



## Solano County Special Education Local Plan Area

Participants:  
Benicia Unified School District  
Dixon Unified School District  
Fairfield-Suisun Unified School District  
Travis Unified School District  
Vacaville Unified School District  
Solano County Office of Education

### SELPA Governance and Finance Committee

Wednesday, May 14, 2025

9:00 – 11:00 a.m.

SCOE – Waterman Conference Room

5100 Business Center Drive

Fairfield, CA 94534

1. Call to Order & Roll Call Action
2. Approve Agenda Action
3. Approve Governance and Finance Committee Meeting Minutes from March 19, 2025 Action
4. Public Comment  
Members of the public wishing to address any item listed on the agenda are asked to submit a Request to Speak form to the Assistant Superintendent of the SELPA at the opening of the meeting. Speakers are requested to limit their comments to three (3) minutes. Public comment will be limited to a combined total of 15 minutes.
5. SELPA Reports
  - 5.1. Nonpublic School (NPS) Expenditure Update Information
  - 5.2. Mental Health as a Related Service (MHRS) Pool Update Information
  - 5.3. Legal Pool Update Information
  - 5.4. Legal Education Fund Update Information
  - 5.5. Vallejo Deaf/Hard of Hearing (DHH) Budget Update Information
  - 5.6. SELPA Funding Allocations Information
6. SELPA Business
  - 6.1. Monitor Extensive Support Needs (ESN) Program Average Daily Attendance (ADA) at P2 Information
  - 6.2. Recommendation for the June 18, 2025 Meeting Action
7. Governance and Finance Committee Member Requests/Items
  - 7.1. SCOE Extensive Support Needs (ESN) Funding Model Options Discussion
8. Advance Planning
9. Adjournment

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access SELPA public meetings, to access written documents being discussed at the meetings, or to otherwise participate at SELPA public meetings, please contact the SELPA office at (707) 399-4460. Notification at least 72 hours prior to the meeting will enable the SELPA to make reasonable arrangements to ensure accessibility to the meeting and to provide any required accommodations, auxiliary aids, or services.

Any writings or documents that are public records and are provided to the SELPA Governance and Finance Committee regarding an item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA, during normal business hours. In addition, such writings and documents may be posted on the SELPA's website at [www.SolanoCountySELPA.net](http://www.SolanoCountySELPA.net).

**SELPA Governance and Finance Committee**  
**March 19, 2025**  
**Minutes**

**1. Call to Order & Roll Call:** Andrew Ownby called the meeting to order at 9:00 a.m.

**Members Present:**

Solano County SELPA: Erik Deadmond, Andrew Ownby  
Benicia USD: Trudy Barrington  
Dixon USD: Joanne Ahola, Borrom Chim  
Fairfield-Suisun USD: Stavros Gougoumis, Amanda Rish  
Solano COE: Emie Ambrose, Siobhan Dill, Lisette Estrella-Henderson, Becky Lentz, Clarissa Tuttle  
Travis USD: Ashley Hague  
Vacaville USD: Kelly Burks

**2. Approval of Agenda**

Move to approve agenda.  
Motion by Trudy Barrington, second by Siobhan Dill  
Final Resolution: Motion carries  
Yes: Joanne Ahola, Trudy Barrington, Kelly Burks, Borrom Chim, Siobhan Dill, Stavros Gougoumis, Ashley Hague, Becky Lentz, Amanda Rish

**3. Approval of Governance and Finance Committee Minutes from February 26, 2025**

Move to approve minutes.  
Motion by Joanne Ahola, second by Deanna Brownlee  
Final Resolution: Motion carries  
Yes: Joanne Ahola, Trudy Barrington, Kelly Burks, Borrom Chim, Siobhan Dill, Stavros Gougoumis, Ashley Hague, Becky Lentz, Amanda Rish

**4. Public Comment** – No public comment.

**5. SELPA Reports**

**5.1. Nonpublic School (NPS) Expenditure Update** – Information item.

**5.2. Mental Health as a Related Service (MHRS) Pool Update** – Information item.

**5.3. Legal Pool Update** – Information item.

**5.4. Legal Education Fund Update** – Information item.

**5.5. Vallejo Deaf/Hard of Hearing (DHH) Budget** – Information item.

**5.6. SELPA Funding Allocations** – Erik Deadmond highlighted the change related to the Grant Award Notifications (GANs) for resource codes 3310 and 3315.

