



## Solano County Special Education Local Plan Area

Participants:

Benicia Unified School District  
Dixon Unified School District  
Fairfield-Suisun Unified School District  
Travis Unified School District  
Vacaville Unified School District  
Solano County Office of Education

### Community Advisory Committee (CAC)

Thursday, November 17, 2022

12:00 – 2:00 p.m.

Blue Rock Springs– SCOE

Persons wishing to address any item on the agenda may do so prior to action being taken on the agenda item by filling out a comment request card. Please limit comments to three minutes

### AGENDA

**1. Call to Order**

**2. Approval of Agenda**

**ACTION**

**3. Consent Calendar Items**

**ACTION**

**3.1.** Approval of Minutes – October 20, 2022

**4. Community Input**

Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.

**5. Reports**

**5.1.** Representative Reports

**INFORMATION**

Benicia USD:

Dixon USD:

Fairfield-Suisun USD:

Travis USD:

Vacaville USD:

Northbay Regional Center:

Solano County Office of ED:

Administrative Liaison:

**5.2** Assistant Superintendent Report

**INFORMATION**

**6. Old Business**

**6.1.** CAC Budget

**INFORMATION**

**6.2.** Fund Raising Strategy Session/Planning

**DISCUSSION**

**6.3.** 2022-23 Presentations

**DISCUSSION**

**6.4. 2022-23 CAC Recognition Ceremony**

**DISCUSSION**

**7. Parent Input Regarding Program Transfers**

**INFO/DISCUSSION**

Members of the public are welcome to provide input

**Adjournment**

The next CAC meeting will be held on December 15, 2022

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**Community Advisory Committee Minutes  
October 20, 2022**

**Board Members Attending:**

**BUSD:** Erin Biber

**Administrative Liaison:** Deanna Brownlee

**DUSD:** Absent

**VUSD:** Monica Hurtado

**SELPA:** Rayna Ortez, Delaney Chapman-Neevel, Andrew Ownby`

**FSUSD:** Nicole Rabbani, Shawn Hnatko

**SCOE:** Ilah Feeney

**NBRC:** Absent

**TUSD:** Cathy Dailey

**ABSENT** – Judy Cecil, Betty Jo Ortiz, Kerry Pilley-Purcell, Angel Hixson,  
Deborah Simms

**1. Call to Order** – Nicole Rabbani called the meeting to order at 12:01 p.m.

**2. Approval of the Agenda**

Move to approve the agenda.

Motion by Ilah Feeney seconded by Monica Hurtado

Final Resolution: Motion Carries

Yea: Nicole Rabbani, Ilah Feeney, Monica Hurtado, Erin Biber, Shawn Hnatko

**3. Approval of Minutes of September 29, 2022**

Move to approve the minutes

Motion by Ilah Feeney, seconded by Nicole Rabbani

Final Resolution: Motion Carries

Yea: Nicole Rabbani, Ilah Feeney, Monica Hurtado, Erin Biber, Shawn Hnatko

**4. Community Input:** No Community Input

**5. Reports**

**5.1. Representative Reports**

**BUSD** – Erin Biber reported that the Benicia USD has a new director, Steve Phillips, who has been holding parent forums to address concerns.

**DUSD** – No Representative

**FSUSD** – Nicole Rabbani reported for the Fairfield-Suisun USD that the district is working to fill para-educator vacancies. IEP needs are being met by case managers. Behaviorists are dealing with increased behaviors and Mental Health Clinicians have been involved with increased requests for initial assessments.

**TUSD** – Kristie Ballard reported for the Travis USD that they continue to battle with a para-educator shortage. The district’s Special Olympics program will be back in April of 2023. Travis is working on administrative changes across the district.

**VUSD** – Monica Hurtado reported for VUSD that the preschool hosted their first parent night. This is the first of a series of parent collaboration opportunities. At Vacaville High the district has a student with special needs that volunteers as an assistant after school. In a recent scrimmage game, the freshmen team put him on the field and worked with the opposing team to orchestrate his first touchdown. Included was a short clip showing this event. The Vacaville school district will be hosting a job fair on October 22 at Markham Elementary from 9:00 AM to 1:00 PM.

**SCOE** – Ilah Feeney reported for the Solano County Office of Education (SCOE) that the Inclusion Film Premier will be held tonight at Touro University. SCOE will also be having a Harvest Festival at Larsen.

**North Bay Regional Center (NBRC)** – Tobias Weare reported on North Bay’s behalf that the Regional Center is hosting a series of quarterly community conversations via Zoom and in person. The first Zoom meeting will be on October 19<sup>th</sup> and the first in person meeting is October 26<sup>th</sup> at the Vacaville Cultural Center Library. Flyers were distributed at the meeting with details.

**Administrative Liaison** – Given under the Travis USD Report

**5.2 Assistant Superintendent’s Report** – Andrew Ownby provided an update of the SELPA’s latest developments; highlighting professional development offerings, current legislation related to special education, and CDE compliance and monitoring support the SELPA provides its member districts.

## **6. Old Business**

**6.1. CAC Budget** – Budget information was provided in the packets.

**6.2. Fund Raising Strategy Session/Planning** – No new activity at this time.

## **7. New Business**

**7.1– 2022/23 CAC Recognition Ceremony** – Save the dates will be going out this week.

**8. Parent Input regarding Program Transfers** – Andrew Ownby gave a brief presentation to explain what program transfers are and the steps to complete the process. No questions or concerns reported.

## **9. Public Comment: None**

Meeting adjourned at 12:37 p.m.

Meeting minutes prepared by Rayna Ortez and edited by Delaney Chapman-Neevel and Andrew Ownby

