

**Community Advisory Committee
Solano County SELPA**

Subject: Agenda

Meeting Date: December 19, 2024

Agenda Item: 2.0. Approval of Agenda

Type: Action

Recommended Action: It is requested that the Community Advisory Committee approve the December 19, 2024, agenda as presented.

Introduction:	Notes:

Protocol:

- Public Comment
- Board Discussion
- Motion
- Second
- Vote



Participants:

Benicia Unified School District
Dixon Unified School District
Fairfield-Suisun Unified School District
Travis Unified School District
Vacaville Unified School District
Solano County Office of Education

**Solano County
Special Education Local Plan Area**

Community Advisory Committee (CAC)

Thursday, December 19, 2024

12:00 – 2:00 p.m.

Waterman – SCOE

This meeting will be live-streamed and available at:

- Zoom link: <https://solanocoe.zoom.us/j/99960432333?pwd=albioHP3JyYpnGVvWUqkjWlaagqbaY.1>
Passcode: SELPA
Webinar ID: 999 6043 2333
- Please note that we are not able to accommodate virtual participation. The features to raise a hand, ask questions, or chat are not available for this meeting.

AGENDA

1. Call to Order

2. Approval of Agenda

ACTION

3. Consent Calendar Items

ACTION

3.1. Approval of Minutes – November 21, 2024

4. Presentation: No Presentation

PRESENTATION

5. Community Input

Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.

6. Reports

6.1. Representative Reports

INFORMATION

Benicia USD:

Dixon USD:

Fairfield-Suisun USD:

Travis USD:

Vacaville USD:

Solano COE:

Northbay Regional Center:

Independent Child Advocate:

6.2 Assistant Superintendent Report

INFORMATION

7. SELPA Business

7.1. CAC Recognition Ceremony

INFORMATION

8. New Business

8.1. Community Engagement

DISCUSSION

Adjournment

The next CAC meeting will be held on January 16, 2025

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access SELPA public meetings, to access written documents being discussed at the meetings, or to otherwise participate at SELPA public meetings, please contact the SELPA office at (707) 399-4460. Notification at least 72 hours prior to the meeting will enable the SELPA to make reasonable arrangements to ensure accessibility to the meeting and to provide any required accommodations, auxiliary aids, or services.

Any writings or documents that are public records and are provided to the SELPA Community Advisory Committee regarding an item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA, during normal business hours.

In addition, such writings and documents may be posted on the SELPA's website at

www.SolanoCountySELPA.net

**Community Advisory Committee
Solano County SELPA**

Subject: Consent Calendar Items

Meeting Date: December 19, 2024

Agenda Item: 3.0. Consent Calendar Items

Type: Action

Recommended Action: It is requested that the Community Advisory Committee approve all consent calendar items as presented.

<p>Introduction:</p> <p style="text-align: center;">3.1. November 21, 2024 meeting minutes</p>	<p>Notes:</p> <p>See attached</p>
---	--

Protocol:

- Public Comment
- Board Discussion
- Motion
- Second
- Vote

**Community Advisory Committee Minutes
November 21, 2024**

Board Members Attending:

Benicia USD: Darrell Geliberte

Dixon USD: Adrian Coulson

Fairfield-Suisun USD: Melissa Guevara, Shawn Hnatko, Nicole Smith, Stavros Gougoumis

Solano COE: Absent

Travis USD: Kristie Ballard, Cathy Dailey

Vacaville USD: Kerry Pilley-Purcell

North Bay Regional Center: N/A

Independent Child Advocate: Dr. Amber Busay

Solano County SELPA: Andrew Ownby, Shawna Becker, Kanani Cherry-Houston

1. Call to Order – Kerry Pilley-Purcell called the meeting to order at 12:01 p.m.

2. Presentation – Steve Molinari, John Muir Health – Adaptive Driving

3. Approval of the Agenda for November 21, 2024

Move to approve the agenda.

Motion by Amber Busay, second by Nicole Smith

Final Resolution: Motion Carries

Yes: Kristie Ballard, Amber Busay, Adrian Coulson, Darrell Geliberte, Melissa Guevara, Shawn Hnatko, Kerry Pilley-Purcell, Nicole Smith

4. Approval of Minutes from October 17, 2024

Move to approve minutes as presented.

