



## Solano County Special Education Local Plan Area

Participants:

Benicia Unified School District  
Dixon Unified School District  
Fairfield-Suisun Unified School District  
Travis Unified School District  
Vacaville Unified School District  
Solano County Office of Education

### Community Advisory Committee (CAC)

Thursday, May 19, 2022  
12:00 – 2:00 p.m.  
Waterman Room – SCOE

Persons wishing to address any item on the agenda may do so prior to action being taken on the agenda item by filling out a comment request card. Please limit comments to three minutes

### AGENDA

**1. Call to Order**

**2. Approval of Agenda**

**ACTION**

**3. Consent Calendar Items**

**ACTION**

**3.1. Approval of Minutes – April 21, 2022**

**4. Emergency Preparedness by Tobias Weare**

**PRESENTATION**

**5. Community Input**

Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.

**6. Reports**

**6.1. Representative Reports**

**INFORMATION**

Benicia USD:

Dixon USD:

Fairfield-Suisun USD:

Travis USD:

Vacaville USD:

Northbay Regional Center:

Solano County Office of ED:

Administrative Liaison:

**6.2 Assistant Superintendent Report**

**INFORMATION**

- |  |                         |
|--|-------------------------|
| <b>7. Old Business</b>   |                         |
| 7.1. CAC Budget  | <b>INFORMATION</b>      |
| 7.2. Fund Raising Strategy Session/Planning  | <b>DISCUSSION</b>       |
| 7.3. Presentations for 2022-23   | <b>DISCUSSION</b>       |
| 7.4. 2021-2022 CAC Recognition Ceremony  | <b>DISCUSSION</b>       |
| <b>8. New Business</b>   |                         |
| <b>8.1. Annual Service Plan and Annual Budget Plan</b>   | <b>DISCUSSION</b>       |
| Compliance Update: Pursuant to Ed Code 56205, the Annual Service Plan and Annual Budget Plan were provided to CAC for 30- day review at the April 21, 2022, CAC meeting and posted on the SELPA website to begin the 30-day comment period. Comments may be made to the Solano County SELPA at any time prior to adoption by the Council of Superintendents at their May 26, 2022, meeting |                         |
| <b>8.2. Legislative Information Day Debrief</b>  | <b>DISCUSSION</b>       |
| <b>8.3. 2021-2022 CAC Report to COS</b>  | <b>INFO/ DISCUSSION</b> |
| <b>9. Local Plan Stakeholder Workgroup</b>   | <b>INFO/DISCUSSION</b>  |
| Members of the public are welcome to provide input   |                         |

### **Adjournment**

The next CAC meeting will be held on September 29, 2022

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access SELPA public meetings, to access written documents being discussed at the meetings, or to otherwise participate at SELPA public meetings, please contact the SELPA office at (707) 399-4460. Notification at least 72 hours prior to the meeting will enable the SELPA to make reasonable arrangements to ensure accessibility to the meeting and to provide any required accommodations, auxiliary aids, or services.

Any writings or documents that are public records and are provided to the SELPA Community Advisory Committee regarding an item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA, during normal business hours. In addition, such writings and documents may be posted on the SELPA's website at [www.SolanoCountySELPA.net](http://www.SolanoCountySELPA.net)

**Community Advisory Committee Minutes**  
**April 21, 2022**

**Board Members Attending:**

**BUSD:** Absent  
**DUSD:** Absent  
**TUSD:** Absent  
**NBRC:** Absent  
**SELPA:** Rayna Ortez, Kanani Cherry  
**VUSD:** Angel Hixson

**Administrative Liaison:** Absent  
**FSUSD:** Nicole Rabbani  
**SCOE:** Absent

**ABSENT** –Erin Biber, Judy Cecil, Julie Tripp, Betty Jo Ortiz, Amanda Bendle, Teresa Ureste, Angel Hixson, Monica Hurtado, Kerry Pilley Purcell, Cathy Dailey, Ilah Feeney, Deborah Simms

1. **Call to Order** –Kanani Cherry
2. called the meeting to order at 12:05 p.m.

