

**Community Advisory Committee
Solano County SELPA**

Subject: Agenda

Meeting Date: May 15, 2025

Agenda Item: 2.0 Approval of Agenda

Type: Action

Recommended Action: It is requested that the Community Advisory Committee approve the May 15, 2025, agenda as presented.

Introduction:	Notes:

Protocol:

- Public Comment
- Board Discussion
- Motion
- Second
- Vote



Participants:

Benicia Unified School District
Dixon Unified School District
Fairfield-Suisun Unified School District
Travis Unified School District
Vacaville Unified School District
Solano County Office of Education

**Solano County
Special Education Local Plan Area**

Community Advisory Committee (CAC)

Thursday, May 15, 2025

12:00 – 2:00 p.m.

Waterman – SCOE

This meeting will be live-streamed and available at:

- Zoom link: <https://solanocoe.zoom.us/j/99960432333?pwd=albioHP3JyYpnGVvWUqkjlWlaagqbaY.1>
Passcode: SELPA
Webinar ID: 999 6043 2333
- Please note that we are not able to accommodate virtual participation. The features to raise a hand, ask questions, or chat are not available for this meeting.

AGENDA

1. Call to Order

2. Approval of Agenda

ACTION

3. Consent Calendar Items

ACTION

3.1. Approval of Minutes – April 17, 2025

4. Presentations:

PRESENTATION

4.1. Abigail Andrade North Bay Regional Center (NBRC) - Community Outreach and Engagement

5. Community Input

Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.

6. Reports

6.1. Representative Reports

INFORMATION

Benicia USD:

Dixon USD:

Fairfield-Suisun USD:

Travis USD:

Vacaville USD:

Solano COE:

Northbay Regional Center:

Independent Child Advocate:

7. SELPA Business

7.1. CAC Recognition Ceremony Debrief

INFORMATION

7.2. SELPA Legislative Day Debrief

INFORMATION

7.3. Election of the CAC Chair and Co-Chair

ACTION

Adjournment

The next CAC meeting will be held on August 21, 2025

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Any writings or documents that are public records and are provided to the SELPA Community Advisory Committee regarding an item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA, during normal business hours.

In addition, such writings and documents may be posted on the SELPA's website at www.SolanoCountySELPA.net

**Community Advisory Committee
Solano County SELPA**

Subject: Consent Calendar Items

Meeting Date: May 15, 2025

Agenda Item: 3.0 Consent Calendar Items

Type: Action

Recommended Action: It is requested that the Community Advisory Committee approve all consent calendar items as presented.

<p>Introduction:</p> <p>3.1 April 17, 2025 meeting minutes</p>	<p>Notes:</p> <p>See attached</p>
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Protocol:

- Public Comment
- Board Discussion
- Motion
- Second
- Vote

**Community Advisory Committee Minutes
April 17, 2025**

Board Members Attending:

Dixon USD: Adrian Coulson, Christine Hilsky
Fairfield-Suisun USD: Nicole Smith
Solano COE: Pamela Brinkerhoff
Travis USD: Kristie Ballard, Cathy Dailey, Stacy Norman
Vacaville USD: Aumrey Moland, Kerry Pilley-Purcell, Sabrina Summerfield
Independent Child Advocate: Dr. Amber Busay
North Bay Regional Center: Emily Koehler
Solano County SELPA: Andrew Ownby, Shawna Becker, Kanani Cherry-Houston

1. Call to Order – Andrew Ownby called the meeting to order at 12:01 p.m.

2. Approval of the Agenda for April 17, 2025

Move to approve the agenda.
Motion by Kristie Ballard, seconded by Dr. Amber Busay
Final Resolution: Motion Carries
Yes: Kristie Ballard, Pamela Brinkerhoff, Amber Busay, Adrian Coulson, Christine Hilsky, Emily Koehler, Aumrey Moland, Stacy Norman, Nicole Smith

3. Approval of Minutes from March 20, 2025

Move to approve minutes as presented.
Motion by Nicole Smith, seconded by Pamela Brinkerhoff
Final Resolution: Motion Carries
Yes: Kristie Ballard, Pamela Brinkerhoff, Amber Busay, Adrian Coulson, Christine Hilsky, Emily Koehler, Aumrey Moland, Stacy Norman, Nicole Smith

4. Presentations –

- 4.1 Elissa Reiff from North Bay Regional Center presented on NBRC's Self-Determination Program (SDP)
- 4.2 Marcus Griswold from the Boy Scouts of America presented on their new Inclusion Troop (#265) in Vacaville.

