

LOCAL PLAN
Section A: Contacts and Certifications
SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

January 2020

Section A: Contacts and Certifications

SELPA

Fiscal Year

Contact Information and Certification Requirements

From the five choices below, check the box that best represents the Special Education Local Plan Area's (SELPA's) planned submission to the CDE:

- Initial Local Plan (new SELPAs only)
- Annual Plan
- Amended Governance and Administration
- Amended Annual Plan
- Amended Local Educational Agency Membership

Special Education Local Plan Area Contact Information

Include current contact information for the SELPA administrator and the administrative unit and fiscal agency responsible for the implementation of the local plan.

Special Education Local Plan Area Administrator

SELPA administrator position changes do not require amendments to the local plan. However, in such cases, new SELPA administrators assume the responsibility for the contents and implementation of the last submitted and approved local plan filed with the California Department of Education (CDE).

SELPA Contact Information

SELPA Name	<input type="text" value="Solano County SELPA"/>		
SELPA Code	<input type="text" value="4801"/>		
Street Address	<input type="text" value="5100 Business Center Drive"/>	Zip Code	<input type="text" value="94534"/>
City	<input type="text" value="Fairfield"/>	County	<input type="text" value="Solano"/>
Administrator First Name	<input type="text" value="Andrew"/>		
Administrator Last Name	<input type="text" value="Ownby"/>		
Email	<input type="text" value="AOwnby@SolanoCOE.net"/>		
Telephone	<input type="text" value="(707) 399-4460"/>	Extension	<input type="text"/>
Contact Title	<input type="text" value="Assistant Superintendent"/>		
Web Address	<input type="text" value="www.SolanoCountySELPA.net"/>		

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SELPA Solano County SELPA

Fiscal Year 2020-21

Responsible Local Agency (RLA)/Administrative Unit (AU) Contact Information

RLA/AU	Solano County Office of Education		
Street Address	5100 Business Center Drive	Zip Code	94534
City	Fairfield	County	Solano
Superintendent First Name	Lisette	Last Name	Estrella-Henderson
Email	LEHenderson@SolanoCOE.net		
Telephone	(707) 399-4400	Extension	
Web Address	www.SolanoCOE.net		

Special Education Local Plan Agency Review Requirements

Community Advisory Committee

The SELPA must provide the local plan Governance and Administration component (Section B) to the Community Advisory Committee (CAC) for review. The CAC must be provided with at least 30 days to conduct this review.

The local plan was provided to the CAC for review on what date May 12, 2020

County Office of Education

(California Education Code (EC) sections 56140, 56195.1(c), and 56205)

Within 45 days, the County Office of Education (COE), or COEs (as applicable) must approve or disapprove any proposed initial local plan submitted by a local educational agency (LEA) or group of LEAs within the county or counties, and any amendment to the Governance and Administration element thereafter.

COE responsible for approving the Local Plan is the Solano County Office of Education

The local plan was submitted to the COE on what date Jun 1, 2020

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Public Hearing Requirements

Local Educational Agency

Annual Budget and Service Plans (Sections D, E, and Attachments)

LEAs participating in a SELPA's governance structure are not required to convene a separate public hearing for the adoption of the Annual Budget and Service Plans. However, LEAs must post PH notices at each school site with information related to the SELPA's PH for the adoption of the Annual Budget Plan, and/or Annual Service Plan at least 15 days before the hearing. Evidence of the posting should be maintained and made available upon request by the CDE.

Special Education Local Plan Area

Annual Budget and Services Plans (Sections D, E, and Attachments)

A PH notice for the adoption of the Annual Budget and/or Annual Service Plan(s) shall be posted at least 15 days before the hearing.

Annual Budget Plan PH Posting Date	May 12, 2020
Annual Budget Plan PH Date	May 28, 2020
Annual Services Plan PH Posting Date	May 12, 2020
Annual Services Plan PH Date	May 28, 2020

Submitting the Local Plan to the California Department of Education

STEP 1:

Section A is required when submitting any and all local plan sections to the CDE for approval.

STEP 2:

Select the radio button and check-box that represents whether the SELPA's organization is a single-LEA, or multiple-LEA structure; and the membership participation (including charter schools, COEs, and whether the SELPA meets the criteria for a small and sparse SELPA).