**3. Approval of the Agenda**

Move to approve the agenda.  
Motion by Angel Hixson, seconded by Nicole Rabbani  
Final Resolution: Motion Carries  
Yea: Angel Hixson, Nicole Rabbani

**4. Approval of Minutes of March 17, 2022**

Move to approve the minutes  
Motion by Nicole Rabbani, seconded by Angel Hixson  
Final Resolution: Motion Carries  
Yea: Angel Hixson, Nicole Rabbani

5. **Vacaville Parks and Recreation Presentation:** A presentation was given on the Therapeutic Recreation Program the Vacaville Parks and Recreation agency has to offer.
6. **Community Input:** Tobias Weare from the State Council of Developmental Disabilities shared information regarding projects the agency has been working on. Matrix emailed information regarding projects the agency has also been working on.

**7. Reports**

**7.1 Representative Reports**

**BUSD** – No Representative

**DUSD** – No Representative

**FSUSD** – Nicole Rabbani reported for the Fairfield-Suisun USD that the B. Gale Wilson site, which has been servicing K-8 students, is being restructured and will now be primarily middle school and the district is reopening Sullivan for elementary school. There have been many shifts in regionalized programs and staff within the district.

**TUSD** – Kanani Cherry reported for the Travis USD is adding some Special Administrative staff so they will have 2 Coordinators and a Program Specialist, providing more support for their special education programs. Travis will also be adding 2 TAP classes at their Foxboro campus.

**VUSD** – No Report

SCOE – Kanani Cherry reported for SCOE that last night was the Annual Transition Fair. This event is normally held in person, but this year was held via the zoom platform.

**North Bay Regional Center (NBRC) – No Representative**

**Administrative Liaison –No Representative**

**7.2 Assistant Superintendent’s Report** – Kanani Cherry presented on Andrew Ownby’ s behalf an update of the SELPA’s latest developments; highlighting professional development offerings, current legislation related to special education, and CDE compliance and monitoring support the SELPA provides its member districts. Additionally, an update was provided on the progress of the new California Children’s Medical Therapy Unit.

## **8. Old Business**

**8.1. CAC Budget** – Budget information was provided in the packets.

**8.2. Fund Raising Strategy Session/Planning** – Nicole Rabbani reported that she put in a request with Mary’s Pizza with 3 different dates in May to hold a fund raising event and is waiting for a response as to what specific date works for them.

**8.3. Presentation Ideas for the 2022-23 school year** –The group would like to bring back the presenter from today, Breah from the Vacaville Parks and Recreation program as the attendance was scarce due to Spring break in 2 different districts. Kanani spoke with various agencies at the Transition Fair who may be interested in presenting. Nicole suggested something regarding independent living, Angel Hixon may have a contact for that presentation. This item will be bought back at the May meeting so all members can have input

**8.4. 2021-2022 CC Recognition Ceremony** – Rayna Ortez reported that certificates have been created, trophies have been received and we are waiting for certificates from Legislative members. The hope is to have these out to districts by May 1st so they can be presented at the individual districts May board meetings, should they choose to do so.

**8.5. Legislative Information Day 5/4/22** - Rayna will email all participants to cement which members would like to attend Legislative Information Day.

## **9. New Business**

**9.1. Annual Service Plan and Annual Budget Plan** – Pursuant to Ed Code 56205 the Annual Service and Budget plans were submitted to the CAC for their 30-day review and comment prior to adoption by the Council of Superintendents at their May 26<sup>th</sup> meeting.

