



## Solano County Special Education Local Plan Area

Participants:

Benicia Unified School District  
Dixon Unified School District  
Fairfield-Suisun Unified School District  
Travis Unified School District  
Vacaville Unified School District  
Solano County Office of Education

### Community Advisory Committee (CAC)

Thursday, August 18, 2021

12:00 – 2:00 p.m.

Waterman Room – SCOE

Persons wishing to address any item on the agenda may do so prior to action being taken on the agenda item by filling out a comment request card. Please limit comments to three minutes

### AGENDA

**1. Call to Order**

**2. Approval of Agenda**

**ACTION**

**3. Consent Calendar Items**

**ACTION**

**3.1.** Approval of Minutes – May 21, 2021

**4. Community Input**

Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.

**5. Reports**

**5.1.** Representative Reports

**INFORMATION**

Benicia USD:

Dixon USD:

Fairfield-Suisun USD:

Travis USD:

Vacaville USD:

Northbay Regional Center:

Carol Gonsalves (ICA)

Solano County Office of ED:

**5.2.** Assistant Superintendent Report

**INFORMATION**

**6. Old Business**

**6.1.** CAC Budget

**INFORMATION**

**6.2.** Fund Raising Strategy Session/Planning

**DISCUSSION**

**7. New Business**

**7.1.** Presentation Ideas for 2021-2022

**DISCUSSION**

**7.2.** 2021-2022 Meeting Dates

**INFORMATION**

**7.3.** Update Membership Info.

**INFORMATION**

**8. Local Plan Stakeholder Workgroup**

**INFO/DISCUSSION**

Members of the public are welcome to provide input.

**Adjournment**

The next CAC meeting will be held on September 16, 2021.

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**Community Advisory Committee Minutes**  
**May 27, 2021**

**Board Members Attending:**

**BUSD:** Absent

**DUSD:** Absent

**TUSD:** Cathy Dailey

**NBRC:** Deborah Simms

**VUSD:** Monica Hurtado, Kerry Pilley-Purcell, Angel Hixson

**SELPA:** Rayna Ortez, Andrew Ownby, Kanani Cherry

**Administrative Liaison:** Absent

**ICA:** Absent

**SCOE:** Tonya Roschen

**FSUSD:** Steve Phillips

**ABSENT** –Kelly Chau, Erin Biber, Judy Cecil, Jessica Lagusis, Julie Tripp, Teresa Ureste, Betty Jo Ortiz, Nicole Rabbani, Amanda Bendle, Tiffany Hyder, Carol Gonsalves

**1. Call to Order** –Kerry Pilley- Purcell called the meeting to order at 12:02 p.m.

**2. Approval of the Agenda**

Monica Hurtado made the motion to approve the agenda as submitted. Tonya Roschen seconded the motion which was approved unanimously.

Ayes: Cathy Dailey, Deborah Simms, Monica Hurtado, Kerry Pilley-Purcell, Angel Hixson, Tonya Roschen

**3. Approval of Minutes of April 22, 2021**

Tonya Roschen made the motion to approve the minutes as submitted. Monica Hurtado seconded the motion which was approved unanimously.

Ayes: Cathy Dailey, Deborah Simms, Monica Hurtado, Kerry Pilley-Purcell, Angel Hixson, Tonya Roschen

**4. How Special Education is Organized in the State:** Andrew Ownby presented on how special education is organized in the state of California.

**5. Community Input** –Margaret Johnson from Matrix Parent Network reported that they have several workshops available in English and Spanish. All workshops are currently still done via zoom. Details can be found on the Matrix website. Matrix has hired Sydney Gray, a parent of a child with special needs and a spouse who is stationed at Travis Air Force Base as their Military Outreach Coordinator.

**6. Reports**

**Representative Reports**

**BUSD** – No Representative

**DUSD** – No Representative

**FSUSD** – Steve Phillips reported on behalf of the Fairfield-Suisun USD, noting that the district is preparing for extended school year which will consist of four hours per day, five days a week of in person instruction. The district has several open positions to fill for the 2021-2022 school year.

**TUSD** – Kristin Ballard reported on behalf of the Travis USD that the district is also in the process of preparing for extended school year. Travis USD has several positions to be filled for the 2021-22 school year.

**VUSD** – Angel Hixson reported for VUSD that the district is piloting an inclusion-based TAP class at Hemlock Elementary for the 2021-22 school year. Vacaville USD also has several open positions for the 2021-22 school year. Vacaville is currently working on preparing for the end of the year and Senior graduations.

