



Solano County Special Education Local Plan Area

Participants:
Benicia Unified School District
Dixon Unified School District
Fairfield-Suisun Unified School District
Travis Unified School District
Vacaville Unified School District
Solano County Office of Education

Community Advisory Committee (CAC)

Thursday, May 27, 2021

12:00 – 2:00 p.m.

Zoom Videoconference

This meeting is being held pursuant to Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All interested parties may attend remotely by videoconference.

Join Zoom Meeting

<https://solanocoe.zoom.us/j/91087153643?pwd=SOUzZlZzZnBkc3lHVEFRWE1ndW1SQ09>

Password: SELPA

Meeting ID: 910 8715 3643

AGENDA

1. **Call to Order**
2. **Approval of Agenda** **ACTION**
3. **Consent Calendar Items** **ACTION**
 - 3.1. Approval of Minutes – April 22, 2021
4. How Special Education is organized in the State – Andrew Ownby **PRESENTATION**
5. **Community Input**
Members of the public wishing to address any item listed on the agenda are asked to submit their request using the “Chat” feature within the Zoom virtual meeting. Speakers are requested to limit their comments to three (3) minutes. Public Comment will be limited to a combined total of 15 minutes.
6. **Reports**
 - 6.1. Representative Reports **INFORMATION**
 - 6.2. Assistant Superintendent Report **INFORMATION**
7. **Old Business**
 - 7.1. CAC Budget **INFORMATION**
 - 7.2. Fund Raising Strategy Session/Planning **DISCUSSION**
8. **New Business**
 - 8.1. Legislative Information Day Debrief **DISCUSSION**
 - 8.2. Presentation Ideas for 2021-2022 **DISCUSSION**
 - 8.3. 2021-2022 Meeting Dates **INFORMATION**
 - 8.4. 2020-2021 CAC Report **DISCUSSION**
 - 8.5. Review and revision of the CAC Bylaws **DISCUSSION/POSSIBLE ACTION**
 - 8.6. Cancellation of June 24, 2021 Meeting **DISCUSSION/POSSIBLE ACTION**
9. **Local Plan Stakeholder Workgroup** **INFO/DISCUSSION**
Members of the public are welcome to provide input.

Adjournment

The next CAC meeting will be held on August 19, 2021.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access SELPA public meetings, to access written documents being discussed at the meetings, or to otherwise participate at SELPA public meetings, please contact the SELPA office at (707) 399-4460. Notification at least 72 hours prior to the meeting will enable the SELPA to make reasonable arrangements to ensure accessibility to the meeting and to provide any required accommodations, auxiliary aids, or services.

Any writings or documents that are public records and are provided to the SELPA Community Advisory Committee regarding an item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA, during normal business hours. In addition, such writings and documents may be posted on the SELPA’s website at www.SolanoCountySELPA.net.

Community Advisory Committee Minutes
April 22, 2021

Board Members Attending:

BUSD: Absent

DUSD: Judy Cecil

TUSD: Cathy Dailey

NBRC: Deborah Simms

VUSD: Monica Hurtado, Kerry Pilley-Purcell, Angel Hixson

SELPA: Rayna Ortez, Andrew Ownby, Kanani Cherry

Administrative Liaison: Absent

ICA: Carol Gonsalves

SCOE: Tonya Roschen

FSUSD: Absent

ABSENT –Kelly Chau, Erin Biber, Jessica Lagusis, Julie Tripp, Amanda Bendle, Tiffany Hyder
Teresa Ureste, Betty Jo Ortiz, Nicole Rabbani

1. Call to Order –Kerry Pilley- Purcell called the meeting to order at 12:02 p.m.

2. Approval of the Agenda

Carol Gonsalves made the motion to approve the agenda as submitted. Angel Hixson seconded the motion which was approved unanimously.

3. Approval of Minutes of March 18, 2021

Carol Gonsalves made the motion to approve the minutes as submitted. Angel Hixson seconded the motion which was approved unanimously.

4. Department of Rehabilitation Presentation: Department of Rehabilitation gave a presentation on the options they have available for young adults from 16-22 years of age.