### **9.2. Approval of CAC Meeting Dates for 2022-23**

Move to approve the dates as presented.  
Motion by Angel Hixon, seconded by Nicole Rabbani  
Final Resolution: Motion Carries  
Yea: Angel Hixon, Nicole Rabbani

### **9.3. Cancellation of the June 16, 2022, CAC Meeting**

Move to approve the cancellation of the June 16, 2022, CAC Meeting.  
Motion by Nicole Rabbani, seconded by Angel Hixon  
Final Resolution: Motion Carries  
Yea: Angel Hixon, Nicole Rabbani

## **10. Public Comment: None**

Meeting adjourned at 1:27 p.m.

Meeting minutes prepared by Rayna Ortez and edited by Kanani Cherry

I CAC Recognition Budget (Approximation)								
	Qty. Needed	Cost	Total					
<b>Awards</b>					Proceeds	Carry Over	7/1/2021	\$ 1,403.00
Star Plaque	10	9.10	\$107.50		Panda Express		2/25/2022	\$39.20
Certificates/holders	40	36.00	\$36.00					
<b>Sub-Total Awards</b>			<b>\$143.50</b>					
Power Point supplies/Flash Drives	40.00	121.00	\$121.00					
Sub -Total for Power Point Production			<b>\$121.00</b>		<b>Total Proceeds</b>			<b>\$1,442.20</b>
					Expenses			
Duplication	150.00	45.75			Cert Holders		4/6/2022	\$42.00
<b>Sub-Total Duplication</b>			<b>\$45.75</b>		Trophies		4/7/2022	\$140.75
Refreshments								
<b>Sub-Total Refreshments</b>			<b>\$175.00</b>					
							Minus 5%	\$9.14
Presentation			\$400.00					
<b>Sub-Total Presentation</b>			<b>\$400.00</b>				<b>Total Deductions</b>	<b>191.89</b>
<b>Total</b>			<b>\$885.25</b>	<b>Approx.</b>			<b>Balance Remaining</b>	<b>1,250.31</b>
				Approx.				



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### Community Advisory Committee Annual Report to Council of Superintendents Activities of 2021-22 School Year Solano County Special Education Local Plan Area

The Community Advisory Committee of Solano County SELPA had a busy and productive session during the 2021-22 school year. The committee typically meets on the third Thursday of the month and due to the pandemic meetings were held via a mix of in person and zoom platform this year. Members include parent representatives nominated by each school district, district administrators and representatives from community-based agencies. These meetings are scheduled from noon to 2:00 p.m. and follow a calendar of varied discussion topics and activities. Standing agenda items are updates from districts and member agencies, and updates from the SELPA Assistant Superintendent. Officers for 2021-22 school year were Kerry Pilley Purcell and Cathy Daily as Co-Chairs.

The primary mission of the CAC is to advise the Solano SELPA and its member LEAs on issues and concerns that are particularly significant to the parents of students with special needs. Highlights of this year's activities include the following:

- Our 16th Annual Special Education Awards Recognition Ceremony was unfortunately cancelled due to the pandemic. Certificates and trophies were sent out to the Special Education Directors to present to their nominated staff.
- Legislative Information Sharing Day was held virtually on May 4<sup>th</sup> and the group was able to meet with all of the regions legislative members, or their representative.
- We were able to offer presentations on a varied number of topics. Some of interest were Vacaville Parks and Recreation Therapeutic Recreation Program, the Law Office of Alexis Lynch presented on Conservatorships, Tobias Weare from the California State Council on Developmental Disabilities presented on Emergency Preparedness, Alexis Jarreau from the Found It agency presented on social opportunities for young adults, The Department of Rehabilitation presented on a guide to student services and Steve Diamond from Matrix Parent Network and Resource Center presented on services they provide families and guidance regarding how to navigate systems that serve families of children with special needs,

The CAC looks ahead to the 2022-23 school year and to serving the community with a renewed approach to offering parent education in collaboration with individual districts. District directors are committed to recruiting new parents who can serve in this advisory capacity as some members are no longer able to attend meetings.

Respectfully Submitted