

**Community Advisory Committee
Solano County SELPA**

Subject: Agenda

Meeting Date: September 21, 2023

Agenda Item: 2.0. Approval of Agenda

Type: Action

Recommended Action: It is requested that the Community Advisory Committee approve the September 21, 2023, agenda as presented.

Introduction:	Notes:

Protocol:

- Public Comment
- Board Discussion
- Motion
- Second
- Vote



**Solano County
Special Education Local Plan Area**

Participants:

Benicia Unified School District
Dixon Unified School District
Fairfield-Suisun Unified School District
Travis Unified School District
Vacaville Unified School District
Solano County Office of Education

Community Advisory Committee (CAC)

Thursday, September 21, 2023

12:00 – 2:00 p.m.

Blue Rock Springs– SCOE

Persons wishing to address any item on the agenda may do so prior to action being taken on the agenda item by filling out a comment request card. Please limit comments to three minutes

AGENDA

1. Call to Order

2. Approval of Agenda

ACTION

3. Consent Calendar Items

ACTION

3.1. Approval of Minutes – August 17, 2023

4. Deborah Simms-NBRC- Individual Program Planning

PRESENTATION

5. Community Input

Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.

6. Reports

6.1. Representative Reports

INFORMATION

Benicia USD:

Dixon USD:

Fairfield-Suisun USD:

Travis USD:

Vacaville USD:

Solano COE:

Northbay Regional Center:

Independent Child Advocate:

6.2 Assistant Superintendent Report

INFORMATION

7. Old Business

7.1. CAC Budget

INFORMATION

7.2. Fund Raising Strategy Session/Planning

DISCUSSION

8. New Business

8.1. Presentations for 2024

INFO/ DISCUSSION

Adjournment

The next CAC meeting will be held on October 19, 2023

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Any writings or documents that are public records and are provided to the SELPA Community Advisory Committee regarding an item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA, during normal business hours. In addition, such writings and documents may be posted on the SELPA's website at www.SolanoCountySELPA.net

**Community Advisory Committee
Solano County SELPA**

Subject: Consent Calendar Items

Meeting Date: September 21, 2023

Agenda Item: 3.0. Consent Calendar Items

Type: Action

Recommended Action: It is requested that the Community Advisory Committee approve all consent calendar items as presented.

<p>Introduction:</p> <p>3.1. August 17th, 2023, meeting minutes</p>	<p>Notes:</p> <p>See attached</p>
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Protocol:

- Public Comment
- Board Discussion
- Motion
- Second
- Vote

**Community Advisory Committee Minutes
August 17, 2023**

Board Members Attending:

Benicia USD: Absent

Dixon USD: Absent

Fairfield-Suisun USD: Nicole Smith, Sean Hnatko

Solano COE: Clarissa Tuttle, Ilah Feeney

Travis USD: Kristie Ballard

Vacaville USD: Kerry Pilley-Purcell

Northbay Regional Center: Deborah Simms

Independent Child Advocate: Dr. Amber Busay

Solano County SELPA: Andrew Ownby, Shawna Becker, Kanani Cherry-Houston

ABSENT – Erin Biber, Yadira Rodriguez, Cathy Dailey, Brittany Wallace, Angel Hixson

1. Call to Order –Co-Chair Kerry Pilley-Purcell called the meeting to order at 12:01 p.m.

2. Approval of the Agenda for August 17, 2023

Move to approve the agenda.

Motion by Nicole Smith, second by Kristie Ballard

Final Resolution: Motion Carries

Yes: Kristie Ballard, Amber Busay, Sean Hnatko, Kerry Pilley-Purcell, Deborah Simms, and Nicole Smith.

3. Approval of Minutes of May 19, 2023

Move to approve minutes as presented.

Motion by Nicole Smith, second by Amber Busay

Final Resolution: Motion Carries

Yes: Kristie Ballard, Amber Busay, Sean Hnatko, Kerry Pilley-Purcell, Deborah Simms, and Nicole Smith.

4. Presentation – Dr. Amber Busay presented How to Be Your Child’s Best Advocate

5. Community Input: None

6. Reports

6.1. Representative Reports

BUSD – No representative

DUSD – No representative

FSUSD – Nicole Smith reported they are down 20 teachers, which are all being covered by long-term subs. All service provider positions are filled except for one Occupational Therapist Assistant. FSUSD has contracted paraeducators for H. Glenn and 1:1 student aides. FSUSD is launching two new Program for Emotional Regulation and Learning (PERL) classes at Cleo Gordon.

TUSD – Kristie Ballard reported that a few positions are open; teachers and speech pathologists are the hardest to find. TUSD is onboarding quite a few new paraeducators.

VUSD – Andrew Ownby reported that Monica Hurtado is no longer a Vacaville representative. The preschool principal broke her leg, getting the school ready for the 1st day of school. They have a few teacher vacancies being filled with contractors.

SCOE – Ilah Feeney reported that one of their adult students received their horticulture certificate, which requires attending all three semesters. The 3rd annual film camp was held during the summer. The Department of Rehab sponsored the event.

North Bay Regional Center (NBRC) – Deborah Simms provided flyers in three different languages for their Parent Reunion event.

