

## **U. Declining Average Daily Attendance**

It is the intent of the Solano SELPA to hold member districts harmless in the event of average daily attendance (ADA) fluctuations that may cause financial hardship within a given fiscal year. If a district's P-2 ADA declines from the prior year's P-2 ADA by more than 3%, that district is eligible to request relief from the resulting loss of revenue for that fiscal year. If approved by the Council of Superintendents, the impacted district's funding would remain at the prior year funding level. COS would consider options for covering the expense, including but not limited to the utilization of growth revenues (if any), or prorating the expense across member districts on a per ADA basis.

To apply for relief under this policy, the requesting district shall submit a memo to the Assistant Superintendent, SELPA requesting relief and citing the relevant enrollment information. The Assistant Superintendent, SELPA will then forward a copy of the request to the Chairperson of the COS, and place the item on the agenda for consideration at the following COS meeting.