

**Community Advisory Committee
Solano County SELPA**

Subject: Agenda

Meeting Date: March 20, 2025

Agenda Item: 2.0 Approval of Agenda

Type: Action

Recommended Action: It is requested that the Community Advisory Committee approve the March 20, 2025, agenda as presented.

Introduction:	Notes:

Protocol:

- Public Comment
- Board Discussion
- Motion
- Second
- Vote



Solano County Special Education Local Plan Area

Participants:

Benicia Unified School District
Dixon Unified School District
Fairfield-Suisun Unified School District
Travis Unified School District
Vacaville Unified School District
Solano County Office of Education

Community Advisory Committee (CAC)

Thursday, March 20, 2025

12:00 – 2:00 p.m.

Waterman – SCOE

This meeting will be live-streamed and available at:

- Zoom link: <https://solanocoe.zoom.us/j/99960432333?pwd=albioHP3JyYpnGVvWUqkjWlaagqbaY.1>
Passcode: SELPA
Webinar ID: 999 6043 2333
- Please note that we are not able to accommodate virtual participation. The features to raise a hand, ask questions, or chat are not available for this meeting.

AGENDA

1. Call to Order

2. Approval of Agenda

ACTION

3. Consent Calendar Items

ACTION

3.1. Approval of Minutes – February 27, 2025

4. Presentations:

PRESENTATION

4.1. Dr. Amber Busay and Angel Hixon – Parent Participation

5. Community Input

Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.

6. Reports

6.1. Representative Reports

INFORMATION

Benicia USD:

Dixon USD:

Fairfield-Suisun USD:

Travis USD:

Vacaville USD:

Solano COE:

Northbay Regional Center:

Independent Child Advocate:

7. SELPA Business

7.1. CAC Recognition Ceremony

Adjournment

The next CAC meeting will be held on April 17, 2025

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access SELPA public meetings, to access written documents being discussed at the meetings, or to otherwise participate at SELPA public meetings, please contact the SELPA office at (707) 399-4460. Notification at least 72 hours prior to the meeting will enable the SELPA to make reasonable arrangements to ensure accessibility to the meeting and to provide any required accommodations, auxiliary aids, or services.

Any writings or documents that are public records and are provided to the SELPA Community Advisory Committee regarding an item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA, during normal business hours.

In addition, such writings and documents may be posted on the SELPA's website at www.SolanoCountySELPA.net

**Community Advisory Committee
Solano County SELPA**

Subject: Consent Calendar Items

Meeting Date: March 20, 2025

Agenda Item: 3.0 Consent Calendar Items

Type: Action

Recommended Action: It is requested that the Community Advisory Committee approve all consent calendar items as presented.

<p>Introduction:</p> <p style="text-align: center;">3.1 February 27, 2025 meeting minutes</p>	<p>Notes:</p> <p>See attached</p>
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Protocol:

- Public Comment
- Board Discussion
- Motion
- Second
- Vote

**Community Advisory Committee Minutes
February 27, 2025**

Board Members Attending:

Benicia USD: Darrell Geliberte
Dixon USD: Adrian Coulson, Christine Hilsky
Fairfield-Suisun USD: Melissa Guevara, Shawn Hnatko, Nicole Smith
Solano COE: Pamela Brinkerhoff
Travis USD: Kristie Ballard, Cathy Dailey, Stacey Norman
Vacaville USD: Angel Hixson
Independent Child Advocate: Dr. Amber Busay
Solano County SELPA: Andrew Ownby, Shawna Becker, Kanani Cherry-Houston

1. Call to Order – Andrew Ownby called the meeting to order at 12:03 p.m.

2. Approval of the Agenda for February 27, 2025

Move to approve the agenda.
Motion by Melissa Guevara, seconded by Angel Hixson
Final Resolution: Motion Carries
Yes: Kristie Ballard, Pamela Brinkerhoff, Amber Busay, Adrian Coulson, Darrell Geliberte, Melissa Guevara, Christine Hilsky, Angel Hixson, Shawn Hnatko, Stacey Norman, Nicole Smith

3. Approval of Minutes from January 16, 2025

Move to approve minutes as presented.
Motion by Kristie Ballard, second by Pamela Brinkerhoff
Final Resolution: Motion Carries
Yes: Kristie Ballard, Pamela Brinkerhoff, Amber Busay, Adrian Coulson, Darrell Geliberte, Melissa Guevara, Christine Hilsky, Angel Hixson, Shawn Hnatko, Stacey Norman, Nicole Smith

4. Presentations –

Hilary Baird- State Council on Developmental Disabilities (SCDD) –Supported Decision Making and
Deborah Davis & Hannah Rosted- Special Care Services

5. Community Input: No input

6. Reports

6.1. Representative Reports

Benicia USD – Darrell Geliberte reported that Benicia has continued working on the Supportive Inclusive Practices (SIP) project. Benicia is celebrating the reduction in students with disabilities who have chronic absenteeism. They will be increasing supportive and resource math classes for their high school students. Right now, they have integrated Math 1, and next year, they will be adding integrated Math 2. Special education and support staff completed Non-violent Crisis Intervention training provided by the Solano County SELPA.

