



## Solano County Special Education Local Plan Area

Participants:

Benicia Unified School District  
Dixon Unified School District  
Fairfield-Suisun Unified School District  
Travis Unified School District  
Vacaville Unified School District  
Solano County Office of Education

### Community Advisory Committee (CAC)

Thursday, December 16, 2021

12:00 – 2:00 p.m.

Waterman Room – SCOE

Persons wishing to address any item on the agenda may do so prior to action being taken on the agenda item by filling out a comment request card. Please limit comments to three minutes

### AGENDA

**1. Call to Order**

**2. Approval of Agenda**

**ACTION**

**3. Consent Calendar Items**

**ACTION**

**3.1. Approval of Minutes – November 19, 2021**

**4. Matrix Network – Clinical Services**

**PRESENTATION**

**5. Community Input**

Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.

**6. Reports**

**6.1. Representative Reports**

**INFORMATION**

Benicia USD:

Dixon USD:

Fairfield-Suisun USD:

Travis USD:

Vacaville USD:

Northbay Regional Center:

Carol Gonsalves (ICA):

Solano County Office of ED:

Administrative Liaison:

**7. Old Business**

**7.1. CAC Budget**

**INFORMATION**

**7.2. Fund Raising Strategy Session/Planning**

**DISCUSSION**

**7.3. Presentations for 2021-22**

**DISCUSSION**

**7.4. 2021-2022 CAC Recognition Ceremony**

**DISCUSSION**

**8. New Business**

- 8.1.** CAC Officer Elections
- 8.2.** Full Funding of the IDEA
- 8.3.** CAC Potluck/Ornament Exchange

**ACTION  
INFORMATION  
FUN**

**Adjournment**

The next CAC meeting will be held on January 20, 2022

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**Community Advisory Committee Minutes  
November 18, 2021**

**Board Members Attending:**

**BUSD:** Absent

**DUSD:** Absent

**TUSD:** Cathy Dailey

**NBRC:** Absent

**VUSD:** Monica Hurtado, Kerry Pilley Purcell, Angel Hixson

**SELPA:** Rayna Ortez, Andrew Ownby, Kanani Cherry

**Administrative Liaison** – Aumrey Moland VUSD

**ICA:** Carole Gonsalves

**SCOE:** No Representative

**FSUSD:** Nicole Rabbani, Teresa Ureste

**ABSENT** –Erin Biber, Judy Cecil, Jessica Lagusis, Julie Tripp, Betty Jo Ortiz, Deborah Simms, Amanda Bendle, Tiffany Hyder

**1. Call to Order** –Andrew Ownby called the meeting to order at 12:01 p.m.

**2. Approval of the Agenda**

Move to approve the agenda.

Motion by Carole Gonsalves, second by Nicole Rabbani

Final Resolution: Motion Carries

Yea: Cathy Dailey, Monica Hurtado, Kerry Pilley Purcell, Angel Hixson, Aumrey Moland, Carole Gonsalves, Nicole Rabbani, Teresa Ureste

**3. Approval of Minutes of October 21, 2021**

Move to approve the minutes

Motion by Carol Gonsalves, second by Monica Hurtado

Final Resolution: Motion Carries

Yea: Cathy Dailey, Monica Hurtado, Kerry Pilley Purcell, Angel Hixson, Aumrey Moland, Carole Gonsalves, Nicole Rabbani, Teresa Ureste

**4. Conservator Presentation** - Alexis Lynch gave a presentation regarding the conservator process and answered questions from the group.

**5. Community Input** – No Community Input

**6. Reports**

**Representative Reports**

**BUSD** – No Representative

**DUSD** – No Representative

**FSUSD** – Nicole Rabbani reported that Fairfield-Suisun USD has hired an outside agency to help in their search for a candidate to assume the position of Director of Special Education. The staffing shortage in the district is better, however they still have several positions to fill. Many of the districts regional classes are at capacity. Fairfield-Suisun is working with the Medi-Cal Collaborative to discuss financial options to redesign some of their PERL classrooms.

**TUSD** – Kristie Ballard reported that the Travis USD continues to have several open positions to fill within the district.

**VUSD** – Aumrey Moland reported that the Vacaville USD is currently working with the Department of Developmental Services as they have opened a new LCI in the Vacaville district. A few the students have significant needs, so the district is working to place them in an appropriate setting.

**SCOE** – Ilah Feeney reported on SCOE’s behalf that the McBride Senior Center’s This and That Boutique has reopened. SCOE continues to fill open positions within their agency. SCOE’s preschool program for mod/severe students has been combined with the Dixon Montessori class. This class has both general-and special education students and is using a Co-Teaching model.

**ICA** – Carol Gonsalves reported that she continues to remain quite busy with 43 intakes this school year and 35 active/monitoring cases. Carol announced her retirement and will continue working through December 2021.

**North Bay Regional Center (NBRC)** – No Representative

**Administrative Liaison** – Given during the VUSD update.

**Assistant Superintendent’s Report** - Andrew Ownby presented an update of the SELPA’s latest developments; highlighting professional development offerings, current legislation related to special education, and CDE compliance and monitoring support the SELPA provides its member districts.

## **7. Old Business**

**7.1. CAC Budget** – Budget information was provided in the packets.

**7.2. Fund Raising Strategy Session/Planning.** Nicole Rabbani is gathering information for a fund raiser with Panda Express.

**7.3. Presentation Ideas for the 2021-22 school year** – The spreadsheet was included in the packet so members will know what months still need a presentation scheduled.

## **8. New Business**

**8.1. 2021-2022 CAC Recognition Ceremony** – The group shared ideas on how to recognize nominees, should this event not be able to be held in person this year, the final decision will be made in January. Rayna will bring back some samples of possible trophy ideas at the December meeting.

**9. Local Plan Stakeholder Workgroup** – Andrew Ownby reviewed Section 10: B through 11: B of the Solano County SELPA Local Plan and answered questions from the group.

## **10. Public Comment: None**

Meeting adjourned at: 1:34 pm

Meeting minutes prepared by Rayna Ortez

Meeting minutes edited by Andrew Ownby and Kanani Cherry

2021-22 CAC Recognition Budget (Approximation)								
	Qty. Needed	Cost	Total					
<b>Awards</b>					Proceeds	Carry Over	7/1/2021	\$ 1,403.00
Star Plaque	10	9.10						
Certificates/Holders	40	36.00	\$ 32.24					
<b>Sub-Total Awards</b>			<b>\$ 32.24</b>					
Power Point supplies/Flash Drives	40	121.00						
					Total Proceeds			\$1,403.00
<b>Sub -Total for Power Point Production</b>								
<b>Duplication</b>	150	45.75						
<b>Sub-Total Duplication</b>								
<b>Refreshments</b>								
<b>Sub-Total Refreshments</b>								
							Minus 5%	
<b>Supplies/Decorations</b>								Total Deductions
<b>Sub-Total Decorations</b>								
<b>Total</b>			<b>\$ 32.24</b>		Approx.			Balance Remain 1,403.00

