

LOCAL PLAN

Section A: Contacts and Certifications

SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

January 2020

Section A: Contacts and Certifications

SELPA

Fiscal Year

Contact Information and Certification Requirements

From the five choices below, check the box that best represents the Special Education Local Plan Area's (SELPA's) planned submission to the CDE:

- | | |
|---------------------------------------------------------------|---------------------------------------------------------------------------|
| <input type="checkbox"/> Initial Local Plan (new SELPAs only) | <input checked="" type="checkbox"/> Amended Governance and Administration |
| <input type="checkbox"/> Annual Plan | <input type="checkbox"/> Amended Local Educational Agency Membership |
| <input type="checkbox"/> Amended Annual Plan | |

Special Education Local Plan Area Contact Information

Include current contact information for the SELPA administrator and the administrative unit and fiscal agency responsible for the implementation of the local plan.

Special Education Local Plan Area Administrator

SELPA administrator position changes do not require amendments to the local plan. However, in such cases, new SELPA administrators assume the responsibility for the contents and implementation of the last submitted and approved local plan filed with the California Department of Education (CDE).

SELPA Contact Information

SELPA Name	<input type="text" value="Solano County SELPA"/>		
SELPA Code	<input type="text" value="4801"/>		
Street Address	<input type="text" value="5100 Business Center Drive"/>	Zip Code	<input type="text" value="94534"/>
City	<input type="text" value="Fairfield"/>	County	<input type="text" value="Solano"/>
Administrator First Name	<input type="text" value="Andrew"/>		
Administrator Last Name	<input type="text" value="Ownby"/>		
Email	<input type="text" value="AOwnby@SolanoCOE.net"/>		
Telephone	<input type="text" value="(707) 399-4460"/>	Extension	<input type="text"/>
Contact Title	<input type="text" value="Assistant Superintendent"/>		
Web Address	<input type="text" value="www.SolanoCountySELPA.net"/>		

Section A: Contacts and Certifications

SELPA Solano County SELPA

Fiscal Year 2020-21

Responsible Local Agency (RLA)/Administrative Unit (AU) Contact Information

RLA/AU	Solano County Office of Education		
Street Address	5100 Business Center Drive	Zip Code	94534
City	Fairfield	County	Solano
Superintendent First Name	Lisette	Last Name	Estrella-Henderson
Email	LEHenderson@SolanoCOE.net		
Telephone	(707) 399-4400	Extension	
Web Address	www.SolanoCOE.net		

Special Education Local Plan Agency Review Requirements

Community Advisory Committee

The SELPA must provide the local plan Governance and Administration component (Section B) to the Community Advisory Committee (CAC) for review. The CAC must be provided with at least 30 days to conduct this review.

The local plan was provided to the CAC for review on what date May 12, 2020

County Office of Education

(California Education Code (EC) sections 56140, 56195.1(c), and 56205)

Within 45 days, the County Office of Education (COE), or COEs (as applicable) must approve or disapprove any proposed initial local plan submitted by a local educational agency (LEA) or group of LEAs within the county or counties, and any amendment to the Governance and Administration element thereafter.

COE responsible for approving the Local Plan is the Solano County Office of Education

The local plan was submitted to the COE on what date Jun 1, 2020

Section A: Contacts and Certifications

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Public Hearing Requirements

Local Educational Agency

Annual Budget and Service Plans (Sections D, E, and Attachments)

LEAs participating in a SELPA's governance structure are not required to convene a separate public hearing for the adoption of the Annual Budget and Service Plans. However, LEAs must post PH notices at each school site with information related to the SELPA's PH for the adoption of the Annual Budget Plan, and/or Annual Service Plan at least 15 days before the hearing.

Evidence of the posting should be maintained and made available upon request by the CDE.

Special Education Local Plan Area

Annual Budget and Services Plans (Sections D, E, and Attachments)

A PH notice for the adoption of the Annual Budget and/or Annual Service Plan(s) shall be posted at least 15 days before the hearing.

Annual Budget Plan PH Posting Date

Annual Budget Plan PH Date

Annual Services Plan PH Posting Date

Annual Services Plan PH Date

Submitting the Local Plan to the California Department of Education

STEP 1:

Section A is required when submitting any and all local plan sections to the CDE for approval.

STEP 2:

Select the radio button and check-box that represents whether the SELPA's organization is a single-LEA, or multiple-LEA structure; and the membership participation (including charter schools, COEs, and whether the SELPA meets the criteria for a small and sparse SELPA).

☐ **Single-LEA** ☒ **Multiple-LEAs**

☐ Charter Schools Only

☐ LEAs Only (including Charter LEAs)

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☒ COE/LEA

☐ Small and Sparse (EC sections 56211 through 56212)

STEP 3:

Is the local plan component (Governance and Administration, Annual Budget Plan, or Annual Service Plan) an amendment to a previously submitted plan?

