

**Community Advisory Committee
Solano County SELPA**

Subject: Agenda

Meeting Date: August 17, 2023

Agenda Item: 2.0. Approval of Agenda

Type: Action

Recommended Action: It is requested that the Community Advisory Committee approve the August 17, 2023, agenda as presented.

Introduction:	Notes:

- Protocol:**
- Public Comment
 - Board Discussion
 - Motion
 - Second
 - Vote



Solano County Special Education Local Plan Area

Participants:

Benicia Unified School District
Dixon Unified School District
Fairfield-Suisun Unified School District
Travis Unified School District
Vacaville Unified School District
Solano County Office of Education

Community Advisory Committee (CAC)

Thursday August 17, 2023

12:00 – 2:00 p.m.

Blue Rock Springs– SCOE

Persons wishing to address any item on the agenda may do so prior to action being taken on the agenda item by filling out a comment request card. Please limit comments to three minutes

AGENDA

1. Call to Order

2. Approval of Agenda

ACTION

3. Consent Calendar Items

ACTION

3.1. Approval of Minutes – May 19, 2022

4. Dr. Amber Busay – What Is an Independent Child Advocate?

PRESENTATION

5. Community Input

Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.

6. Reports

6.1. Representative Reports

INFORMATION

Benicia USD:

Dixon USD:

Fairfield-Suisun USD:

Travis USD:

Vacaville USD:

Northbay Regional Center:

Solano County Office of ED:

Administrative Liaison:

6.2 Assistant Superintendent Report

INFORMATION

7. Old Business

7.1. CAC Budget

7.2. Fund Raising Strategy Session/Planning

**INFORMATION
DISCUSSION**

8. New Business

8.1. Presentations for 2023-24

INFO/ DISCUSSION

Adjournment

The next CAC meeting will be held on September 21, 2023

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Any writings or documents that are public records and are provided to the SELPA Community Advisory Committee regarding an item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA, during normal business hours. In addition, such writings and documents may be posted on the SELPA's website at www.SolanoCountySELPA.net

**Community Advisory Committee
Solano County SELPA**

Subject: Consent Calendar Items

Meeting Date: August 17, 2023

Agenda Item: 3.0. Consent Calendar Items

Type: Action

Recommended Action: It is requested that the Community Advisory Committee approve all consent calendar items as presented.

<p>Introduction:</p> <p style="text-align: center;">3.1. May 18th, 2023, meeting minutes</p>	<p>Notes:</p> <p>See attached</p>
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Protocol:

- Public Comment
- Board Discussion
- Motion
- Second
- Vote

**Community Advisory Committee Minutes
May 18, 2023**

Board Members Attending:

Benicia USD: Absent

Dixon USD: Absent

Fairfield-Suisun USD: Nicole Smith, Sean Hnatko

Solano COE: Ilah Feeney

Travis USD: Cathy Daily, Kristie Ballard

Vacaville USD: Kerry Pilley-Purcell, Monica Hurtado

Northbay Regional Center: Deborah Simms

Solano County SELPA: Andrew Ownby, Shawna Becker, Delaney Chapman-Neevel

ABSENT – Erin Biber, Yadira Rodriguez, Brittany Wallace, Angel Hixson

1. Call to Order –Co-Chair Kerry Pilley-Purcell called the meeting to order at 12:01 pm.

2. Approval of the Agenda for May 18, 2023

Move to approve the agenda.

Motion by Amber Busay, second by Kristie Ballard

Final Resolution: Motion Carries

Yes: Nicole Smith, Sean Hnatko, Cathy Daily, Kristie Ballard, Monica Hurtado, Kerry Pilley-Purcell, Amber Busay, Ilah Feeney, and Deborah Simms.

3. Approval of Minutes of April 20, 2023

Move to approve minutes as presented.

Motion by Nicole Smith, second by Kristie Ballard

Final Resolution: Motion Carries

Yes: Nicole Smith, Sean Hnatko, Cathy Daily, Kristie Ballard, Monica Hurtado, Kerry Pilley-Purcell, Amber Busay, Ilah Feeney, and Deborah Simms.

4. Presentation – No presentation was scheduled for the May meeting.

5. Community Input: Mrs. Hilary Baird introduced herself. She is from the State Council for Developmental Disabilities and the Vallejo CAC. She will be replacing Tobias Weare.

6. Reports

6.1. Representative Reports

BUSD – No representative

DUSD – No representative

FSUSD – Nicole Smith reported they are opening two elementary PERL classes in 23/24, ESY, and the upcoming APE Prom.

TUSD – Kristie Ballard reported on the Special Olympics, recruitment, ESY, and their students' excitement to attend FSUSD's Prom.

VUSD – Monica Hurtado reported on state monitoring and that the Brown's Valley PTA hired a limo bus for the FA class to go to the May Fair when their transportation fell through.

SCOE – Ilah Feeney reported on the adult program talent show, recruitment, and their student's excitement for the prom.

