



Solano County Special Education Local Plan Area

Participants:
Benicia Unified School District
Dixon Unified School District
Fairfield-Suisun Unified School District
Travis Unified School District
Vacaville Unified School District
Solano County Office of Education

Community Advisory Committee (CAC)

Thursday, September 17, 2020

12:00 – 2:00 p.m.

Zoom Videoconference

This meeting is being held pursuant to Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All interested parties may attend remotely by videoconference.

Join Zoom Meeting

<https://solanocoe.zoom.us/j/91087153643?pwd=S0UzZlZzZnBkc3lHVEFRWE1ndWlSQT09>

Password: SELPA

Meeting ID: 910 8715 3643

Persons wishing to address any item on the agenda may do so prior to action being taken on the agenda item by filling out a comment request card. Please limit comments to three minutes

AGENDA

1. **Call to Order**
2. **Approval of Agenda** **ACTION**
3. **Consent Calendar Items** **ACTION**
 - 3.1. Approval of Minutes – May 21, 2020
4. **Employment First Presentation by NBRC** **PRESENTATION**
5. **Community Input**
Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.
6. **Reports**
 - 6.1. Representative Reports **INFORMATION**
 - 6.2. Assistant Superintendent Report **INFORMATION**
7. **Old Business**
 - 7.1. CAC Budget **INFORMATION**
 - 7.2. Fund Raising Strategy Session/Planning **DISCUSSION**
 - 7.3. Legislative Information Day Cancellation **DISCUSSION**
 - 7.4. Mental Health Presentation – Specific concerns **DISCUSSION**
8. **New Business**
 - 8.1. 2020-2021 CAC Meeting Dates **INFORMATION**
 - 8.2. 2020-2021 Additional Presentation Ideas **DISCUSSION**
 - 8.3. 2020-2021 CAC Recognition Ceremony Planning **DISCUSSION**

Adjournment

The next CAC meeting will be held on October 15, 2020

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA during normal business hours. In addition, such writings and documents may be posted on the SELPA's website at www.SolanoCountySELPA.net

Community Advisory Committee Minutes
DATE May 21, 2020

Board Members Attending:

BUSD: Erin Biber

DUSD: Judy Cecil

TUSD: Cathy Dailey, Hillary Holwell

NBRC: Deborah Simms

VUSD: Kerry Pilley Purcell, Monica Hurtado, Angel Hixson

SELPA: Rayna Ortez, Kanani Cherry, Andrew Ownby, Russ Barrington

Administrative Liaison: Absent

ICA: Carol Gonsalves

SCOE: Tonya Roschen

FSUSD: Teresa Ureste

ABSENT – Kelly Chau, Courtney Ramirez, Steve Phillips, Amanda Bendle, Tiffany Hyder, Jessica Lagusis

1. Call to Order –Kerry Pilley Purcell called the meeting to order at 12:02 p.m.

2. Approval of the Agenda

Angel Hixson made the motion to approve the agenda as submitted. Erin Biber seconded the motion which was approved unanimously.

3. Approval of Minutes of April 23, 2020

Cathy Dailey made the motion to approve the April 23, 2020 minutes as submitted. Teresa Ureste seconded the motion which was approved unanimously.

4. Community Input – Lisa Hooks from the State Council of Developmental Disabilities reported that her agency will be receiving a supply of face masks, face shields and hand sanitizer that will be available to individuals with disabilities and the families that support them. Margaret from Matrix reported that they are doing their best to offer online trainings to families that are interested.

5. Reports

Representative Reports

BUSD – Erin Biber reported that the Benicia USD is working on navigating distance learning and trying to serve students and families during this time. They have been working hard to align services with state and federal law.

DUSD – Judy Cecil reported that Dixon USD has a team that has been working on assessments and what assessments might look like if they need to continue with distance learning. The districts special education teachers are compiling a library of video lessons that they can all use and share with each other. Dixon has new hotspots in place for children who live in migrant communities and rural areas to assist in their distance learning. They continue holding IEPs and now have an electronic signature for SEIS that will help move this process along. Dixon is also providing online training opportunities around autism to their paraprofessionals.

FSUSD – Teresa Ureste reported for Fairfield-Suisun that Deanna Vanderhoof has returned to work for the County and her replacement in the district will be going to the Board for approval tonight. Each Fairfield-Suisun school site has scheduled dates and times for families to return and collect items as they get closer to the end of the year. The district will be providing ESY through distance learning.

TUSD – Hillary Holwell reported that the Travis USD is doing well with distance learning. She is retiring June 5th and a replacement has already been chosen and will be announced soon. The district is also utilizing electronic signatures during the shelter-in-place order.