☐ Yes ☒ No If "Yes," enter the fiscal year of the previously approved plan

STEP 4:

Include the agency, name, and title of the participants who collaborated in the development of the local plan sections. Select the "Add" button to insert a new row and the "-" button to delete the corresponding row.

Add	Agency	First and Last Name	Title	Section
-	Solano County SELPA	Andrew Ownby	Administrator	All Sections
-	Travis USD	Cathy Daily	General Ed. Teacher	All Sections
-	Vacaville USD	Kerry Purcell	CAC Member	All Sections
-	Vacaville USD	Monica Hurtado	Parent	All Sections
-	Fairfield-Suisun USD	Teresa Ureste	Special Ed. Teacher	All Sections
-	Benicia USD	Carol Gonsalves	Advocate	All Sections
-	Dixon USD	Kim Parrott	Administrator	All Sections

STEP 5:

Select the check box to indicate which of the five certifications are being submitted. Include the total number of each type of certification being submitted.

☒ Certification 1 Number Submitted
☐ Certification 2 Number Submitted
☒ Certification 3 Number Submitted

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☐ Certification 4 Number Submitted

☐ Certification 5 Number Submitted

STEP 6:

Make sure all applicable certifications are signed electronically and are attached to this pdf.

STEP 7:

Electronically submit the completed section(s) to the CDE at SELPALocalPlan@cde.ca.gov. SELPAs may individually email the corresponding Sections (B, D, E), and the Attachments file to the CDE in the same manner. Or, SELPA may attach all files to a single email.

IMPORTANT: Include the SELPA name, "Local Plan" and the Sections (A, B, D, E, and/or Attachments) being submitted in the "Subject" line of all emails sent to the CDE.

Section A: Contacts and Certifications

SELPA Solano County SELPA

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Certification 1: Governance and Administration

Certification 1 is required for an initial Section B submission to the CDE, and each subsequently amended submission.

I certify the attached Governance and Administration local plan section has been adopted at LEA public hearings by the represented local board(s) (LEA/county) and is the basis for the operation and administration of special education programs. I further assure the agency(ies) represented herein will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of *United States Code (USC)* 1400 et seq., implementing regulations under Title 34 *Code of Federal Regulations (34 CFR)* Parts 300 and 303, 29 *USC* 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California *EC* Part 30, and Chapter 3 Division 1 of Title 5 of the *California Code of Regulations (5 CCR)*. Copies of all interagency agreements have been attached to the Governance and Administration section of the local plan.

I further certify written agreements have been developed and entered into by LEAs participating in the local plan. Such agreements include, but are not limited to all provisions pursuant to *EC* Section 56195.7.

Web address where the SELPA local plan, including all sections, is posted.

www.solanocountyselpa.net/governance/local-plan

Lisette Estrella-Henderson

Digitally signed by Lisette Estrella-Henderson
Date: 2020.12.18 10:13:32 -08'00'

RLA/AU Authorized Agent

12-18-2020

Date

Jane Shamieh

Digitally signed by Jane Shamieh
Date: 2021.01.04 17:47:26 -08'00'

Local Governance Council Chairperson

01-04-2021

Date



Digitally signed by Andrew Ownby
Date: 2021.01.05 11:24:15 -08'00'

SELPA Administrator

1-5-2021

Date

Section A: Contacts and Certifications

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Certification 2: Annual Budget Plan and Annual Service Plan

Certification 2 is required for an initial Section D, and/or E submission to the CDE and each subsequent annual revision.

I certify the attached local plan section(s) including, (1) the Annual Budget Plan; and/or (2) the Annual Service Plan has/have was/were adopted at a SELPA public hearing and is/are the basis for the operation and administration of special education programs specified herein. I further assure the agency(ies) represented will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), 20 *USC* 1400 et seq., and implementing regulations under 34 *CFR* Parts 300 and 303, 29 *USC* 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California *EC* Part 30, and Chapter 3 Division 1 of 5 *CCR*.

Web address where the SELPA local plan, including all sections, is posted.

RLA/AU Authorized Agent

Date

Local Governance Council Chairperson

Date

SELPA Administrator

Date

SELPA Solano County SELPA

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Certification 3: County Superintendent

I certify the attached local plan section(s) as submitted with this certification are approved by the County Office of Education (COE). I further assure the local plan element(s) being submitted meet(s) all applicable requirements of state and federal laws; policies and procedures including compliance with the Individuals with Disabilities Education Act (IDEA); and is/are included in a coordinated system of all local plans (as applicable) to ensure all students with disabilities residing within the county, including those enrolled in alternative education programs, including, but not limited to, alternative schools, charter schools, opportunity schools and classes, community day schools operated by districts, community schools operated by the COE, and juvenile court schools, will have access to appropriate special education programs and related services.