**6. SELPA Business**

**6.1. Approval of the 2025-26 Meeting Schedule**

Move to approve the 2025-26 Governance and Finance Committee meeting schedule as presented.  
Motion by Kelly Burks, second by Trudy Barrington  
Final Resolution: Motion carries  
Yes: Joanne Ahola, Trudy Barrington, Kelly Burks, Borrom Chim, Siobhan Dill, Stavros Gougoumis, Ashley Hague, Becky Lentz, Amanda Rish

**6.2. Review SCOE Extensive Support Needs (ESN) Second Interim Budget Revision** – Becky Lentz reviewed the report with the group. No questions or concerns were reported.

**6.3. Solano County SELPA Procedural Manual**

**6.3.1. Section E: Identification and Evaluation of Individuals for Special Education** – Andrew Ownby reported that the revision to Section E included two exhibits, the first to adopt a research-based set of developmental articulation competencies to ensure appropriate identification of articulation disorders. The

second, to adopt the exclusive use of the discrepancy model for the identification of Specific Learning Disabilities to ensure consistency across Local Education Agencies (LEAs) and support student transfers.

**6.4. Vallejo City USD SELPA Request to Join Solano County SELPA** – Andrew reported that Vallejo City USD SELPA formally submitted their request to join the Solano County SELPA, and the Council of Superintendents will provide direction at their March 27, 2025 meeting on the development of a plan to address the potential transfer.

**7. Advance Planning** – Andrew Ownby reported that the next meeting would be a joint meeting with the Council of Superintendents on May 8, 2025, for the review and potential approval of the SELPA and SCOE Special Education proposed budgets for the 2025-26 school year. Andrew noted a member requested item to discuss SCOE ESN funding model options at the May 14, 2025 meeting.

**8. Adjournment** – The meeting adjourned at 9:28 a.m.

Minutes were submitted by Monica Hurtado and were reviewed by Andrew Ownby.

<b>2024-2025 NPS FUND UPDATE - May 2025 Meeting</b>			
<b>Expenditures:</b>	<b>24/25 Budget</b>	<b>5/6/2025</b>	<b>Projected as of 6/30/25</b>
Non-Public School (NPS):	9,643,203	-	11,733,568
<b>Direct District Contribution:</b>			
BUSD	361,283	156,525	278,900
DUSD	707,899	518,640	928,268
FSUSD	4,515,118	2,798,008	5,804,540
TUSD	1,209,708	723,830	1,561,372
VUSD	2,849,196	1,542,503	3,160,488
	<b>9,643,204</b>	<b>5,739,506</b>	<b>11,733,568</b>
<b>** Direct District Contribution is charged back to districts based on actual usage.</b>			

## 2024-2025 MHRS POOL UPDATE - May 2025 Meeting

<b>Fund Balance:</b>	<b>24/25 Budget</b>	<b>Projected as of 6/30/25</b>	
23/24 Ending Balance - 6546	300,000		300,000
23/24 CARE Clinic Development (ending balance)	991,902		991,902
<i>Subtotal:</i>	<i>1,291,902</i>		<i>1,291,902</i>
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<b>Expenditures:</b>	<b>23/24 Budget</b>	<b>5/6/2025</b>	<b>Projected as of 6/30/25</b>
24/25 - CARE Clinic Balance Distribution	991,902	991,902	991,902
<i>Subtotal:</i>	<i>991,902</i>	<i>991,902</i>	<i>991,902</i>
Residential Placements	300,000	15,000	15,000
<i>Subtotal:</i>	<i>300,000</i>	<i>15,000</i>	<i>15,000</i>
<b>TOTAL:</b>	<b>1,291,902</b>	<b>1,006,902</b>	<b>1,006,902</b>
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<i>Projected Residential Placement Ending Balance:</i>			285,000
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<i>24/25 CARE Clinic Ending Balance</i>			-