Dixon USD – Christine Hilsky reported that they have a new interim special education director, Borrom Chim. Dixon currently has an opening for a resource specialist for their high school program. They held a soft opening for their preschool program that is now at Gretchen Higgins Elementary.

Fairfield-Suisun USD – Stavros Gougoumis reported that the recommendation to change HGR to a K-8 school would go before the school board for action at the March 6, 2025, board meeting. Also going before the board will be their plan for how to implement the alternative pathway to a diploma, thanks to much help and support provided by the Solano County SELPA. FSUSD has significantly filled its para-educator vacancies. The open vacancies are mostly for short-duration assignments. FSUSD is working on a psychologist internship partnership agreement with a few colleges. FSUSD's regional programs

have expressed significant needs for classroom supplies. The district has been able to supply these using their Medi-Cal funds. They were also able to use those funds to provide every Preschool Structured Class for Intensive Learning (SCIL) classroom with three iPads for the teachers to use with their students. FSUSD offered training for their classified staff and their private school staff on verbal de-escalation strategies. Both were successful.

Travis USD – Kristie Ballard reported that construction has started at Golden West Middle School to accommodate the addition of the sixth-grade classrooms. Travis USD is currently working on their projections for the next school year, and they are projecting a need for two resource teacher positions as well as a special day class teacher to support Golden West.

Vacaville USD – Angel Hixson reported that Vacaville has also started planning for the increases projected in their special education programs for next year. VUSD will be hosting a job fair on Saturday, March 8th, 2025, at Vaca Pena Middle School.

Solano COE – Pamela Brinkerhoff reported that SCOE had their annual Chili Cook-Off. The winner was the Dixon High Adult Transition students. T.C. McDaniel held a “Be My Valentine” event for students and their parents. It was a fun activity where families were able to decorate a ten-inch heart cookie, among other activities. A SCOE teacher in Benicia USD, Tammy Harley, was voted as the Super Star Teacher. She applied and received a grant of \$1000 towards her school’s garden. In August, SCOE held a training on augmentative and alternative communication devices, also known as AAC devices. They have seen an amazing increase in use and fidelity across their classrooms. Districts have requested to come in and see how their programs work in the hopes of implementing a similar one. SCOE is also working on projections for next year to ensure they can support all their students.

Independent Child Advocate – Dr. Amber Busay reported that she had twenty-nine new referrals for January. She has even started receiving referrals from Kaiser Permanente. She and Kanani Cherry-Houston will be presenting a parent training on transition plans today directly following the CAC meeting. She will also be presenting on Manifest Determinations at the Neurodiversity conference sponsored by Special Care Services in April. In two weeks, she will be presenting at the Alternative Dispute Resolution (ADR) conference. This month’s highlighted business is Thriving Tots Therapy

Northbay Regional Center – Emily Koehler emailed Andrew Ownby her report. Andrew reported that NBRC’s winter resource fair is tomorrow, February 28, 2025, at the Joe Nelson Center in Suisun, from 10:30-1:00. There will be an Open House on March 5th from 3:30-5:30 p.m. at NBRC’s Vacaville office. This will be followed by a public board meeting at 6 p.m. in person and via Zoom. There is a coffee & pastries event on March 27th from 10:30-12 pm at NBRC's Vacaville office to learn more about the Self-Determination Program. Yulahlia Hernandez, Attorney and Clients' Rights Advocate from the Office of Clients' Rights Advocacy (OCRA) will also be in attendance.

6.2 Assistant Superintendent Report – Andrew Ownby presented an update on the Solano County SELPA’s latest developments. Andrew highlighted legislation related to special education, CDE compliance improvement monitoring and technical assistance support the SELPA provides its member districts, including professional learning activities.

7. Old Business

7.1. CAC Recognition Ceremony – Andrew Ownby reported that the recognition ceremony will be held on May 5, 2025. The nomination form is live on the Solano County SELPA website. The deadline for submissions is Wednesday, March 12, 2025. A sign-up sheet was passed around for the CAC board members to choose how they wanted to volunteer for the award ceremony.

The meeting was adjourned at 1:28 p.m.

Meeting minutes were prepared by Shawna Becker and reviewed by Andrew Ownby.

