

**Community Advisory Committee Minutes**  
**DATE December 19, 2019**

**BUSD:** Absent

**DUSD:** Absent

**TUSD:** Cathy Dailey

**NBRC:** Absent

**VUSD:** Monica Hurtado, Kerry Pilley Purcell, Angel Hixson

**FSUSD:** Steve Phillips, Teresa Ureste, Courtney Ramirez

**Administrative Liaison:** Absent

**ICA:** Carol Gonsalves

**SCOE CAC Member Elect:** Absent

**SELPA:** Rayna Ortez, Andrew Ownby

**ABSENT** – Erin Biber, Kelly Chau, Amanda Bendle, Michele Morrison,  
Judy Cecil and Deborah Simms

**1. Call to Order** –Kerry Pilley Purcell called the meeting to order at 12:15 p.m.

**2. Approval of the Agenda**

Carol Gonsalves made the motion to approve the agenda as submitted. Teresa Ureste seconded the motion which was approved unanimously.

**3. Approval of Minutes of November 21, 2019**

Steve Phillips made the motion to approve the November 21, 2019 minutes as submitted. Monica Hurtado seconded the motion which was approved unanimously.

**4. Community Input:** Tobias Weare from the State Council of Developmental Disabilities reported the they recently had an employability event at Vallejo High School for employers who might be interested in hiring transitional youth. They will have a number of these events throughout the year. Cathy Daily mentioned an organization called Autism Goes to Work which is looking for businesses that might hire individuals with autism. Angel mentioned that NorthBay Regional Center is looking for local businesses to recognize for their work with students with disabilities. Andrew suggested that she might check with the workability employees in the districts.

**5. Reports**

**Representative Reports**

**BUSD** – No Representative

**DUSD** – No Representative

**FSUSD** – Steve Phillips reported that the district’s Special Olympics sports event held last week was a great success. The district continues to work towards expanding these events.

**TUSD** – Hillary reported for Travis that the district has held several staff development opportunities for staff in the district. Travis has a few staff vacancies.

**VUSD** – Monica reported for Vacaville USD that the district remains fully staffed and intakes have leveled out. The district’s CDE review follow up review has cleared. Vacaville has started an anti-vaping campaign and Golden Hills has opened a community day school program in Vacaville.

**SCOE** – No Representative

**Administrative Liaison** – No Representative

**ICA** – Carol reported that she remains quite busy with 60 intakes and 34 active monitoring cases. She also has several IEPs that she will be attending soon.

**North Bay Regional Center** – No Representative

**Assistant Superintendent's Report** – Andrew Ownby provided a summary of the SELPA's recent developments; highlighting community outreach, professional development and state monitoring and compliance support the SELPA provides to its member districts.

## **6. Old Business**

**7.1. CAC Budget** – Updated budget information was provided in the packets.

**7.2. Fund Raising Strategy Session/Planning** – Candy bar orders were given to Cathy Daily.

**7.3. Local Plan** – SELPA continues to wait for the state to release the final template to proceed with the revised local plan.

**7.4. 2019-2020 Presentation Planning** – No new presentations were added to the calendar at this time.

**7.5. 2019-2020 CAC Awards Ceremony Planning** – Planning is on track. The volunteer sheet was passed around.

## **7. New Business**

### **8.1. CAC Officer Elections**

Monica Hurtado made the motion to maintain the current Chair, Kerry Pilley Purcell and the current Co-Chair, Cathy Daily as submitted. Angel Hixson seconded the motion which was approved unanimously.
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**8.2. Pot Luck and Ornament exchange** – Fun was had by all.

**Public Comment: None**

Meeting adjourned at: 1:00 pm

Meeting minutes prepared by Rayna Ortez

Meeting minutes edited by Andrew Ownby