Motion by Kristie Ballard, second by Darrell Geliberte

Final Resolution: Motion Carries

Yes: Kristie Ballard, Amber Busay, Adrian Coulson, Darrell Geliberte, Melissa Guevara, Shawn Hnatko, Kerry Pilley-Purcell, Nicole Smith

5. Community Input: No input

6. Reports

6.1. Representative Reports

Benicia USD – No Update

Fairfield-Suisun USD – Stavros Gougoumis reported that FSUSD has created a committee of staff, parents, educational partners, and Vacaville USD representatives, to make recommendations on program changes to better meet the needs of students. They have had favorable feedback from a parent survey and will continue to hold meetings in the next two weeks. FSUSD has concluded their first ESY planning meeting. The dates were scheduled for June 10- July 7, 2025. FSUSD will also be opening a new Functional Academics (FA) class at Dan O Root serving grades 3-5. They are hoping to bring two new Certified Occupational Therapy Assistants (COTA) on in the next month. They are still having an issue with Speech Therapists, as most of the contractors are virtual, which then requires the district to provide paraprofessional support to assist the students in joining their therapy session. All vacant teacher positions have been filled with long term substitutes and itinerant case managers.

Travis USD – Kristie Ballard reported that Travis USD is on track for moving its sixth-grade classes to the middle school. The Special Education Department will be moving into a new building.

Vacaville USD – No update

Solano COE – Andrew Ownby reported that SCOE welcomed a new PT contractor to serve Crystal, Grange and Fairfield High. They will have nursing students observing in January 2025. Their Film Premier was a huge success. The T.C. McDaniel Early Learning Center is gearing up for their annual Winter Wonderland celebration on December 17th. Their Adult Program’s December graduation is also coming up on December 18th.

Northbay Regional Center – Andrew Ownby read a report from Emily Koehler. There is a new Individual Program Plan (IPP) template that will go into effect in January 2025. It will be used across all Regional Centers, and all NBRC case management units are participating in trainings on the new template. NBRC offices will be closed November 28-29, December 24-25, December 31, and January 1, 2025.

Independent Child Advocate – Dr. Amber Busay reported that her caseload for October was eighty-three, with twenty-three new referrals. She has attended 31 IEP meetings in the last month.

6.2 Assistant Superintendent Report – Andrew Ownby presented an update on the Solano County SELPA’s latest developments. Andrew highlighted legislation related to special education, CDE compliance improvement monitoring and technical assistance support the SELPA provides its member districts, including professional learning activities.

7. Old Business

7.1. Fundraising – CAC held its second annual Nation’s Giant Hamburgers fundraiser on October 29, 2024. This fundraiser included all three Solano locations in Benicia, Fairfield, and Vacaville. The fundraiser raised \$573.03.

7.2. CAC Recognition Ceremony – Andrew Ownby reported that the recognition ceremony will be held on May 5, 2025. The QR code to make nominations is on the packet, and the nomination form is live on the Solano County SELPA website. The deadline for submissions is Wednesday, March 12, 2025.

8. New Business

8.1- Holiday Potluck – The Annual Holiday Potluck and Ornament exchange will take place immediately following the meeting on December 19, 2024. The sign-up sheet was passed around, and there is a link to the sheet in the packet.

The meeting was adjourned at 12:55 p.m.

Meeting minutes were prepared by Shawna Becker and reviewed by Andrew Ownby.

**Community Advisory Committee
Solano County SELPA**

Subject: Presentation

Meeting Date: December 19, 2024

Agenda Item: 4.0 Presentation

Type: Presentation

Introduction:

No Presentation

**Council of Superintendents
Solano County SELPA**

Subject: Community Input

Meeting Date: December 19, 2024

Agenda Item: 5.0. Community Input

Type: Public Comment

<p>Introduction:</p> <p>Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.</p>	<p>Notes:</p>
---	----------------------

Protocol:

Public Comment

**Community Advisory Committee
Solano County SELPA**

Subject: Reports

Meeting Date: December 19, 2024

Agenda Item: 6.0 Reports

Type: Information

Introduction:	Notes:
<p data-bbox="207 814 553 846">6.1 Representative Reports</p> <ul data-bbox="256 863 1040 932" style="list-style-type: none"><li data-bbox="256 863 1040 932">• Member districts and Agency representatives will provide an update on their latest developments and activities. <p data-bbox="207 1010 695 1041">6.2 Assistant Superintendent’s Report</p> <ul data-bbox="256 1077 1024 1146" style="list-style-type: none"><li data-bbox="256 1077 1024 1146">• The Assistant Superintendent will provide a brief update on the Solano County SELPA’s activities.	