North Bay Regional Center (NBRC) – Deborah Simms reported they will be continuing to hold focus groups in both English and Spanish to learn how they can provide better support. They will be starting a new group for children ages 3-6 on July 1st, 2023.

Independent Child Advocate – Dr. Amber Busay reported 23 parents had contacted her.

6.2 Assistant Superintendents Report- Andrew Ownby gave an update on the California bills and Supreme Court cases affecting special education.

7. Old Business

7.1. CAC Budget – New Budget information was provided showing the expenses for the CAC Awards.

7.2. Fund Raising – Nicole Smith reported that Mary’s has not yet contacted her with the amount the CAC raised.

7.3. 2022-23 Presentations – Tentative presentations were scheduled through November 2023.

7.4. 2022-23 CAC Recognition Ceremony – Andrew Ownby shared the district photos of the CAC award Ceremony.

7.5 Legislative Information Day- SELPA group reported that it was fun and informative.

7.6 Direction on June 22, 2023, meeting

Move to cancel the meeting, pending the Council of Superintendents canceling their June meeting.
Motion by Kristie Ballard, second by Ilah Feeney.

Final Resolution: Motion Carries

Yes: Nicole Smith, Sean Hnatko, Cathy Daily, Kristie Ballard, Monica Hurtado, Kerry Pilley-Purcell, Amber Busay, Ilah Feeney, and Deborah Simms.

7.7 2023-24 Solano County SELPA Local Plan- The final review and potential approval will take place at a public hearing at the May 25, 2023, COS meeting. The 30-day window for CAC to provide comment on the Local Plan has closed.

7.7.1 Annual Budget Plan, Annual Service Plan, and Attachments

7.7.2 Section B: Governance and Administration

7.7.3 Local Plan Narrative

Meeting adjourned at 12:43 p.m.

Meeting minutes were prepared by Shawna Becker and reviewed by Andrew Ownby.

**Community Advisory Committee
Solano County SELPA**

Subject: Presentation

Meeting Date: August 17, 2023

Agenda Item: 4.0 Presentation

Type: Presentation

Introduction:

What Is An Independent Child Advocate – Dr. Amber Busay

**Council of Superintendents
Solano County SELPA**

Subject: Community Input

Meeting Date: August 17th, 2023

Agenda Item: 5.0. Community Input

Type: Public Comment

<p>Introduction:</p> <p>Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.</p>	<p>Notes:</p>
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Protocol:

Public Comment

**Community Advisory Committee
Solano County SELPA**

Subject: Reports

Meeting Date: August 17, 2023

Agenda Item: 6.1. Representative Reports

Type: Information

<p>Introduction:</p> <ul style="list-style-type: none">• Member districts and Agency representatives will provide an update on their latest developments and activities. • Benicia USD • Dixon USD • Fairfield-Suisun USD • Travis USD • Vacaville USD • Solano COE • Northbay Regional Center • Independent Child Advocate	<p>Notes:</p>
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**Community Advisory Committee
Solano County SELPA**

Subject: Reports

Meeting Date: August 17, 2023

Agenda Item: 6.2. Assistant Superintendent’s Report

Type: Information

<p>Introduction:</p> <ul style="list-style-type: none">• The Assistant Superintendent will provide a brief update on the Solano County SELPA’s activities.	<p>Notes:</p>
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**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: August 17, 2023

Agenda Item: 7.1. Annual CAC 2023-2024 Budget

Type: Information

<p>Introduction:</p> <p>The profits from the Mary's Pizza Shack fundraiser have been added.</p>	<p>Notes:</p> <p>See attached</p>
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2023-24 CAC Recognition Budget (Approximation)

	Qty. Needed	Cost	Total					
Awards						Proceeds	7/1/2022 Carry Over	\$ 1,917.00
Star Plaque	46	7.55	\$347.30				5/11/2023 Mary's Pizza Shack Fundraiser	\$207.42
Extra Lettering (\$.10 each)	2	0.20	\$0.20					
		Shipping	\$55.00					
Certificates	46	27.09	\$0.00	Donated by SELPA				
Sub-Total Awards			\$402.50					
Canva Slide Show			\$0.00	Donated by Steve Trotter				
Sub -Total Award Slideshow			\$ -			Total Proceeds		\$2,124.42
						Expenses	CAC Award Ceremony	\$615.00
Program Duplication	200.00	62.50	\$ 62.50					
Sub-Total Duplication			\$62.50					
Refreshments-Drinks (waters)	200.00	27.00	\$0.00	Donated by SELPA				
Refreshments-Cookies	300.00	150.00	\$ 150.00					
Sub-Total Refreshments			\$150.00					
Total			\$615.00		Approx.		Balance Remaining	1,509.42

**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: August 17, 2023

Agenda Item: 7.2. Fundraising

Type: Information

<p>Introduction:</p> <ul style="list-style-type: none">• Summary of the Mary's Pizza Shack Fundraiser	<p>Notes:</p>
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SOLANO COUNTY OFFICE OF EDUCATION DEPOSIT RECAP