5. Community Input: No input

6. Reports

6.1. Representative Reports

Fairfield-Suisun USD – Nicole Smith reported that the Fairfield-Suisun Unified School District (FSUSD) has successfully filled all currently available paraprofessional positions. The district is now in the process of establishing a paraprofessional pool to support substitute placements and one-to-one aide assignments. Teacher recruitment efforts are ongoing, with 42 of the 64 attendees from the recent hiring fair advancing to the interview stage. FSUSD is currently fully staffed in the areas of school psychology, nursing, and occupational therapy. Additionally, Fairfield will host its annual Adapted Physical Education (PE) Prom on May 16, 2025.

Travis USD – Kristie Ballard reported that construction is ongoing at Golden West Middle School to support the addition of sixth-grade classrooms. Travis Unified School District (TUSD) continues to actively recruit both special education and general education teachers for the site. On May 7, 2025, the Special Education Local Plan Area (SELPA) will provide training for TUSD's secondary teachers focused on transition planning and alternative diploma pathways. A reminder that the district's Special Olympics Track and Field event will take place at Vanden High School on May 13, 2025.

Vacaville USD – Aumrey Moland reported that, as a result of Vacaville Unified School District's (VUSD) focused investment in time and training over the past year, the district has achieved a nine percent increase in inclusion rates. Notably, VUSD has expanded co-teaching options—particularly at the secondary level—marking the first time the district has offered more co-taught than self-contained special education classes at those sites.

In preparation for the implementation of a new reading difficulty screener, which will assess students in kindergarten through second grade, VUSD is launching both parent education sessions and provider training initiatives.

Rather than emphasizing specific job openings, Aumrey encouraged members of the Community Advisory Committee (CAC) to reach out to individuals who have a passion for working with children and encourage them to apply for positions within any of the member districts.

In response to increased needs at the elementary level, Vacaville has added more behavior technician positions. The district has also experienced a rise in student enrollment since 2020, prompting expansion of its special education programs. Two new functional academics programs will be launched at Sierra Vista, and all special education programs currently housed at the Alamo campus will be relocated to the Hemlock campus. This move is intended to enhance opportunities for students to access general education settings through increased mainstreaming options.

Solano COE – Pamela Brinkerhoff reported that the Solano County Office of Education (SCOE) will participate in the SELPA's upcoming training on Alternative Pathways to a Diploma. Notably, one of SCOE's teachers at Armijo High School has taken on the role of swim team coach. This leadership has fostered an inclusive environment, encouraging participation from many students with disabilities who may not have previously felt comfortable joining the team.

SCOE is currently anticipating a leadership transition, as their superintendent is set to retire. The announcement of a new superintendent will be forthcoming.

In other updates, students in the Larson Adult Program are now volunteering with SCOE's new community partner in Vacaville, The Funky Chicken—a farm animal rescue organization. This partnership offers students meaningful opportunities for community involvement and vocational skill development.

Additionally, SCOE has recently hired ten new paraprofessionals to support its educational programs.

Northbay Regional Center – Emily Koehler reported that NBRC will host a Resource Fair in recognition of Autism Awareness Month on April 30th from 11:00 a.m. to 1:30 p.m. in Santa Rosa. She also noted that NBRC will participate in the Solano County SELPA's Parent University event on May 17th, with sessions focused on Early Start services and eligibility for prospective clients. All event information is available on the NBRC website. Additionally, NBRC has launched a pre-recorded event information line, available in three languages.