Independent Child Advocate – Dr. Amber Busay’s presentation covered a lot of what she has been helping parents with. The majority of it being what to do before and after an IEP.

6.2 Assistant Superintendents Report- Andrew Ownby reported that Matrix Parent Network has kicked off its parent workshops. Solano SELPA attended the Back to School Fair at St. Mark’s in Fairfield. SELPA started the year by hosting their 5th annual 3-day conference, "Under the Big Top." Andrew gave an update on the California bills and Supreme Court cases affecting special education.

7. Old Business

7.1. CAC Budget – New budget information was provided showing the new 2023-2024 projected budget.

7.2. Fund Raising – CAC received \$207.42 from the Mary’s Pizza Shack fundraiser. There was a glitch in their online ordering; many felt our portion should have been much higher. We may try a dessert fundraiser for the holidays, maybe through Nations.

8. New Business

8.1 2022-23 Presentations – Presentations were scheduled through 2023. We still need presentations for January-May 2024. Possible presentations: Parents Helping Parents, Transition Plans, and Accessibility Services Center (Solano Community College).

Meeting adjourned at 1:01 p.m.

Meeting minutes were prepared by Shawna Becker and reviewed by Andrew Ownby.

**Community Advisory Committee
Solano County SELPA**

Subject: Presentation

Meeting Date: September 21, 2023

Agenda Item: 4.0 Presentation

Type: Presentation

Introduction:

Individual Program Planning – Deborah Simms, North Bay Regional Center

**Council of Superintendents
Solano County SELPA**

Subject: Community Input

Meeting Date: September 21, 2023

Agenda Item: 5.0. Community Input

Type: Public Comment

<p>Introduction:</p> <p>Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.</p>	<p>Notes:</p>
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Protocol:
Public Comment

**Community Advisory Committee
Solano County SELPA**

Subject: Reports

Meeting Date: September 21, 2023

Agenda Item: 6.1. Representative Reports

Type: Information

Introduction:	Notes:
<ul style="list-style-type: none">• Member districts and Agency representatives will provide an update on their latest developments and activities. • Benicia USD • Dixon USD • Fairfield-Suisun USD • Travis USD • Vacaville USD • Solano COE • Northbay Regional Center • Independent Child Advocate	

**Community Advisory Committee
Solano County SELPA**

Subject: Reports

Meeting Date: September 21, 2023

Agenda Item: 6.2. Assistant Superintendent's Report

Type: Information

Introduction:	Notes:
<ul style="list-style-type: none"><li data-bbox="256 821 1040 890">• The Assistant Superintendent will provide a brief update on the Solano County SELPA's activities.	

**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: September 21, 2023

Agenda Item: 7.1. Annual CAC 2023-2024 Budget

Type: Information

Introduction:	Notes:
See Attached Budget	

2023-24 CAC Recognition Budget (Approximation)

Awards	Qty. Needed	Cost	Total		Proceeds	7/1/2022	Carry Over	\$
Star Plaque	46	7.55	\$347.30					\$ 1,917.00
Extra Lettering (\$.10 each)	2	0.20	\$0.20			5/11/2023	Mary's Pizza Shack Fundraiser	\$207.42
		Shipping	\$55.00					
Certificates	46	27.09	\$0.00					
Sub-Total Awards			\$402.50					
Canva Slide Show			\$0.00					
Sub -Total Award Slideshow			\$ -		Total Proceeds			\$2,124.42
Program Duplication	200.00	62.50	\$ 62.50					
Sub-Total Duplication			\$62.50					
Refreshments-Drinks (waters)	200.00	27.00	\$0.00					
Refreshments-Cookies	300.00	150.00	\$ 150.00					
Sub-Total Refreshments			\$150.00		Expenses		CAC Award Ceremony	\$615.00
Total			\$615.00	Approx.			Balance Remaining	1,509.42

**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: September 21, 2023

Agenda Item: 7.2. Fundraising

Type: Information

Introduction:	Notes:
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**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: September 21, 2023

Agenda Item: 7.3. CAC Recognition Ceremony

Type: Information

Introduction:

- The Recognition Ceremony will be held on May 6, 2024.
- Save the Date Invitations have been sent.
- The link for nominations is on the SELPA website

**Community Advisory Committee
Solano County SELPA**

Subject: New Business

Meeting Date: September 21, 2023

Agenda Item: 8.1 2023-24 Presentations

Type: Discussion

Introduction:	Notes:
<ul style="list-style-type: none">• CAC still needs presenters for the February-May 2024 meetings.	

2023-2024 Community Advisory Committee (CAC) Presentation Schedule

Date:	Agency/Group Presentation:
August 17, 2023	Dr. Amber Busay -Who I Am, and What is an Independent Child Advocate.
September 21, 2023	Deborah Simms NBRC- IPP
October 19, 2023	Special Needs Trusts- Zoom
November 16, 2023	Hilary Baird SCDD - Supported Decision Making
December 14, 2023	CAC Holiday Potluck
January 18, 2024	Alyssa DiFilippo, PHP- Connecting California
February 15, 2024	
March 21, 2024	
April 18, 2024	
*Monday , May 6, 2024 Recognition Ceremony	
May 16, 2024	
June 20, 2024 (If needed)	No Presentation