Date: June 9, 2023
 Submitted By: Shawna Becker for (Fund Raiser for CAC)
 Site/Location: SELPA

Contact: Shawna Becker

Phone Number: 707-399-4467

The breakdown is as follows:

Denomination	Number		
\$ 100.00	0	\$	-
\$ 50.00	0	\$	-
\$ 20.00	0	\$	-
\$ 10.00	0	\$	-
\$ 5.00	0	\$	-
\$ 1.00	0	\$	-
Total Bills		\$	-

Coin			
\$ 0.50	0	\$	-
\$ 0.25	0	\$	-
\$ 0.10	0	\$	-
\$ 0.05	0	\$	-
\$ 0.01	0	\$	-
Total Coins		\$	-

Total Cash \$ -

Checks *(Adding machine tape must be attached)*

Total Dollars In Checks \$ 207.42

Total Deposit (Checks and Cash) \$ 207.42

Summary of Deposit by Account		Amount
Account Code	04-9260-0-0000-0000-8699-470-0400	207.42
Account Code		
Account Code		
Account Code		
Total		\$ 207.42

Site Signatur **Erik Deadmond**
Digitally signed by Erik Deadmond
 Date: 2023.06.09 10:15:44 -07'00'

Date: _____ .c;

SCOE INTERNAL BUSINESS SERVICES ONLY

Cash verified by: _____

Date: _____

Please contact our business office@ 399-4415 if you have any questions.

**Community Advisory Committee
Solano County SELPA**

Subject: New Business

Meeting Date: August 17, 2023

Agenda Item: 8.1 2023-24 Presentations

Type: Discussion

<p>Introduction:</p> <ul style="list-style-type: none">• CAC will need presenters for the 2023-24 school year	<p>Notes:</p>
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2023-2024 Community Advisory Committee (CAC) Presentation Schedule

Date:	Agency/Group Presentation:
August 17, 2023	Dr. Amber Busay -Who I Am, and What is an Independent Child Advocate.
September 21, 2023	Deborah Simms NBRC- IPP
October 19, 2023	Special Needs Trusts- Zoom
November 16, 2023	Hilary Baird SCDD - Supported Decision Making
December 14, 2023	
January 18, 2024	
February 15, 2024	
March 21, 2024	
April 18, 2024	
* Monday , May 6, 2024 Recognition Ceremony	
May 16, 2024	
June 20, 2024 (If needed)	

8/8/2023 11:09 AM

2023-2024 Register of CAC Officers & Voting Members

District	Name	Board Approved	Term Expires	Parent/ Employee	Address	Phone	Email
BUSD	Erin Biber	Aug-20	Dec-24	Employee	350 East K Street, Benicia, CA 94510	707-315-4876	ebiber@beniciaunified.org
DUSD	Yadira Rodriguez	Nov-22	24-Nov				yrodriguez2007@yahoo.com
FSUSD	Nicole Smith	Sep-23	Sep-23	Employee			nicolesmit@fsusd.org
	Shawn Hnatko	Oct-23	Oct-23	Parent			schnatko@hotmail.com
TUSD	Catherine Dailey	Aug-23	Aug-23	Employee/ Parent		718.8248	catdailey3@gmail.com
	Co-Chair	Apr-23	Apr-25				
	Kristie Ballard	Nov-22	Nov-24	Employee			kballard@travisusd.org
	Brittany Wallace	Nov-22	Nov-24	Employee/ Parent			bwallace@travisusd.org
VUSD	Kerry Pilley-Purcell	Dec-22	Dec-24	Parent	307 Folsom Drive, Vacaville 95687	365.1378	Cdcop03@hotmail.com
	Co-Chair	Apr-23	Apr-25				
	Angel Hixson	Feb-22	Feb-24	Employee/ Parent	401 Nut Tree Road, VV	453-6172	angelh@vacavilleusd.org
SCOE	Ilah Feeney	Feb-22	Feb-24	Employee			ifeeney@solanocoe.net
NBRC	Deborah Simms	Nov-21	Nov-23	Community	600 Airpark Rd, Napa	256.1186	jessicad@nbrc.net
ICA	Amber Busay	Apr-23	Apr-25	Community		707.660.9926	abusay@abbehaviorconsulting.com

Register of 2023-24 Non-Voting Regular Attendees to CAC Meetings

Representing	Name			Position	Address	Phone	Email
SELPA	Andrew Ownby			Assistant Superintendent	5100 Business Center Dr. Fairfield 94534	707.399.4460	aownby@solanocoe.net
SELPA	Shawna Becker			Project Support Analyst	5100 Business Center Dr. Fairfield 94534	707.399.4467	sbecker@solanocoe.net
SELPA	Kanani Cherry-Houston			Program Coordinator	5100 Business Center Dr. Fairfield 94534	707.399.4463	kcherry@solanocoe.net