Independent Child Advocate – Dr. Amber Busay reported a total caseload of seventy-five clients, including twenty-three new clients added in March. She attended twenty-six IEP meetings during the month. Dr. Busay will participate as a vendor at the Autism Walk on Travis Air Force Base on April 30th. In March, she presented at the Neurodiversity Conference, where her session drew over one hundred attendees. She highlighted *The Connected Parent* as her featured business for the month—a free, comprehensive online marketplace that allows families to find and save resources, share recommendations, and engage with their community. Dr. Busay is also collaborating with NBRC to develop a dental desensitization program, projected to launch in January 2026. Additionally, she will be attending and presenting at the Solano County SELPA's Parent University event.

6.2 Assistant Superintendent Report – Andrew Ownby provided an update on recent developments within the Solano County SELPA. He highlighted current legislation impacting special education, updates on California Department of Education (CDE) compliance improvement monitoring, and the technical assistance and professional learning opportunities the SELPA continues to offer its member districts.

7. Old Business

7.1. CAC Recognition Ceremony – Shawna Becker reported that the annual Recognition Ceremony is scheduled for May 5, 2025. Special Education Directors have received the list of their respective honorees, along with a suggested summary to be read during the ceremony and a detailed itinerary. All districts will be represented at the event, with the following number of honorees:

- Benicia: 10
- Dixon: 2
- Fairfield-Suisun: 6
- Solano County Office of Education: 4
- Travis: 2
- Vacaville: 1
- Community Programs: 4

7.2. Legislative Sharing Day – Andrew Ownby reported that Legislative Information Sharing Day (LEG Day) will take place on April 30, 2025, in Sacramento. Solano County will be represented by three CAC members, along with a student from FSUSD and their parents. The group is scheduled to meet with Assemblywoman Lori Wilson at 1:00 p.m. and Senator Christopher Cabaldon at 2:00 p.m.

7.3. Presentations for the CAC 2025-2026 Meetings – A discussion was held to brainstorm potential presentations for the upcoming school year. Members suggested revisiting past favorites and introducing new topics. Proposed presentations included “Found It,” WorkAbility, Connected Parents, and the AFA Hub.

7.4 Election of the CAC Chair and Co-Chair – Due to multiple presentations and extended discussions regarding future topics, the meeting exceeded its usual duration, resulting in several members needing to leave prior to adjournment. As a result, it was decided to postpone the election until the next scheduled meeting on May 15, 2025.

The meeting was adjourned at 1:35 p.m.

Meeting minutes were prepared by Shawna Becker and reviewed by Andrew Ownby.

**Community Advisory Committee
Solano County SELPA**

Subject: Presentations

Meeting Date: May 15, 2025

Agenda Item: 4.0 Presentations

Type: Presentations

Introduction:

- 4.1 Abigail Andrade, North Bay Regional Center (NBRC)-
Community Outreach and Engagement

**Community Advisory Committee
Solano County SELPA**

Subject: Presentations

Meeting Date: May 15, 2025

Agenda Item: 4.1 Presentation

Type: Presentation

Introduction:

4.1 Abigail Andrade, NBRC – Community Outreach and Engagement

**Council of Superintendents
Solano County SELPA**

Subject: Community Input

Meeting Date: May 15, 2025

Agenda Item: 5.0 Community Input

Type: Public Comment

<p>Introduction:</p> <p>Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.</p>	<p>Notes:</p>
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Protocol:

Public Comment:

**Community Advisory Committee
Solano County SELPA**

Subject: Reports

Meeting Date: May 15, 2025

Agenda Item: 6.0 Reports

Type: Information

Introduction:	Notes:
<p data-bbox="207 814 558 846">6.1 Representative Reports</p> <ul data-bbox="256 863 1040 932" style="list-style-type: none"><li data-bbox="256 863 1040 932">• Member districts and Agency representatives will provide an update on their latest developments and activities. <p data-bbox="207 1010 699 1041">6.2 Assistant Superintendent’s Report</p> <ul data-bbox="256 1077 1019 1146" style="list-style-type: none"><li data-bbox="256 1077 1019 1146">• The Assistant Superintendent will provide a brief update on the Solano County SELPA’s activities.	