5. Community Input – Tobias Weare from the California State Council of Developmental Disabilities reported that he will be doing more trainings regarding emergency go bags coming up in May. He can provide additional details should anyone be interested. Additionally, he has provided Rayna Ortez with links to a Summary of Guidance from the Department of Education regarding Special Education during the COVID-19 Pandemic and links to buy Cal Fresh using EBT cards on Amazon and at Walmart beginning April 28th. Please contact Rayna Ortez at ortez@solanocoe.net for the links if interested.

Margaret Johnson from Matrix Parent Network reported that they have a vast number of workshops available in English and Spanish. All workshops are currently still done via zoom. Details can be found on the Matrix website. They plan to begin experimenting with afternoon and evening sessions as well to accommodate as many participants as possible. Matrix has hired Sydney Gray, a parent of a child with special needs and a spouse who is stationed at Travis Air Force Base as their Military Outreach Coordinator.

6. Reports

Representative Reports

BUSD – No Representative

DUSD – Judy Cecil reported that the Dixon USD is excited to have approximately 75% of students back for in-person instruction with their hybrid model. They are working to keep students engaged whether they are in person or via zoom instruction.

FSUSD – Andrew reported on behalf of Fairfield-Suisun USD that students returned to school last Monday for in-person instruction from their preschool through their adult programs. Overall, they have approximately 45 to 50% of students return to in person instruction. The district is in the process of hiring a vast number of staff for the fall,

ranging from teachers to mental health clinicians and everything in between. The district will have in-person extended school year with some support for distant learning as well.

TUSD – Cathy Daily reported for Travis USD that the district’s hybrid program is going well. Most students in special day classes are attending 4 days per week and all students attend 2 days per week. The district is looking forward to a full return in August. Travis has a couple of teaching positions open at all levels as well as speech and language pathologists for 2021-22. Information is on their website. Vanden high is in the planning phase for graduation.

VUSD – Angel Hixson reported for VUSD that the district is in the planning stages of Summer School and the options are open to all. The dates are June 7th through June 24th and July 12th through July 29th. Students attend 4 days per week. Elementary times will be from 8:30 a.m. to 12:30 p.m. and Secondary will be from 8:30 a.m. to 1:30 p.m. Locations are still to be determined. VUSD is busy planning for next school year with vacancies in TAP, PERL, Preschool and High School RSP. Diane Kerr has recently accepted the position of Special Education Coordinator in Vacaville. She will be supporting several elementary sites as well as the ESY lead.

SCOE – Tonya Roschen reported on behalf of the Solano County Office of Education (SCOE), that all SCOE programs are back in person and they are beginning the planning for extended school year.

ICA – No Report

North Bay Regional Center – Deborah Simms reported for North Bay Regional Center that staff continues to work remotely and expect to be back in the office in July using a hybrid model. They are currently serving clients via zoom or telephone. They anticipate beginning in person meetings within the next month. They are waiting for information regarding out of home respite camps for North Bay clients. North Bay just hosted a drive through Covid vaccination site for North Bay clients and the public ages 16 and up and hope to provide more in the days to come.

Assistant Superintendent’s Report - Andrew Ownby presented an update of the SELPA’s latest developments; highlighting professional development offerings, current legislation related to special education, and CDE compliance and monitoring support the SELPA provides its member districts.

7. Old Business

7.1. CAC Budget – Budget information was provided in the packets.

7.2. Fund Raising Strategy Session/Planning – The group asked for this to be a standing item and will address future fund raising closer to the start of the 2021-2022 school year.

7.3. 20-21 CAC Awards – The group approved the certificate template included in the packet. Rayna will create the certificates and contact Kerry for her signature.

7.4. - Legislative Information Day – Monica Hurtado and Kerry Purcell have agreed to fill the last two remaining spots.

8. New Business

8.1. Annual Service and Budget Plan – The group was given the Annual Service and Budget Plan for review. They will have 30 days to provide comments prior to the approval by the Council of Superintendents. All comments should be emailed to Rayna Ortez at rortez@solanocoe.net.

8.2. Review and Revision of the CAC By-Laws – The group are all in favor of adding another agency representative. Andrew will draft up the verbiage and present it at the next meeting for a discussion and possible action item.

9. Local Plan Stakeholder Workgroup – This will be a standing item and the group will systematically go through sections at each meeting.

