



## Solano County Special Education Local Plan Area

Participants:

Benicia Unified School District  
Dixon Unified School District  
Fairfield-Suisun Unified School District  
Travis Unified School District  
Vacaville Unified School District  
Solano County Office of Education

# Solano County SELPA Membership Application Required Documents

- Letter of application to the Solano County SELPA  
Include within the letter of application a detailed description of how the LEAs will comply with the assurances in Education Code 56205(a).
- Completed Solano County SELPA application
- Copy of recent approved charter petition, if applicable
- Copy of Memorandum of Understanding (MOU) between Authorizer and Charter School, if applicable

### Fiscal Data

- Copy of audit reports for last two fiscal years
- First Interim Financial Report including Cash Flow and Multi-Year Projection (MYP)  
(Please provide narrative describing budget assumptions used in MYP)
- P-1 Certificated Attendance
- Copy of current Charter Management Organization (CMO) audit reports for last two years  
(Only applicable if Charter Local Educational Agency (LEA) is part of a CMO)
  
- List of credentials for all general and special education certificated staff  
(Include: name, position and credential number)
- List of non-credentialed staff providing instruction in non-core classes
- Signed copy of federal assurances and SELPA additional assurances statement
- Proof of liability insurance
- Copy of notice of withdrawal from existing SELPA, if applicable
- School calendar for application year
- List of any existing nonpublic school/nonpublic agency (NPS/NPA) contracts
- List of professional development for application year and previous school year