**Community Advisory Committee
Solano County SELPA**

Subject: Reports

Meeting Date: December 19, 2024

Agenda Item: 6.1. Representative Reports

Type: Information

<p>Introduction:</p> <ul style="list-style-type: none">• Member districts and Agency representatives will provide an update on their latest developments and activities.• Benicia USD• Dixon USD• Fairfield-Suisun USD• Travis USD• Vacaville USD• Solano COE• Northbay Regional Center• Independent Child Advocate	<p>Notes:</p>
--	----------------------

**Community Advisory Committee
Solano County SELPA**

Subject: Assistant Superintendent’s Report

Meeting Date: December 19, 2024

Agenda Item: 6.2. Assistant Superintendent’s Report

Type: Information

<p>Introduction:</p> <ul style="list-style-type: none">• The Assistant Superintendent will provide a brief update on the Solano County SELPA’s activities.	<p>Notes:</p>
---	----------------------

**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business **Meeting Date:**

December 19, 2024

Agenda Item: 7.0. SELPA Business

Type: Information

Introduction:	Notes:
7.1 CAC Recognition Ceremony	

Community Advisory Committee Solano County SELPA

Subject: SELPA Business

Meeting Date: December 19, 2024

Agenda Item: 7.1. CAC Recognition Ceremony

Type: Information

Introduction:

- The Recognition Ceremony will be held on May 5, 2025.
- The deadline for submissions is Wednesday, March 12, 2025.
- Do you know someone who goes above and beyond in service for students with disabilities within the Solano County SELPA regional boundaries?

Help us recognize them!

Scan the QR code below to nominate someone awesome.



**Community Advisory Committee
Solano County SELPA**

Subject: New Business

Meeting Date: December 19, 2024

Agenda Item: 8.0. New Business

Type: Discussion

Introduction:	Notes:
8.1 Community Engagement	

**Community Advisory Committee
Solano County SELPA**

Subject: New Business

Meeting Date: December 19, 2024

Agenda Item: 8.1 Community Engagement

Type: Discussion

<p>Introduction:</p> <p>How do we get more community involvement?</p>	<p>Notes:</p>
--	----------------------

2024-25 CAC Recognition Budget (Approximation)

	Qty. Needed	Cost	Total						
Awards						Starting Balance	7/1/2024	Carry Over	\$ 1,274.66
Star Plaque							10/29/2024	Nation's Fundraiser	573.03
Extra Lettering (\$.10 each)									
		Shipping							
Certificates			\$0.00						
Sub-Total Awards			\$0.00						
						Current Balance			\$1,847.69
Program Duplication			\$ -					<i>Estimated Award Ceremony Costs</i>	\$0.00
Sub-Total Duplication			\$ -					<i>Estimated Ending Balance</i>	<i>\$1,847.69</i>
Refreshments-Drinks (waters)			\$0.00	Donated by SELPA					
Refreshments-Cookies			\$ -						
Sub-Total Refreshments			\$0.00						
Total			\$0.00						

2024-2025 Community Advisory Committee (CAC) Presentation Schedule

Date:	Agency/Group Presentation:
August 22, 2024	Dr. Amber Busay - How to Be Your Child's Best Advocate
September 19, 2024	Home Sweet Hygiene - The Importance of Dental Care
October 17, 2024	Eli Gerardin - Marin Center for Independent Living
November 21, 2024	Steve Molinari -Adapted Driving
December 19, 2024	No Presentation- Holiday Potluck
January 16, 2025	Alexis Lynch - Conservatorship
February 27, 2025	Hilary Baird- SCDD - Supported Decision Making
March 20, 2025	John Carr, Attorney - Special Needs Trusts
April 17, 2025	Ellisa Reiff, NBRC - Self-Determination and Marcus Griswold, The Boy Scouts of America - Inclusion Troop
*Monday , May 5, 2025 Recognition Ceremony	Award Ceremony
May 15, 2025	Emily Koehler - NBRC
June 26, 2025 (If needed)	No Presentation