Public Comment: None

Meeting adjourned at: 1:07 pm

Meeting minutes prepared by Rayna Ortez

Meeting minutes edited by Andrew Ownby and Kanani Cherry

DRAFT

2020-2021 CAC Recognition Budget (Approximation)								
	Qty. Needed	Cost	Total					
Awards						Proceeds	Carry Over	7/1/2019 \$ 797.66
Star Plaque	10	9.10					Napa Deli	8-5 thru 8-7-19 \$250.00
Certificates/Holders	40	36.00	\$ 32.24				Round Table	8/5/2019 \$250.00
Sub-Total Awards			\$ 32.24				Jersey Mikes	8-6 and 8-7-19 \$9.70
							Krispy Crème	11/20/2019 \$128.00
Power Point supplies/Flash Drives	40	121.00						
Sub -Total for Power Point Production						Total Proceeds		\$1,435.36
Duplication	150	45.75						
Sub-Total Duplication								
Refreshments								
Sub-Total Refreshments								
								Minus 5%
Supplies/Decorations								Total Deductions 32.24
Sub-Total Decorations								
Total			\$ 32.24		Approx.			Balance Remaining 1,403.12

2021-2022 Community Advisory Committee (CAC) Meeting Schedule

Date:	Location:	Administrative Liaison:	Agency/Group Presentation:
August 19, 2021	Waterman Room	DUSD – Kim Parrott	
September 16, 2021	Waterman Room	TUSD – Deanna Brownlee	
October 21, 2021	Waterman Room	SCOE – Siobhan Dill	
November 18, 2021	Waterman Room	VUSD – Aumrey Moland	
December 16, 2021	Waterman Room	FSUSD Dorothy Rothenbaum	
January 20, 2022	Waterman Room	BUSD – Julie Corona	
February 17, 2022	Waterman Room	SCOE – Siobhan Dill	
March 17, 2022	Waterman Room	DUSD – Kim Parrott	
April 21, 2022	Waterman Room	FSUSD – Dorothy Rothenbaum	
* Monday , May 2, 2022 Recognition Ceremony	All 3 Rooms		
May 19, 2022	Waterman Room	BUSD – Julie Corona	
June 16, 2022 (If needed)	Waterman Room	TUSD – Deanna Brownlee	



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Community Advisory Committee Annual Report to Council of Superintendents Activities of 2020-21 School Year Solano County Special Education Local Plan Area

The Community Advisory Committee of Solano County SELPA had a busy and productive session during the 2020-2021 school year. The committee typically meets on the third Thursday of the month and all meetings were held via zoom this year. Members include parent representatives nominated by each school district, district administrators and representatives from community-based agencies. These meetings are scheduled from noon to 2:00 p.m. and follow a calendar of varied discussion topics and activities. Standing agenda items are updates from districts and member agencies, and updates from the SELPA Assistant Superintendent. Officers for 2020-2021 were Kerry Pilley Purcell and Cathy Daily as Co-Chairs.

The primary mission of the CAC is to advise the Solano SELPA and its member LEAs on issues and concerns that are particularly significant to the parents of students with special needs. Highlights of this year's activities include the following:

- Our 15th Annual Special Education Awards Recognition Ceremony was unfortunately cancelled due to the pandemic. Certificates were sent out to the Special Education Directors to present to their nominated staff.
- Legislative Information Sharing Day was held virtually on May 5th and the group was able to meet with all legislative members, or a representative from all districts who cover Solano County.
- While all CAC meetings were held virtually this year, this format seemed to work for most as we did see an increase in participation, both from district staff and the public. We were able to offer presentations on a varied number of topics. Some of interest were Mental Health during the Pandemic presented by Benicia USD staff that targeted how to help students and their parents manage their difficult emotions during this difficult time. Alexis from Found It presented on the different ways they have found to keep older students social via web-based activities. Additional presentations were on topics such as self-determination, different services that the Ca. Dept. of Rehabilitation has to offer and how special education is organized in the state.

The CAC looks ahead to 2021-2022 and to serving the community with a renewed approach to offering parent education in collaboration with individual districts. District directors are committed to recruiting new parents who can serve in this advisory capacity as some members are no longer able to attend meetings.

Respectfully Submitted