**2024-2025 Legal Pool Expenditure Breakdown by District**  
**Solano County SELPA**

Date	Vendor	Invoice Amt	SELPA	BUSD	DUSD	FSUSD	TUSD	VUSD	SCOE	Dist Billed	Balance
<i>24-25 AB602 Contribution</i>											\$ 141,573.00
<i>23-24 Ending Balance</i>											\$ 64,821.87
<b>Total Beginning Balance</b>											<b>\$ 206,394.87</b>
7/31/24	Fagen Friedman & Fulfroast LLP	\$ 9,822	\$ -	\$ -	\$ -	\$ 1,098.00	\$ -	\$ 8,724.00	\$ -	\$ 458.00	\$ 197,030.87
8/31/24	Fagen Friedman & Fulfroast LLP	\$ 12,570	\$ -	\$ 243.00	\$ -	\$ 2,235.00	\$ -	\$ 10,092.00	\$ -	\$ 1,217.00	\$ 185,677.87
9/30/24	Fagen Friedman & Fulfroast LLP	\$ 12,414	\$ -	\$ 378.00	\$ -	\$ 2,991.00	\$ 216.00	\$ 8,829.00	\$ -	\$ 1,215.00	\$ 174,478.87
10/31/24	Fagen Friedman & Fulfroast LLP	\$ 9,465	\$ -	\$ 108.00	\$ -	\$ 2,466.00	\$ 54.00	\$ 6,837.00	\$ -	\$ 898.00	\$ 165,911.87
11/30/24	Fagen Friedman & Fulfroast LLP	\$ 6,045	\$ -	\$ 864.00	\$ -	\$ 501.00	\$ 45.00	\$ 4,635.00	\$ -	\$ 524.00	\$ 160,390.87
12/31/24	Fagen Friedman & Fulfroast LLP	\$ 12,750	\$ -	\$ 621.00	\$ -	\$ 3,006.00	\$ 867.00	\$ 8,256.00	\$ -	\$ 1,160.00	\$ 148,800.87
1/31/25	Fagen Friedman & Fulfroast LLP	\$ 4,994	\$ -	\$ -	\$ -	\$ 249.00	\$ 2,001.00	\$ 2,743.50	\$ -	\$ 431.50	\$ 144,238.87
2/28/25	Fagen Friedman & Fulfroast LLP	\$ 8,094	\$ -	\$ 567.00	\$ -	\$ 2,473.50	\$ 1,189.58	\$ 3,864.00	\$ -	\$ 900.50	\$ 137,045.29
3/31/25	Fagen Friedman & Fulfroast LLP	\$ 8,729	\$ -	\$ 240.00	\$ -	\$ 4,017.00	\$ 435.00	\$ 4,037.00	\$ -	\$ 754.00	\$ 129,070.29
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<b>Total</b>		\$ 84,882.58	\$ -	\$ 3,021.00	\$ -	\$ 19,036.50	\$ 4,807.58	\$ 58,017.50	\$ -	\$ 7,558.00	
Percent of total expenditures:			0.00%	3.56%	0.00%	22.43%	5.66%	68.35%	0.00%		

Repayments to pool:		\$ 445.00	\$ -	\$ 1,751.50	\$ 486.00	\$ 4,875.50	\$ -	\$ 7,558.00	\$ -
SELPA distribution to LEAs per 23-24 ADA%:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total usage of pool:		\$ 2,576.00	\$ -	\$ 17,285.00	\$ 4,321.58	\$ 53,142.00	\$ -	\$ 77,324.58	
<b>Percent of pool usage:</b>			<b>3.33%</b>	<b>0.00%</b>	<b>22.35%</b>	<b>5.59%</b>	<b>68.73%</b>	<b>0.00%</b>	\$ 84,882.58