**Community Advisory Committee
Solano County SELPA**

Subject: Reports

Meeting Date: May 15, 2025

Agenda Item: 6.1 Representative Reports

Type: Information

<p>Introduction:</p> <ul style="list-style-type: none">• Member districts and Agency representatives will provide an update on their latest developments and activities. • Benicia USD • Dixon USD • Fairfield-Suisun USD • Travis USD • Vacaville USD • Solano COE • Northbay Regional Center • Independent Child Advocate	<p>Notes:</p>
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**Community Advisory Committee
Solano County SELPA**

Subject: Assistant Superintendent's Report

Meeting Date: May 15, 2025

Agenda Item: 6.2 Assistant Superintendent's Report

Type: Information

<p>Introduction:</p> <p>6.2 The Assistant Superintendent will provide a brief update on the Solano County SELPA's activities.</p>	<p>Notes:</p>
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**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: May 15, 2025

Agenda Item: 7.0

Type: Information

Introduction:	Notes:
7.1 CAC Recognition Ceremony Debrief 7.2 SELPA Legislative Day Debrief 7.3 Election of CAC Chair and Co-Chair	

Community Advisory Committee Solano County SELPA

Subject: SELPA Business

Meeting Date: May 15, 2025

Agenda Item: 7.1 CAC Recognition Ceremony Debrief

Type: Information

Introduction:

- The Recognition Ceremony was held on Monday, May 5, 2025
- 149 attendees signed in.
- Next year will be our 20th anniversary and will be held on May 4th, 2026.

**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: May 15, 2025

Agenda Item: 7.2 Legislative Sharing Day Debrief

Type: Information

Introduction:

Report from the team who attended Legislative Sharing Day.

**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: May 15, 2025

Agenda Item: 7.3 Election of the CAC Chair and Co-Chair

Type: Information

Introduction:

- The Solano County SELPA Local Plan Governance Section Y4 requires the CAC to select a Chairperson and Co-Chairperson every two years.
- Kerry Pilley-Purcell and Cathy Daily have served as the CAC Co-Chairs, respectively, since July 1, 2023, completing the two-year term. Their term will conclude on June 30, 2025.
- It is time for the CAC to nominate a Chair and Co-Chair for the two-year term, from July 1, 2025, through June 30, 2027.

2024-25 CAC Recognition Budget (Approximation)

	Qty. Needed	Cost	Total						
Awards - Dinn Bros						Starting Balance	7/1/2024	Carry Over	\$ 1,274.66
Star Plaque	28	19.25	\$539.00				10/29/2024	Nation's Fundraiser	573.03
Extra Lettering (\$.25 each)	1	0.25	\$0.25						
		Shipping	\$78.50			Current Balance			\$1,847.69
Certificates - Amazon	100	55.26	\$55.26				5/5/2025	Award Ceremony Costs	\$933.01
Sub-Total Awards			\$673.01					<i>Estimated Ending Balance</i>	\$914.68
Program Duplication	150.00	60.00	\$ 60.00						
Sub-Total Duplication			\$ 60.00						
Refreshments-Drinks (waters)			\$0.00	Donated by SELPA					
Refreshments-Cookies			\$ 200.00	Catered by SCOE ATP					
Sub-Total Refreshments			\$200.00						
Total			\$933.01						

2024-2025 Community Advisory Committee (CAC) Presentation Schedule

Date:	Agency/Group Presentation:
August 22, 2024	Dr. Amber Busay - How to Be Your Child's Best Advocate
September 19, 2024	Home Sweet Hygiene - The Importance of Dental Care
October 17, 2024	Eli Gelardin - Marin Center for Independent Living
November 21, 2024	Steve Molinari -Adapted Driving
December 19, 2024	No Presentation- Holiday Potluck
May 15, 2025	Alexis Lynch - Conservatorship
May 15, 2025	Hilary Baird- SCDD - Supported Decision Making Deborah Davis & Hannah Rosted – Special Care Services
May 15, 2025	
May 15, 2025	Ellisa Reiff, NBRC - Self-Determination and Marcus Griswold - Special Needs Inclusive Scouts Troop
* Monday , May 5, 2025 Recognition Ceremony	Award Ceremony
May 15, 2025	Abigail Andrade – NBRC Community Outreach and Engagement Specialist
June 26, 2025 (If needed)	No Presentation

**Community Advisory Committee
Solano County SELPA**