**SCOE** – Tonya Roschen reported on behalf of the Solano County Office of Education (SCOE) that on June 2<sup>nd</sup> SCOE will be holding their adult completion ceremony. Teachers are preparing for extended school year and beginning the preparations for in person instruction for the 2021-22 school year. SCOE has created a new event called Solano Quest Explorer which is an outdoor treasure hunt at Lagoon Valley. Details can be found on the SCOE website.

**ICA** – No Representative

**North Bay Regional Center (NBRC)** – Deborah Simms reported for North Bay Regional Center that staff continues to work remotely and expect to be back in the office in July using a hybrid model. They are currently holding in person meetings for individuals in group home settings or supported living settings. They are currently serving all other clients via zoom or telephone. NBRC has Self Determination programs open to any regional center client effective June 7<sup>th</sup>.

**Assistant Superintendent's Report** - Andrew Ownby presented an update of the SELPA's latest developments; highlighting professional development offerings, current legislation related to special education, and CDE compliance and monitoring support the SELPA provides its member districts.

## 7. Old Business

**7.1. CAC Budget** – Budget information was provided in the packets.

**7.2. Fund Raising Strategy Session/Planning** – The group asked for this to be a standing item and will address future fund raising closer to the start of the 2021-2022 school year.

## 8. New Business

**8.1. Legislative Information Day Debrief** – The group felt this event was very helpful. They were pleased with the information obtained from legislators and felt their concerns were heard.

**8.2. Presentation Ideas for the 2021-22 school year** – Some topics suggested were presentations on Transition, student ran IEPs and the Solano Quest program.

**8.3. 2020-2021 Meeting Dates:** Information was provided in the packet.

**8.4. 2020-2021 CAC Report to COS:** The group approved the report submitted in the packet.

**8.5. Review and Revision of the CAC Bylaws:** Andrew informed the group that revisions had been approved at the recent COS meeting.

### **8.5. Cancellation of June 24, 2021, CAC Meeting:**

Monica Hurtado made the motion to approve the cancellation of the June 24, 2021, meeting. Angel Hixson seconded the motion which was approved unanimously.

Ayes: Cathy Dailey, Deborah Simms, Monica Hurtado, Kerry Pilley-Purcell, Angel Hixson, Tonya Roschen

## 9. Local Plan Stakeholder Workgroup –. This topic is a standing item.

### **Public Comment: None**

Meeting adjourned at: 1:08 pm

Meeting minutes prepared by Rayna Ortez

Meeting minutes edited by Andrew Ownby

2021-22 CAC Recognition Budget (Approximation)								
	Qty. Needed	Cost	Total					
<b>Awards</b>					Proceeds	Carry Over	7/1/2021	\$ 1,403.00
Star Plaque	10	9.10						
Certificates/holders	40	36.00	\$ 32.24					
<b>Sub-Total Awards</b>			<b>\$ 32.24</b>					
Power Point supplies/Flash Drives	40	121.00						
					<b>Total Proceeds</b>			<b>\$1,403.00</b>
<b>Sub -Total for Power Point Production</b>								
<b>Duplication</b>	150	45.75						
<b>Sub-Total Duplication</b>								
<b>Refreshments</b>								
<b>Sub-Total Refreshments</b>								
							Minus 5%	
<b>Supplies/Decorations</b>								
<b>Sub-Total Decorations</b>								
<b>Total</b>			<b>\$ 32.24</b>	Approx.				<b>Balance Remain 1,403.00</b>

### 2021-2022 Community Advisory Committee (CAC) Meeting Schedule

Date:	Location:	Administrative Liaison:	Agency/Group Presentation:
August 19, 2021	Waterman Room	DUSD – Kim Parrott	
September 16, 2021	Waterman Room	TUSD – Deanna Brownlee	
October 21, 2021	Waterman Room	SCOE – Siobhan Dill	
November 18, 2021	Waterman Room	VUSD – Aumrey Moland	
December 16, 2021	Waterman Room	FSUSD Dorothy Rothenbaum	
January 20, 2022	Waterman Room	BUSD – Julie Corona	
February 17, 2022	Waterman Room	SCOE – Siobhan Dill	
March 17, 2022	Waterman Room	DUSD – Kim Parrott	
April 21, 2022	Waterman Room	FSUSD – Dorothy Rothenbaum	
* <b>Monday</b> , May 2, 2022 Recognition Ceremony	All 3 Rooms		
May 19, 2022	Waterman Room	BUSD – Julie Corona	
June 16, 2022 (If needed)	Waterman Room	TUSD – Deanna Brownlee	