**Community Advisory Committee
Solano County SELPA**

Subject: Presentations

Meeting Date: March 20, 2025

Agenda Item: 4.0 Presentations

Type: Presentations

Introduction:

- 4.1 Dr. Amber Busay and Angel Hixon present:
Parent Participation

**Council of Superintendents
Solano County SELPA**

Subject: Community Input

Meeting Date: March 20, 2025

Agenda Item: 5.0 Community Input

Type: Public Comment

<p>Introduction:</p> <p>Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.</p>	<p>Notes:</p>
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Protocol:
Public Comment

**Community Advisory Committee
Solano County SELPA**

Subject: Reports

Meeting Date: March 20, 2025

Agenda Item: 6.0 Reports

Type: Information

Introduction:	Notes:
<p data-bbox="207 814 558 846">6.1 Representative Reports</p> <ul data-bbox="256 863 1040 930" style="list-style-type: none"><li data-bbox="256 863 1040 930">• Member districts and Agency representatives will provide an update on their latest developments and activities. <p data-bbox="207 1010 699 1041">6.2 Assistant Superintendent’s Report</p> <ul data-bbox="256 1073 1019 1140" style="list-style-type: none"><li data-bbox="256 1073 1019 1140">• The Assistant Superintendent will provide a brief update on the Solano County SELPA’s activities.	

**Community Advisory Committee
Solano County SELPA**

Subject: Reports

Meeting Date: March 20, 2025

Agenda Item: 6.1 Representative Reports

Type: Information

<p>Introduction:</p> <ul style="list-style-type: none">• Member districts and Agency representatives will provide an update on their latest developments and activities.• Benicia USD• Dixon USD• Fairfield-Suisun USD• Travis USD• Vacaville USD• Solano COE• Northbay Regional Center• Independent Child Advocate	<p>Notes:</p>
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**Community Advisory Committee
Solano County SELPA**

Subject: Assistant Superintendent's Report

Meeting Date: March 20, 2025

Agenda Item: 6.2 Assistant Superintendent's Report

Type: Information

<p>Introduction:</p> <p>6.2 The Assistant Superintendent will provide a brief update on the Solano County SELPA's activities.</p>	<p>Notes:</p>
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**Community Advisory Committee
Solano County SELPA**

Subject: SELPA Business

Meeting Date: March 20, 2025

Agenda Item: 7.0

Type: Information

Introduction:	Notes:
7.1 CAC Recognition Ceremony	

Community Advisory Committee Solano County SELPA

Subject: SELPA Business

Meeting Date: March 20, 2025

Agenda Item: 7.1 CAC Recognition Ceremony

Type: Information

Introduction:

- The Recognition Ceremony will be held on May 5, 2025.
- The deadline for submissions was Wednesday, March 12, 2025. We received 47 nominations
- Nominations will be reviewed by the Co-Chairs. Nominees will be notified on Friday, March 21, 2025.

Nominations by District

Benicia: 12

Dixon: 3

Fairfield-Suisun: 15

Solano COE: 9

Travis: 3

Vacaville: 2

Community: 3

2024-25 CAC Recognition Budget (Approximation)

	Qty. Needed	Cost	Total						
Awards						Starting Balance	7/1/2024	Carry Over	\$ 1,274.66
Star Plaque							10/29/2024	Nation's Fundraiser	573.03
Extra Lettering (\$.10 each)									
		Shipping							
Certificates									
Sub-Total Awards			\$0.00						
						Current Balance			\$1,847.69
Program Duplication			\$ -					<i>Estimated Award Ceremony Costs</i>	\$0.00
Sub-Total Duplication			\$ -					<i>Estimated Ending Balance</i>	<i>\$1,847.69</i>
Refreshments-Drinks (waters)			\$0.00	Donated by SELPA					
Refreshments-Cookies			\$ -						
Sub-Total Refreshments			\$0.00						
Total			\$0.00						

2024-2025 Community Advisory Committee (CAC) Presentation Schedule

Date:	Agency/Group Presentation:
August 22, 2024	Dr. Amber Busay - How to Be Your Child's Best Advocate
September 19, 2024	Home Sweet Hygiene - The Importance of Dental Care
October 17, 2024	Eli Gerardin - Marin Center for Independent Living
November 21, 2024	Steve Molinari -Adapted Driving
December 19, 2024	No Presentation- Holiday Potluck
January 16, 2025	Alexis Lynch - Conservatorship
February 27, 2025	Hilary Baird- SCDD - Supported Decision Making Deborah Davis- Special Care Services
March 20, 2025	Dr. Amber Busay and Angel Hixson - Parent Participation
April 17, 2025	Ellisa Reiff, NBRC - Self-Determination and Marcus Griswold, The Boy Scouts of America - Inclusion Troop
* Monday , May 5, 2025 Recognition Ceremony	Award Ceremony
May 15, 2025	Abigail Andrade - NBRC Community Outreach and Engagement Specialist
June 26, 2025 (If needed)	No Presentation

Hosted by the
Solano County SELPA



Matrix Parents
presents

The Assessment Process

Understand school district assessments so you
can be a more involved member of the IEP team

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Wednesday, April 16, 2025

5:30 - 7:00 p.m.
.....

 Solano County Office of Education
5100 Business Center Drive
Fairfield, CA

 pd@solanocountyselpa.net

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SCAN THE IMAGE TO REGISTER



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