

EE. Use of District Facilities for SCOE Operated Programs

SCOE operated classes may be located on a district school site in either SCOE owned buildings or district owned buildings.

For SCOE operated programs:

1. The LEA owning the building will provide maintenance and operations services.
2. District will provide necessary supplies, (toilet paper, dispenser towels, dispenser soap). SCOE will contact the district's Maintenance & Operations Department secretary who will dispatch the needed supplies to the SCOE classrooms. If space is available, supplies may be stored in SCOE classrooms.
3. District will provide custodial services required by the buildings as determined by the district. SCOE staff and students will take out garbage and tidy room between district custodial visits.
4. District shall provide essential utilities, including heating, water, lights, and electrical service. The district will provide and maintain access from each SCOE classroom to the campus 911 emergency telephone services. The district will provide and maintain at least one wired network connection from each SCOE classroom to the school district's Internet-connected network. SCOE will be responsible for adding any wired network lines within SCOE owned portables.
 - a. On campuses that provide wireless internet access, SCOE classrooms shall have access to that wireless network at a level equivalent to district staff on that campus.
 - b. On campuses without wireless internet access, district shall permit SCOE to install, secure and maintain its own wireless network as an extension of the district's wired network. SCOE agrees to secure that wireless network in accordance with established district practices.

SCOE and district shall work harmoniously to ensure a robust and secure network that meets their mutual needs. SCOE will comply with the district's energy management program/guidelines.

5. If applicable, SCOE will provide the necessary utility connections to the buildings at each site to include gas, water, sewer and electricity, or combination as required. SCOE will coordinate the installation and connections with the district's Facilities and /or Maintenance & Operations Department.
6. District will forward any mail addressed to the SCOE program that is received by the district to the appropriate SCOE classroom.
7. Core general education instructional materials will be provided commensurate with the general student population (e.g., paper, pencils and core textbooks, if appropriate).

8. Use of site copier will be made available in manner consistent with other site teachers.
9. If district meal service is requested, it will be necessary to coordinate through the district designated employee.
10. The district will provide lawn, plant, and pest control at the sites.
11. SCOE is responsible for program supervision, including staff, at each location.
12. SCOE will adhere to district policies and procedures as they relate to student safety, drug free school, and access to the school site (e.g., fire drills, staff parking and parent check-in at the site office). SCOE staff will follow directions by the district site principal in this regard.
13. SCOE shall, to the extent authorized by law, and except for the acts of omissions of employees, agents and officers of district, to hold harmless, indemnify and defend district against claims of liability for bodily injury, or death of any person or persons or damage to property real, personal, tangible or intangible, arising out of the use of the premises for SCOE's operations.
14. District shall, to the extent authorized by law, and except for the acts of omissions of employees, agents and officers of SCOE, to hold harmless, indemnify and defend SCOE against claims of liability for bodily injury, or death of any person or persons or damage to property real, personal, tangible or intangible, arising out of the use of the premises for District's operations.
15. SCOE shall insure its property on the premises against any peril included in the classification of "All Risks" for an amount not less than 100 percent of replacement cost.