**TOTAL REMAINING: \$ 129,070.29**

**2024-2025 Legal Education Breakdown by District - Fagen Friedman & Fulfrost (FFF)**

**Solano County SELPA**

Date	Month	Monthly Contract	SELPA	BUSD	DUSD	FSUSD	TUSD	VUSD	SCOE	Total hours used by month	Hours Remaining
<i>2024-2025 Annual Cost</i>		\$ 39,680.00									
			<b>215 Hours</b>								
7/31/24	July	\$ 3,305.00	1.40	0.30	-	0.20	-	0.70	-	2.60	212.40
8/31/24	August	\$ 3,414.02	3.50	2.80	-	0.60	0.80	-	-	7.70	204.70
9/30/24	September	\$ 3,343.04	11.30	1.20	0.20	1.20	0.40	-	-	14.30	190.40
10/31/24	October	\$ 3,305.00	20.60	0.60	-	1.60	3.20	4.90	-	30.90	159.50
11/30/24	November	\$ 3,343.04	3.20	0.40	0.20	0.40	5.70	2.80	-	12.70	146.80
12/31/24	December	\$ 3,343.76	3.60	1.30	-	0.20	2.90	0.20	-	8.20	138.60
1/31/25	January	\$ 3,305.00	4.80	2.10	-	2.00	1.30	2.50	-	12.70	125.90
2/28/25	February	\$ 3,305.00	6.10	0.30	-	1.10	-	1.10	-	8.60	117.30
3/31/25	March	\$ 3,305.00	4.30	0.50	-	4.50	4.90	1.20	-	15.40	101.90
										-	101.90
										-	101.90
										-	101.90
<b>Total</b>											
		\$ 29,968.86	58.80	9.50	0.40	11.80	19.20	13.40	-	113.10	
			<i>Usage of hours to Date</i>								
			51.99%	8.40%	0.35%	10.43%	16.98%	11.85%	0.00%		

## 2024-2025 DHH UPDATE - May 2025 Meeting

<u>Expenditures:</u>	24/25 Budget	Projected 6/30/25
DHH Fee for Service	\$ 105,148.00	\$ 101,817.52
DHH Students	10	11.75
24/25 AB602 OTT	\$ 1,051,480.00	\$ 1,051,480.00
24/25 Projected DHH Cost	\$ 1,051,480.00	\$ 1,196,355.86
Remaining Balance	<u>\$ -</u>	<u>\$ (144,875.86)</u>



## 2024 / 2025 SELPA Allocations

5/6/2025

<b>Revenue:</b>			<b>IDEA</b>		<b>IDEA Preschool</b>	<b>AB602</b>
Revenue			\$ 10,762,852		\$ 351,950	\$ 41,650,198
<b>Deductions :</b>						
SCOE Direct Allocation			(1,017,962)			(26,372,452)
Pooled Allocations						(630,217)
SELPA Allocation						(1,825,927)
VCUSD DHH Program						(1,196,356)
			\$ 9,744,890		\$ 351,950	\$ 11,625,246
DISTRICT	23/24 Annual ADA	% of Total ADA	District Allocation IDEA (3310)	Proportionate Share (transfer from 3310 to 3311)	District Allocation Preschool (3315)	District Allocation AB602 (6500)
BUSD	4,111.48	9.61%	936,758	14,163	33,832	1,117,513
DUSD	2,785.37	6.51%	634,618	3,147	22,920	757,072
FSUSD	18,843.81	44.06%	4,293,368	20,458	155,061	5,121,808
TUSD	5,158.39	12.06%	1,175,286	15,737	42,447	1,402,067
VUSD	11,871.77	27.76%	2,704,860	56,654	97,690	3,226,786
Total:	42,770.82	100%	9,744,890	110,159	351,950	11,625,246

<b>24-25 P-2 ADA</b>	
Benicia	19.00
Dixon	36.49
Fairfield-Suisun	136.79
Travis	37.81
Vacaville	90.01
<b>Total</b>	<b>320.10</b>

# Advance Planning:

## Wednesday, September 17, 2025

- 2026-27 Budget Development Calendar Discussion & Recommendation for COS' Approval
- 2025-26 IEE Cost Containment
- 2025-26 SCOE Special Education Year-End Financial Report
- Revised budget (if needed)