



Solano County Special Education Local Plan Area

Participants:

Benicia Unified School District
Dixon Unified School District
Fairfield-Suisun Unified School District
Travis Unified School District
Vacaville Unified School District
Solano County Office of Education

Community Advisory Committee (CAC)

Thursday, October 21, 2021

12:00 – 2:00 p.m.

Waterman Room – SCOE

Persons wishing to address any item on the agenda may do so prior to action being taken on the agenda item by filling out a comment request card. Please limit comments to three minutes

AGENDA

1. Call to Order

2. Approval of Agenda

ACTION

3. Consent Calendar Items

ACTION

3.1. Approval of Minutes – September 16, 2021

4. Community Input

Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.

5. Reports

5.1. Representative Reports

INFORMATION

Benicia USD:

Dixon USD:

Fairfield-Suisun USD:

Travis USD:

Vacaville USD:

Northbay Regional Center:

Carol Gonsalves (ICA):

Solano County Office of ED:

Administrative Liaison:

5.2. Assistant Superintendent Report

INFORMATION

6. Old Business

6.1. CAC Budget

INFORMATION

6.2. Fund Raising Strategy Session/Planning

DISCUSSION

6.3. Presentations scheduled for Nov. and Mar.

DISCUSSION

6.4. 2021-2022 CAC Recognition Ceremony

DISCUSSION

7. New Business

- 7.1. December Ornament exchange/potluck
- 7.2. Nominations for Chair/Co-Chair next month

**DISCUSSION
INFORMATION**

8. Local Plan Stakeholder Workgroup

Members of the public are welcome to provide input.

INFO/DISCUSSION

Adjournment

The next CAC meeting will be held on November 18, 2021.

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**Community Advisory Committee Minutes
September 16, 2021**

Board Members Attending:

BUSD: Absent

DUSD: Absent

TUSD: Cathy Dailey

NBRC: Absent

VUSD: Monica Hurtado

SELPA: Rayna Ortez, Andrew Ownby, Kanani Cherry

Administrative Liaison: Deanna Brownlee- TUSD

ICA: Carole Gonsalves

SCOE: No Rep.

FSUSD: Teresa Ureste, Nicole Rabbani

ABSENT –Erin Biber, Judy Cecil, Jessica Lagusis, Julie Tripp, Betty Jo Ortiz, Deborah Simms
Amanda Bendle, Angel Hixson, Carol Gonsalves, Tiffany Hyder, Kerry Pilley Purcell

1. Call to Order –Cathy Dailey called the meeting to order at 12:05 p.m.

2. Approval of the Agenda

Move to approve the agenda.

Motion by Teresa Ureste, second by Deanna Brownlee

Final Resolution: Motion Carries

Yea: Cathy Dailey, Monica Hurtado, Deanna Brownlee, Carol Gonsalves, Teresa Ureste, Nicole Rabbani

3. Approval of Minutes of August 19, 2021

Move to approve the minutes of August 19, 2021

Motion by Monica Hurtado, second by Teresa Ureste.

Final Resolution: Motion Carries

Yea: Cathy Dailey, Monica Hurtado, Deanna Brownlee, Carol Gonsalves, Teresa Ureste, Nicole Rabbani

4. Community Input – No Community Input

5. Reports

Representative Reports

BUSD – No Representative

DUSD – No Representative

FSUSD – Nicole Rabbani reported that Fairfield-Suisun USD is continuing to hire for several open positions. The FSUSD literacy plan will go into effect this year. The district has approximately 870 students enrolled in independent study, about 130 of these are students with IEPs.

TUSD – Deanna Brownlee shared for Travis USD that they continue to have a staffing shortage regarding paraprofessionals. Travis is heading into parent-teacher conferences and are trying to reengage with parents.

VUSD – Monica Hurtado reported that Vacaville USD is working diligently to keep kids in school. The district has a need for paraeducators, and the Adult Education department will be starting a paraeducator class on Monday, October 4th. Vacaville has developed a partnership with the Department of Public Health to offer district wide Covid testing at their new preschool village. Vacaville has broken ground on the new Shelley Daly Early Learning Village. They hope to have buildings in by December and classes starting in January 2022. This will provide 6 new preschool classes for Vacaville.

SCOE – No Representative

ICA – Carol reported that she is not seeing any trends in parent concerns. She has 26 intakes so far this year and she continues to be quite busy. She is tracking any independent study concerns.

North Bay Regional Center (NBRC) – No Representative

Administrative Liaison – Given during the Travis USD Report.

Assistant Superintendent's Report - Andrew Ownby presented an update of the SELPA's latest developments; highlighting professional development offerings, current legislation related to special education, and CDE compliance and monitoring support the SELPA provides its member districts.

6. Old Business

6.1. CAC Budget – Budget information was provided in the packets.

6.2. Fund Raising Strategy Session/Planning – The group asked for this to be a standing item and will address future fund raising in coming months. No suggestions were made at this meeting.

6.3. Presentation Ideas for the 2021-22 school year – No presentations are set up at this time for the 2021-22 school year. Several suggestions were made, and CAC members will follow up on finding some presenters.

7. New Business

7.1. 2021-2022 CAC Recognition Ceremony – The group looked over the flyer that will be sent out in October.

8. Local Plan Stakeholder Workgroup – Andrew Ownby reviewed sections 1 – 6 of the Solano County SELPA Local Plan – Section B: Governance and Administration. No questions or concerns reported.

9. Public Comment: None

Meeting adjourned at: 1:10 pm

Meeting minutes prepared by Rayna Ortez

Meeting minutes edited by Andrew Ownby and Kanani Cherry

2021-22 CAC Recognition Budget (Approximation)								
	Qty. Needed	Cost	Total					
Awards					Proceeds	Carry Over	7/1/2021	\$ 1,403.00
Star Plaque	10	9.10						
Certificates/holders	40	36.00	\$ 32.24					
Sub-Total Awards			\$ 32.24					
Power Point supplies/Flash Drives	40	121.00						
					Total Proceeds			\$1,403.00
Sub -Total for Power Point Production								
Duplication	150	45.75						
Sub-Total Duplication								
Refreshments								
Sub-Total Refreshments								
							Minus 5%	
Supplies/Decorations								Total Deductions
Sub-Total Decorations								
Total			\$ 32.24	Approx.				Balance Remain 1,403.00

2021-2022 Community Advisory Committee (CAC) Meeting Schedule

Date:	Location:	Administrative Liaison:	Agency/Group Presentation:
August 19, 2021	Waterman Room	DUSD – Kim Parrott	
September 16, 2021	Waterman Room	TUSD – Deanna Brownlee	
October 21, 2021	Waterman Room	SCOE – Siobhan Dill	
November 18, 2021	Waterman Room	VUSD – Aumrey Moland	Alexis Lynch: Conservatorship
December 16, 2021	Waterman Room	FSUSD Dorothy Rothenbaum	
January 20, 2022	Waterman Room	BUSD – Julie Corona	
February 17, 2022	Waterman Room	SCOE – Siobhan Dill	
March 17, 2022	Waterman Room	DUSD – Kim Parrott	Dept. of Rehab
April 21, 2022	Waterman Room	FSUSD – Dorothy Rothenbaum	
* Monday , May 2, 2022 Recognition Ceremony	All 3 Rooms		
May 19, 2022	Waterman Room	BUSD – Julie Corona	
June 16, 2022 (If needed)	Waterman Room	TUSD – Deanna Brownlee	