- Single-LEA
- Multiple-LEAs
 - Charter Schools Only
 - LEAs Only (including Charter LEAs)

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COE/LEA

Small and Sparse (EC sections 56211 through 56212)

STEP 3:

Is the local plan component (Governance and Administration, Annual Budget Plan, or Annual Service Plan) an amendment to a previously submitted plan?

Yes No If "Yes," enter the fiscal year of the previously approved plan

STEP 4:

Include the agency, name, and title of the participants who collaborated in the development of the local plan sections. Select the "Add" button to insert a new row and the "-" button to delete the corresponding row.

Add	Agency	First and Last Name	Title	Section
-	Solano County SELPA	Andrew Ownby	Administrator	All Sections
-	Travis USD	Cathy Daily	General Ed. Teacher	All Sections
-	Vacaville USD	Kerry Purcell	CAC Member	All Sections
-	Vacaville USD	Monica Hurtado	Parent	All Sections
-	Fairfield-Suisun USD	Teresa Ureste	Special Ed. Teacher	All Sections
-	Benicia USD	Carol Gonsalves	Advocate	All Sections
-	Dixon USD	Kim Parrott	Administrator	All Sections

STEP 5:

Select the check box to indicate which of the five certifications are being submitted. Include the total number of each type of certification being submitted.

Certification 1 Number Submitted

Certification 2 Number Submitted

Certification 3 Number Submitted

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Certification 4 Number Submitted

Certification 5 Number Submitted

STEP 6:

Make sure all applicable certifications are signed electronically and are attached to this pdf.

STEP 7:

Electronically submit the completed section(s) to the CDE at SELPALocalPlan@cde.ca.gov. SELPAs may individually email the corresponding Sections (B, D, E), and the Attachments file to the CDE in the same manner. Or, SELPA may attach all files to a single email.

IMPORTANT: Include the SELPA name, "Local Plan" and the Sections (A, B, D, E, and/or Attachments) being submitted in the "Subject" line of all emails sent to the CDE.

Section A: Contacts and Certifications

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Certification 1: Governance and Administration

Certification 1 is required for an initial Section B submission to the CDE, and each subsequently amended submission.

I certify the attached Governance and Administration local plan section has been adopted at LEA public hearings by the represented local board(s) (LEA/county) and is the basis for the operation and administration of special education programs. I further assure the agency(ies) represented herein will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of *United States Code (USC)* 1400 et seq., implementing regulations under Title 34 *Code of Federal Regulations (34 CFR)* Parts 300 and 303, 29 *USC* 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California *EC* Part 30, and Chapter 3 Division 1 of Title 5 of the *California Code of Regulations (5 CCR)*. Copies of all interagency agreements have been attached to the Governance and Administration section of the local plan.

I further certify written agreements have been developed and entered into by LEAs participating in the local plan. Such agreements include, but are not limited to all provisions pursuant to *EC* Section 56195.7.

Web address where the SELPA local plan, including all sections, is posted.

RLA/AU Authorized Agent

Date

Local Governance Council Chairperson

Date

SELPA Administrator

Date

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Certification 2: Annual Budget Plan and Annual Service Plan

Certification 2 is required for an initial Section D, and/or E submission to the CDE and each subsequent annual revision.

I certify the attached local plan section(s) including, (1) the Annual Budget Plan; and/or (2) the Annual Service Plan has/have was/were adopted at a SELPA public hearing and is/are the basis for the operation and administration of special education programs specified herein. I further assure the agency(ies) represented will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), 20 USC 1400 et seq., and implementing regulations under 34 CFR Parts 300 and 303, 29 USC 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California EC Part 30, and Chapter 3 Division 1 of 5 CCR.

Web address where the SELPA local plan, including all sections, is posted.

www.solanocountyselpa.net/governance/local-plan

Lisette Estrella-Henderson Digitally signed by Lisette Estrella-Henderson
Date: 2020.06.03 08:56:35 -07'00'

RLA/AU Authorized Agent

6-2-2020

Date

Jane Shamieh Digitally signed by Jane Shamieh
Date: 2020.06.10 18:02:09 -07'00'

Local Governance Council Chairperson

Jun 10, 2020

Date

 Digitally signed by Andrew Ownby
Date: 2020.06.11 08:55:54 -07'00'

SELPA Administrator

Jun 11, 2020

Date