



Solano County Special Education Local Plan Area

Participants:
Benicia Unified School District
Dixon Unified School District
Fairfield-Suisun Unified School District
Travis Unified School District
Vacaville Unified School District
Solano County Office of Education

SELPA Special Focus Committee (SFC)

Wednesday, January 17, 2024

2:30 – 4:30 p.m.

SCOE – Waterman Conference Room

5100 Business Center Drive

Fairfield, CA 94534

1. Call to Order & Roll Call Action
2. Approve Agenda Action
3. Approve Minutes from December 13, 2023 Action
4. Public Comment
Members of the public wishing to address any item listed on the agenda are asked to submit a Request to Speak form to the Assistant Superintendent of the SELPA at the opening of the meeting. Speakers are requested to limit their comments to three (3) minutes. Public comment will be limited to a combined total of 15 minutes.
5. SELPA Special Focus Committee Business Action
 - 5.1. [Extensive Support Needs \(ESN\) Budget Reporting Format](#)
6. Adjournment

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access SELPA public meetings, to access written documents being discussed at the meetings, or to otherwise participate at SELPA public meetings, please contact the SELPA office at (707) 399-4460. Notification at least 72 hours prior to the meeting will enable the SELPA to make reasonable arrangements to ensure accessibility to the meeting and to provide any required accommodations, auxiliary aids, or services.

Any writings or documents that are public records and are provided to the SELPA Special Focus Committee (SFC) regarding an item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA, during normal business hours. In addition, such writings and documents may be posted on the SELPA's website at www.SolanoCountySELPA.net.

**SELPA Special Focus Committee (SFC)
December 13, 2023
Minutes**

1. Call to Order & Roll Call: Andrew Ownby called the meeting to order at 9:48 a.m.

Members Present:

Solano County SELPA: Erik Deadmond, Andrew Ownby

Benicia USD: Steve Phillips, Tim Rahill

Dixon USD: Jennifer Austin, Trudy Barrington, Brian Dolan

Fairfield-Suisun USD: Stavros Gougoumis, Laneia Grindle

Solano COE: Emie Ambrose, Siobhan Dill, Michelle Henson, Becky Lentz

Travis USD: Gabriel Moulaison

Vacaville USD: Kelly Burks, Karine Fickes, Aumrey Moland

2. Approval of Agenda

Move to approve agenda.

Motion by Tim Rahill, Second by Steve Phillips

Final Resolution: Motion carries

Yes: Jennifer Austin, Trudy Barrington, Kelly Burks, Siobhan Dill, Brian Dolan, Stavros Gougoumis, Laneia Grindle, Michelle Henson, Aumrey Moland, Gabriel Moulaison, Steve Phillips, Tim Rahill

3. Approval of Minutes from November 8, 2023

Move to approve minutes.

Motion by Kelly Burks, Second by Tim Rahill

Final Resolution: Motion carries

Yes: Jennifer Austin, Trudy Barrington, Kelly Burks, Siobhan Dill, Brian Dolan, Stavros Gougoumis, Laneia Grindle, Michelle Henson, Aumrey Moland, Gabriel Moulaison, Steve Phillips, Tim Rahill

4. Public Comment – No public comment.

5. Special Focus Committee Business

5.1. Extensive Support Needs (ESN) Budget Reporting Format – The group reviewed SCOE's proposed budget format and discussed whether it would meet the needs of all member districts, should they decide to operate their own ESN classes. The committee agreed to a model in concept with consensus for SCOE to develop a budget sample using that template for one or two classes in Travis USD. The sample will be reviewed at the January 17, 2024 meeting.

6. Adjournment – The meeting was adjourned at 10:56 a.m.

Minutes were submitted by Monica Hurtado and were reviewed by Erik Deadmond and Andrew Ownby.