



Solano County Special Education Local Plan Area

Participants:
Benicia Unified School District
Dixon Unified School District
Fairfield-Suisun Unified School District
Travis Unified School District
Vacaville Unified School District
Solano County Office of Education

SELPA Special Focus Committee (SFC)

Wednesday, November 8, 2023

9:45 – 12:00 p.m.

SCOE – Waterman Conference Room

5100 Business Center Drive

Fairfield, CA 94534

1. Call to Order & Roll Call Action
2. Approve Agenda Action
3. Approve Minutes from October 18, 2023 Action
4. Public Comment
Members of the public wishing to address any item listed on the agenda are asked to submit a Request to Speak form to the Assistant Superintendent of the SELPA at the opening of the meeting. Speakers are requested to limit their comments to three (3) minutes. Public comment will be limited to a combined total of 15 minutes.
5. SELPA Special Focus Committee Business
5.1. [Expenditure Accounting for Extensive Support Needs \(ESN\) Program](#) Discussion
5.2. [SCOE Extensive Support Needs \(ESN\) Budget Reporting Format](#) Action
6. Adjournment

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access SELPA public meetings, to access written documents being discussed at the meetings, or to otherwise participate at SELPA public meetings, please contact the SELPA office at (707) 399-4460. Notification at least 72 hours prior to the meeting will enable the SELPA to make reasonable arrangements to ensure accessibility to the meeting and to provide any required accommodations, auxiliary aids, or services.

Any writings or documents that are public records and are provided to the SELPA Special Focus Committee (SFC) regarding an item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA, during normal business hours. In addition, such writings and documents may be posted on the SELPA's website at www.SolanoCountySELPA.net.

**SELPA Special Focus Committee (SFC)
October 18, 2023
Minutes**

1. Call to Order & Roll Call: Andrew Ownby called the meeting to order at 9:34 a.m.

Members Present:

Solano County SELPA: Erik Deadmond, Andrew Ownby

Benicia USD: Tim Rahill

Dixon USD: Jennifer Austin, Trudy Barrington, Brian Dolan

Fairfield-Suisun USD: Imelda Castro, Stavros Gougoumis, Laneia Grindle

Solano COE: Emie Ambrose, Siobhan Dill, Michelle Henson, Becky Lentz, Clarissa Tuttle

Travis USD: Deanna Brownlee, Gabriel Moulaison

Vacaville USD: Kelly Burks, Karine Fickes, Aumrey Moland

2. Approval of Agenda

Move to approve agenda.

Motion by Michelle Henson, Second by Aumrey Moland

Final Resolution: Motion carries

Yes: Jennifer Austin, Trudy Barrington, Deanna Brownlee, Kelly Burks, Siobhan Dill, Brian Dolan, Stavros Gougoumis, Laneia Grindle, Michelle Henson, Aumrey Moland, Gabriel Moulaison, Tim Rahill

3.3. Approval of Minutes from September 20, 2023

Move to approve minutes.

Motion by Brian Dolan, Second by Laneia Grindle

Final Resolution: Motion carries

Yes: Jennifer Austin, Trudy Barrington, Deanna Brownlee, Kelly Burks, Siobhan Dill, Brian Dolan, Stavros Gougoumis, Laneia Grindle, Michelle Henson, Aumrey Moland, Gabriel Moulaison, Tim Rahill

4. Public Comment – No public comment.

5. Special Focus Committee Business

5.1. FCMAT's Suggested SELPA Budget Development Calendar – The group reviewed and discussed FCMAT's suggested SELPA Budget Development Calendar. Andrew Ownby recorded the SFC's proposed adjustments and recommended timeline.

Move to approve the SELPA Budget Development Calendar as recorded (see attached).

Motion by Trudy Barrington, Second by Brian Dolan

Final Resolution: Motion carries

Yes: Jennifer Austin, Trudy Barrington, Deanna Brownlee, Kelly Burks, Siobhan Dill, Brian Dolan, Stavros Gougoumis, Laneia Grindle, Michelle Henson, Aumrey Moland, Gabriel Moulaison, Tim Rahill

5.2. FCMAT's Suggested SELPA Current Year Budget Monitoring Calendar – The group reviewed and discussed FCMAT's suggested Budget Monitoring Calendar. Andrew Ownby recorded the SFC's proposed adjustments and recommended timeline.

Move to approve the SELPA Budget Monitoring Calendar as recorded (see attached).

Motion by Laneia Grindle, Second by Kelly Burks

Final Resolution: Motion carries

