

Community Advisory Committee Minutes
DATE September 20, 2019

BUSD: Erin Biber, Kelly Chau

DUSD: Absent

TUSD: Cathy Dailey, Amanda Bendle

FSUSD: Teresa Ureste, Courtney Ramirez

SELPA: Rayna Ortez, Kanani Cherry, Andrew Ownby

Administrative Liaison: Deanna Brownlee

ICA: Absent

VUSD: Angel Hixson, Kerry Pilley-Purcell

NBRC: Jessica Domingo

ABSENT – Michele Morrison, Monica Hurtado, Judy Cecil, Carol Gonsalves, Tyffany Wanberg

1. Call to Order – Kerry Pilley-Purcell called the meeting to order at 12:01 p.m.

2. Approval of the Agenda

Cathy Dailey made the motion to approve the agenda as submitted. Steve Phillips seconded the motion which was approved unanimously.

3. Approval of Minutes of May 16, 2019

Cathy Dailey made the motion to approve the May 16, 2019 minutes as submitted. Steve Phillips seconded the motion which was approved unanimously.

4. Team Vacaville – Krista Poe gave a short presentation on Team Vacaville and the activities they do for children with special needs.

5. Community Input – No input

6. Reports

Representative Reports

BUSD – Erin reported on behalf of BUSD that the district started out the new year fully staffed. The district is losing their Special Education Director so that position will soon be posted, the Interim Director is currently Janice Adams.

DUSD – No Representative

FSUSD – Steve reported on behalf of FSUSD that the district has had a slight change in the structure of their administration. They now have a Director and 3 Assistant Directors. The district has an open position for an Assistant Director for the Delta program. Steve gave out the dates for the Fairfield-Suisun USD special events happening this year, he will forward the list to Rayna to distribute to the group.

TUSD – Cathy started a group discussion regarding social media sites for adults to meet up and do group activities together, some of which are geared towards adults with disabilities, the group expressed interest in having one of them come to do a presentation on what they have to offer at a future CAC meeting. Deanna Brownlee added that the district's 3rd Annual Special Olympic track and field event has been scheduled for May 21st for K-12 at Vanden High from 9:45 to 11:15. Travis still has a few openings for staff in the district. The district's co-teaching model in grades 7th through 12th has been a great success.

VUSD – Angel reported for VUSD that Sasha Begell has been promoted to the Assistant Superintendent of Educational Options and Supports, which has led to some restructuring with their Coordinators. Vacaville has started the year fully staffed. The district had their first parent night in September which was well attended. These meetings will be held quarterly rather than monthly this year. The next meeting is scheduled for November 20th.

Administrative Liaison – Given during the TUSD report.

ICA – Andrew reported on Carol’s behalf, that she has had 25 intakes so far this school year, attended 7 IEP meetings and 3 meeting are scheduled for this week.

North Bay Regional Center No report

Assistant Superintendent’s Report – Andrew Ownby provided a summary of the SELPA’s recent developments; highlighting community outreach, professional development and state monitoring and compliance support the SELPA provides to its member districts. A brief legislative report was also given.

7. Old Business

7.1. CAC Budget – updated budget information was provided in the packets.

7.2. Fund Raising Strategy Session/Planning – Andrew informed the group that the SELPA set up a couple of dine and donate opportunities for the CAC during the Under the Big Top conference it hosted over the summer. This added \$500 to the CAC budget. Cathy Daily has offered to head a Krispy Crème fundraiser and asked for the group to bring their cash at the October meeting if they would like to purchase certificates. Certificates are sold for \$14 and will net a profit for the CAC of \$8. She will bring the certificates to the group at the November meeting. Cathy will forward the link to the order form to Rayna to distribute to the group. Amanda volunteered to contact the Travis Air Force Base Spousal Club to see about a \$500 donation and possibly Redwood Credit Union for a donation.

7.3. Local Plan – Andrew gave a brief report on the progress of updating the Local Plan. The SELPA is waiting to receive the template from the State before we can proceed with updating this document.

8. New Business

8.1. 2019-2020 CAC Meeting schedule – The meeting schedule was included in the packet.

8.2 2019-2020 CAC Presentation Planning – Tobias Weare volunteered to do a presentation on Cal-Able, which has to do with savings plans for students with special needs, for the October meeting. The group will look for additional presentations they would like and contact Rayna with details if they are able to set up a presenter.

8.3 2019-2020 CAC Awards Ceremony Planning – Fliers will be sent out in October. Nominations are now available to be submitted year-round.

8.4 October 21, 2019 Parent Presentation by Carl Gonsalves – Flier included in the packet.

8.5 2019-2020 Matrix Parent Network Presentations – Information included in the packet.

8.6 2019-2020 Updates to CAC members contact info – The group updated their contact information.

8.7 2018-2019 CAC Report to COS – The report was included in the packet and will be given by Kerry Pilley at the next COS meeting.

Public Comment: None

Meeting adjourned at: 2:00 pm

Meeting minutes prepared by Rayna Ortez

Meeting minutes edited by Kanani Cherry and Andrew Ownby