you interested in a presentation for your staff or organization? Contact:**

Abigail Andrade

Community Outreach & Engagement Specialist

 [AbigailA@nbrc.net](mailto:AbigailA@nbrc.net)

 (707) 256-1216



**Calling Self-Advocates!  
Serve on a Training Panel, Earn Money & Do a Good Thing for  
California!**



Are you an adult with an IDD? Have you lived in, or attended programs in a Community Care Licensed setting such as a group home / adult residential facility, day program, or Intermediate Care Facility (ICF)? Know someone who has?

The State Council on Developmental Disabilities is seeking individuals with lived experience to assist us in training State Licensing Program Analysts (LPAs). LPAs play a crucial role in enforcing Title 22 regulations to ensure the well-being of adults in community care facilities across California. You can contribute to this effort by serving on a training panel with others and earn **\$200 an afternoon** for your time!

Trainings will take place in-person. Training dates and locations in CA:

- February 9, Sacramento
- March 1, Sacramento
- March 15, Oakland
- March 29, Monterey Park
- April 12, San Diego
- April 26, Monterey Park

To be considered for a panel, or to ask questions, please contact Tobias at the State Council on **Developmental Disabilities**, North Bay Office:

Phone: 707-980-5853 | Email: [northbay@scdd.ca.gov](mailto:northbay@scdd.ca.gov)

[Web](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

**Community Advisory Committee  
Solano County SELPA**

**Subject:** Presentation

**Meeting Date:** February 15, 2024

**Agenda Item:** 4.0 Presentation

**Type:** Presentation

**Introduction:**

Supported Decision Making presented by Hilary Baird from the California State Council on Developmental Disabilities.

**Council of Superintendents  
Solano County SELPA**

**Subject:** Community Input

**Meeting Date:** February 15, 2024

**Agenda Item:** 5.0. Community Input

**Type:** Public Comment

<p><b>Introduction:</b></p> <p>Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.</p>	<p><b>Notes:</b></p>
---	----------------------

**Protocol:**

Public Comment

**Community Advisory Committee  
Solano County SELPA**

**Subject:** Reports

**Meeting Date:** February 15, 2024

**Agenda Item:** 6.0 Reports

**Type:** Information

<b>Introduction:</b>	<b>Notes:</b>
<p data-bbox="215 821 570 856">6.1 Representative Reports</p> <p data-bbox="215 898 704 934">6.2 Assistant Superintendent's Report</p>	

**Community Advisory Committee  
Solano County SELPA**

**Subject:** Reports

**Meeting Date:** February 15, 2024

**Agenda Item:** 6.1. Representative Reports

**Type:** Information

<b>Introduction:</b>	<b>Notes:</b>
<ul style="list-style-type: none"><li>• Member districts and Agency representatives will provide an update on their latest developments and activities.</li> <li>• Benicia USD</li> <li>• Dixon USD</li> <li>• Fairfield-Suisun USD</li> <li>• Travis USD</li> <li>• Vacaville USD</li> <li>• Solano COE</li> <li>• Northbay Regional Center</li> <li>• Independent Child Advocate</li></ul>	

**Community Advisory Committee  
Solano County SELPA**

**Subject:** Reports

**Meeting Date:** February 15, 2024

**Agenda Item:** 6.2. Assistant Superintendent's Report

**Type:** Information

<p><b>Introduction:</b></p> <ul style="list-style-type: none"><li>• The Assistant Superintendent will provide a brief update on the Solano County SELPA's activities.</li></ul>	<p><b>Notes:</b></p>
---	----------------------

