

CC. Case Management

CC1. Background

The Solano County SELPA and its member LEAs have identified the need for a specific point of contact to facilitate communication between and among members of the IEP team, service providers, and families.

CC2. Case Manager Assignment

Every student with an IEP shall have a designated case manager from the district of special education accountability. Typically, the case manager for any given student is that student's primary special educator in the district of service. The district director of special education is responsible for ensuring every student has an assigned case manager and may delegate assignment duties to appropriate special education staff.

Residential placements are jointly case managed by SELPA staff and assigned district personnel.

CC3. Services Provided by The Case Manager

Case managers, include but are not limited to:

1. serve as a point of contact for providers, both special education and general education, and parents regarding the provision of special education services for a particular student
2. directs communications to the appropriate resource so that issues can be resolved at the earliest opportunity
3. notice appropriate individuals for IEP meetings
4. monitor IEP specified services to ensure those services being provided.
5. ensure compliance with special education timelines and district procedures