1. The SELPA joined with the COE to submit the local plan.

☒ Yes ☐ No

2. All local educational agencies (LEAs) within the county have elected to participate in this SELPA local plan.

☒ Yes ☐ No

3. The SELPA local plan element(s) as specified herein was approved by the COE.

☒ Yes ☐ No

4. The County Superintendent certifies the SELPA is a

☐ Single-LEA SELPA

☒ Multi-LEA SELPA*

*A written agreement has been entered into between the LEA and SELPA for implementation of provisions, including, but not limited to California *Education Code* Section 56195.7 as applicable. The County Superintendent ensures local plans, including updates or revisions to the plans submitted by SELPAs in the county, upon approval by the COE, are posted on the COE web site, or include links to each local plan.

Web address where the SELPA local plan, including all sections, is posted.

<https://www.solanocoe.net/>

Lisette Estrella-Henderson

Digitally signed by Lisette Estrella-Henderson
Date: 2020.12.18 10:14:51 -08'00'

County Superintendent

Date

SELPA Solano County SELPA

Fiscal Year 2020-21

Certification 4: Community Advisory Committee

1. The Community Advisory Committee (CAC), has advised the Special Education Local Plan Area (SELPA) during the development, amendment, and review of the local plan pursuant to California *Education Code* Section 56194.

☒ Yes ☐ No (If the answer is "NO," please include comments.)

2. The members of the CAC, or parents selected by the CAC, participated in the development and update of the local plan that is being submitted to the California Department of Education (CDE).

☒ Yes ☐ No (If the answer is "NO," please include comments.)

3. The CAC had at least 30 days to conduct a review. This review was completed prior to local plan being submitted to the CDE.

☒ Yes ☐ No (If the answer is "NO," please include comments.)

4. The CAC reviewed revisions made to the local plan as a result of recommendations or requirements from the CDE.

☒ Yes ☐ No (If the answer is "NO," please include comments.)

I certify the information presented herein is an accurate representation of the CAC's involvement in the development and/or amendment of the local plan.

Kerry Purcell

Digitally signed by Kerry Purcell
Date: 2020.12.17 11:59:30 -08'00'

CAC Chairperson

Date

SELPA Solano County SELPA

Fiscal Year 2020-21

Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Benicia Unified School District

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA ☒ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 19 day of November, 2020

Yeas 5 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

<https://beniciaunified.org/departments/special-services/>

Charles F. Young, Ed. D.

Digitally signed by Charles F. Young, Ed. D.
DN: cn=Charles F. Young, Ed. D., o=Benicia Unified School District, ou, email=gmartinez@beniciaunified.org,
c=US
Date: 2020.11.20 12:25:28 -0800

LEA Superintendent/Chief Administrator

Date

SELPA Solano County SELPA

Fiscal Year 2020-21

Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Dixon Unified School District

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA ☒ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 15 day of October, 2020

Yeas 5 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

<https://www.dixonusd.org/specialeducation>

Brian Dolan

Digitally signed by Brian Dolan
DN: cn=Brian Dolan, o=DUSD, ou, email=cbernhardt@dixonusd.org, c=US
Date: 2020.10.23 08:40:02 -07'00'

LEA Superintendent/Chief Administrator

Date

SELPA Solano County SELPA

Fiscal Year 2020-21

Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Fairfield-Suisun Unified School District

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA ☒ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 22 day of October, 2020
Yeas 7 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

<https://www.fsusd.org/Page/17505>

Kris Corey

Digitally signed by Kris Corey
Date: 2020.10.23 09:33:17 -07'00'

LEA Superintendent/Chief Administrator

Date

SELPA Solano County SELPA

Fiscal Year 2020-21

Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Travis Unified School District

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA ☒ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 15 day of December, 2020

Yeas 5 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

<https://www.travisusd.org/Page/5872>

Pam Conklin

Digitally signed by Pam Conklin
Date: 2021.01.05 08:16:53 -08'00'

LEA Superintendent/Chief Administrator

Date

SELPA Solano County SELPA

Fiscal Year 2020-21

Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Vacaville Unified School District

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA ☒ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 5 day of November, 2020
Yeas 6 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

https://www.vacavilleusd.org/pf4/cms2/view_page?d=x&group_id=15161778940

Jane Shamieh

Digitally signed by Jane Shamieh
Date: 2020.11.06 15:33:22 -08'00'

Nov 6, 2020

LEA Superintendent/Chief Administrator

Date