**Community Advisory Committee  
Solano County SELPA**

**Subject:** Old Business

**Meeting Date:** February 15, 2024

**Agenda Item:** 7.0 Old Business

**Type:** Information

<b>Introduction:</b>	<b>Notes:</b>
7.1 CAC Budget  7.2 CAC Recognition Ceremony	



**Community Advisory Committee  
Solano County SELPA**

**Subject:** SELPA Business

**Meeting Date:** February 15, 2024

**Agenda Item:** 7.1. Annual CAC 2023-2024 Budget

**Type:** Information

<b>Introduction:</b>	<b>Notes:</b>
No changes See attached budget	

**2023-24 CAC Recognition Budget (Approximation)**

	Qty. Needed	Cost	Total	Starting Balance	7/1/2023	Carry Over	
<b>Awards</b>							\$ 1,509.42
Star Plaque	46	7.55	\$347.30			Nation's Giant Hamburger	
Extra Lettering (\$.10 each)	2	0.20	\$0.20		10/25/2023	Fundraiser	\$470.34
		Shipping	\$55.00				
Certificates	46	27.09	\$0.00				
<b>Sub-Total Awards</b>			<b>\$402.50</b>				
Canva Slide Show			\$0.00				
<b>Sub-Total Award Slideshow</b>		\$ -		<b>Current Balance</b>			<b>\$1,979.76</b>
Program Duplication	200.00	62.50	\$ 62.50				
<b>Sub-Total Duplication</b>			<b>\$62.50</b>				
Refreshments-Drinks (waters)	200.00	27.00	\$0.00			Donated by SELPA	
Refreshments-Cookies	300.00	150.00	\$ 150.00				
<b>Sub-Total Refreshments</b>			<b>\$150.00</b>				
<b>Total</b>			<b>\$615.00</b>				

**Community Advisory Committee  
Solano County SELPA**

**Subject:** SELPA Business

**Meeting Date:** February 15, 2024

**Agenda Item:** 7.2. CAC Recognition Ceremony

**Type:** Information

**Introduction:**

- The Recognition Ceremony will be held on May 6, 2024.
- The link for nominations is on the SELPA website
- 4 nominations have been received
- **Deadline for submissions is Wednesday, March 14<sup>th</sup>.**

**Community Advisory Committee  
Solano County SELPA**

**Subject:** New Business

**Meeting Date:** February 15, 2024

**Agenda Item:** 8.0 New Business

**Type:** Information/Discussion

<b>Introduction:</b>	<b>Notes:</b>
8.1 Legislative Sharing Day 2024	

**Community Advisory Committee  
Solano County SELPA**

**Subject:** New Business

**Meeting Date:** February 15, 2024

**Agenda Item:** 8.1 Legislative Sharing Day 2024

**Type:** Discussion

<p><b>Introduction:</b></p> <ul style="list-style-type: none"><li>• When: Wednesday May 1<sup>st</sup>, 2024</li><li>• Where: Hilton Arden West &amp; the State Capitol</li><li>• Maximum of 5 participants</li><li>• \$150 per participant</li><li>• Deadline to register is April 25<sup>th</sup>, 2024.</li></ul>	<p><b>Notes:</b></p>
--	----------------------



# LEGISLATIVE SHARING DAY 2024

SELPA ADMINISTRATORS OF CALIFORNIA

Each spring, SELPA administrators, parents of students with disabilities, and other educational leaders meet together with their legislators to deliver messaging on special education issues impacting students, families, and educators. Get ready for an inspirational program where you can lend your voice in advocacy for students across California. Co-sponsored by the Coalition for Adequate Funding of Special Education.

## Date & Location

Wednesday

**May 1, 2024**

**Hilton Arden West**

2200 Harvard Street  
Sacramento, CA. 95815  
(916) 922-4700

**Cost**  
**\$150.00**

## Tentative Schedule Of Events

- 7:30 Registration & Continental Breakfast
- 8:30 Welcome Messages
- 8:45 Keynote - **Jessica Chandler, MSW, ACSW**
- 9:45 Honoring the Advocacy of  
**Assemblymember James Gallagher**
- 10:00 Remarks from **Dr. Rachel Heenan**  
**Director, CDE Special Education Division**
- 10:15 Governmental Relations Briefing
- 11:00 Lunch Provided
- 11:30 & Board buses to the State Capitol for
- Noon Meetings with legislators & staffers

## Registration Information

Deadline to register:  
**April 25, 2024**

For more information and to register for the event, please contact your local SELPA Administrator.

*Simultaneous translation will be provided in ASL & Spanish*