VUSD – Angel Hixson reported for Vacaville that distance learning is going as well as they can expect during this difficult time. ESY will also be provided through distance learning within the district. Vacaville, as all others,

are monitoring the State and Solano County Public Health for directions as the shelter-in-place continues. Hiring opportunities within the district continue for the 2020-2021 school year. They have a few additional classrooms opening in the fall.

SCOE – Tonya Roschen reported for the County Office of Education that the County will also be doing distance learning through ESY. They are hearing lots of positive comments from families about the efforts being put forth by teachers to help with this process. The county is currently doing a deep cleaning for all locations within the County Office of Education. They are preparing for virtual graduation ceremonies. The film camp has been postponed until late July pending Joey Travolta’s availability and the current shelter-in-place being relaxed. Katherine Reyes has been chosen as the Teacher of the Year for the County Office.

ICA – Carol Gonsalves reported that she is receiving a lot more calls this month and a few new referrals. She is seeing concerns regarding the current IEP process as well as distance learning. Families are confused regarding equipment needing to be returned before school has ended, yet they still need them for distance learning. There have also been several concerns regarding the availability of needed equipment.

North Bay Regional Center – Deborah Simms reported that the Regional Center continues to work remotely. They continue to utilize the Zoom platform. North Bay is also utilizing electronic signatures as needed.

Assistant Superintendent’s Report –Andrew Ownby reported that he recently provided a virtual presentation at Solano Community College regarding the history of education surrounding individuals with disabilities. The State Department of Education, because of the school closures, has pushed off all the required monitoring activities until next year. One of the big projects that the SELPA has been working on is relocating the California Children’s Medical Therapy Unit as the current site is being renovated. The SELPA continues to try and keep business practices within our department as close to normal as possible.

6. Old Business

6.1. CAC Budget – Budget information was provided in the packets.

6.2. Fund Raising Strategy Session/Planning – No new resources for fund raising were discussed.

6.3. Local Plan – Andrew provided the group with the link to the local plan on the Solano County website. No comments were noted at this time. This item will be presented to the Council of Superintendents for approval at the May 28th meeting.

7. New Business

7.1. CAC report for the 2019-2020 school year to the Council of Superintendents – No changes requested.

7.2 Annual Service and Budget Plan – Pursuant to Code 56205, the Annual Service Plan and Annual Budget Plan has been provided to CAC for 30-day review and this is the opportunity for comments prior to adoption by the Council of Superintendents at their May 28th meeting. No comments were noted.

Public Comment: None

Meeting adjourned at: 12:40 pm

Meeting minutes prepared by Rayna Ortez

Meeting minutes edited by Kanani Cherry and Andrew Ownby

2020-2021 CAC Recognition Budget (Approximation)								
	Qty. Needed	Cost	Total					
Awards						Proceeds	Carry Over	7/1/2019 \$ 797.66
Star Plaque	10	9.10	\$ 107.50				Napa Deli	8-5 thru 8-7-19 \$250.00
Certificates/Holders	40	36.00	\$ 36.00				Round Table	8/5/2019 \$250.00
Sub-Total Awards			\$ 143.50				Jersey Mikes	8-6 and 8-7-19 \$9.70
							Krispy Crème	11/20/2019 \$128.00
Power Point supplies/Flash Drives	40	121.00	\$ 121.00					
Sub -Total for Power Point Production			\$ 121.00			Total Proceeds		\$1,435.36
Duplication	150	45.75						
Sub-Total Duplication			\$45.75					
Refreshments								
Sub-Total Refreshments			\$175.00					
								Minus 5%
Supplies/Decorations								Total Deductions 0.00
Sub-Total Decorations								
Total			\$ 485.25		Approx.			Balance Remaining 1,435.36

2020-2021 Community Advisory Committee (CAC) Meeting Schedule

Date:	Location:	Administrative Liaison:	Agency/Group Presentation:
August 20, 2020	Zoom Platform - CANCELLED	Kim Parrott	Jessica Garcia from BUSD – Mental Health
September 17, 2020	Zoom Platform	Laurel Schrader	NBRC – Employment First
October 15, 2020	Zoom Platform	Dorothy Rothenbaum	Susan Labrecque – Summer Camps
November 19, 2020	Zoom Platform	Deanna Brownlee	Jessica Garcia from BUSD – Mental Health
December 17, 2020	Zoom Platform	Laurel Schrader	
January 21, 2021	Zoom Platform	Kim Parrott	
February 25, 2021	Zoom Platform	Siobhan Dill	
March 18, 2021	Zoom Platform	Julie Corona	
April 22, 2021	Zoom Platform	Julie Corona	
* Monday , May 3, 2021 Recognition Ceremony	Zoom Platform	All Directors	
May 27, 2021	Zoom Platform	Dorothy Rothenbaum	
June 24, 2021 (If needed)	Zoom Platform		